



Pimpri Chinchwad Education Trust's  
**Pimpri Chinchwad College of Engineering (PCCoE)**  
(An Autonomous Institute)  
Affiliated to Savitribai Phule Pune University (SPPU)

**Policy Guidelines for Innovation Ambassador Incentives  
under Innovation & Entrepreneurship (IEN)**

Ref. No.

Date: 16/07/2026

This policy relates to the academic, innovation, and entrepreneurship requirements of the Institute. In alignment with national initiatives of AICTE, MoE's Innovation Cell (MIC), and the Institute Innovation Council (IIC), it becomes essential for the Institute to encourage and recognize faculty members contributing towards innovation and entrepreneurship ecosystem development.

Faculty members associated as Innovation Ambassadors are expected to undergo prescribed training programs and actively engage in conducting innovation and entrepreneurship awareness, mentoring, and capacity-building activities within and outside the Institute on multiple occasions.

In view of this, the Institute hereby frames a policy to provide incentives for successful completion of Innovation Ambassador training programs and for contribution through innovation-related sessions and activities.

### **1. Purpose of the Policy**

This policy is framed to encourage faculty members and staff associated with the Innovation & Entrepreneurship (IEN), PCCoE, to actively participate in Innovation Ambassador (IA) Training Programs and to promote innovation, entrepreneurship, and start-up culture by conducting awareness and capacity-building sessions within and outside the institute.

### **2. Eligibility**

1. Faculty members / staff officially nominated or recognized as Innovation Ambassadors (IA)
2. Completion certificates must be issued by MoE / AICTE / MIC / approved agencies
3. Activities must be approved and recorded by the IEN Office

### 3. Incentive Policy

#### A. Incentive for Completion of Innovation Ambassador Training

| Sr. No. | Type of Training Completed | Incentive Amount (₹) |
|---------|----------------------------|----------------------|
| 1.      | Advance Training           | 2,000                |
| 2.      | Reskilling Training        | 3,000                |
| 3.      | Upskilling Training        | 5,000                |

#### B. Incentive for Innovation Sessions / Activities Conducted

| Sr. No. | Number of Activities in a Year | Incentive Amount (₹) |
|---------|--------------------------------|----------------------|
| 1       | Two (2) Activities             | 2,000                |
| 2       | Three (3) Activities           | 3,000                |
| 3       | Four (4) or More Activities    | 5,000                |

### 4. Conditions & Guidelines

1. For 3 (B) incentives are applicable once in an academic year.
2. Activities conducted inside or outside the institute shall be considered.
3. Documentary proof for 3 (A) & 3 (B):

For 3 (A)

- a. Certificate of Completion

For 3 (B)

- a. Attendance sheets
- b. Event brochure / banner
- c. Participation certificate / invitation letter
- d. Report approved by IEN Office must be submitted.

4. The incentive claim must be routed through:

Head of Department → Dean IEN → Director

5. The decision of the IEN Committee / Institute Authority shall be final and binding.

6. This policy is subject to revision as per AICTE / MIC / Institute guidelines.

Approved By:



Director,

PCCOE

