



Date:10/09/2026

F.Y.B Tech. Institute Level Admission Reporting Schedule
A. Y. 2026-27

Sr.No.	Date	Reporting time	Institute merit No.	Slot
1	11/09/2026	9.00 am	001 to 1000	Slot - 1
2	11/09/2026	11.00 am	1001 to 2000	Slot - 2
3	11/09/2026	1.00 pm	2001 to 3000	Slot - 3
4	11/09/2026	3.00 pm	3001* onwards	Slot - 4

***Before reporting to institute please check vacancy position on Institute website**

The schedule displayed above is provisional and may change under unavoidable circumstance. The revised schedule, if any, will be notified on institute website www.pccoepune.com

Instructions for reporting to the institute:

1. **Candidate must report strictly** to the institute within the stipulated time as per the admission schedule (Slot) mentioned above.
2. **Delay, absence, or non-reporting** of candidate will lead to cancellation of the seat claim and the candidate will not be considered thereafter.
3. The presence of the **candidate is compulsory** during the admission process. Only one parent, carrying a valid ID proof, will be permitted inside the Institute premises.
4. Candidate must enter strictly as per their **allotted time slot** (refer the Activity scheduled) through **Gate No. 2 Only**.
5. After entering the Institute premises, candidate must report to the waiting room at **Building No. 9** (Mechanical Department), **LRDC Hall**, 4th Floor and **Seminar Hall** 5th floor for attendance & Collect Token (merit no) for the IL admission process.
6. Candidate will be called **maximum three times** on the basis of Institute merit number and will be offered the vacant seat under IL based on availability / choice.
7. The vacancy position will be updated on the www.pccoepune.com website.
8. Well-disciplined behavior and proper cooperation from candidate and parents are expected for the smooth conduct of the admission process.
9. Please note that, all processes are under **Video recording** and **CCTV surveillance**, candidates & parents are requested to follow the instructions and guidelines given by the admission team from time to time. Any **misbehavior** will lead to cancellation of the seat and may leads to disciplinary action as per rules.

Instructions for admission process:

1. It is **compulsory** for all candidates to complete **online registration** and **document verification** from the designated Scrutiny Center by the **CET Cell**.
2. Candidates must **carry the Receipt –cum-Acknowledgement** at the time of admission process.
3. Candidates are required to bring the following documents (in original with 2 sets of photocopies):
 - CET Score Card / JEE Score Card (as applicable)
 - CET Cell Registration Acknowledgement Receipt
 - SSC (10th) Marksheet, HSC (12th) Marksheet
 - Transfer Certificate / Leaving Certificate
 - Nationality and Domicile Certificate
 - Caste Certificate & Caste Validity (if applicable)
 - Non-Creamy Layer Certificate (if applicable)
 - Appar ID (photocopy), Aadhaar Card (photocopy)
 - Passport size photographs (2 copies)

OR

In case of candidate already **admitted in other institute**, need to carry **attested Xerox set** of above documents along with original **Admission Confirmation letter**.

4. Admission will be confirmed only after **document verification, payment of fees** and **Admission cancellation request** through candidate login (in case of candidate already admitted in other institute).

Fee Payment Options & Instructions :

1. Fees can be paid **online** (through Net Banking / Debit Card / UPI) via the Institute admission portal and **offline** payment through by Demand Draft in favor of **“Pimpri Chinchwad college of Engineering”** payable at **“Pune”** at the time of admission. **cash /cheque payment** will **not** be accepted at the time of admission.
2. Parents/ candidates are advised to **increase their UPI / online banking transaction** limit in advance to ensure smooth and successful payment of admission fees.
3. In case of **cancellation of admission** (up to 13th September 2026), the **refund of fees** will be processed as per the rules laid down by the **State CET Cell**.
4. Candidates should check the **institute’s official website** or **notice board** for exact fee details and payment modes.

IMPORTANT NOTE

1. Institute-Level Admission Queries:

For admission-related queries, contact **Mr. Tushar Landge** at **8087174347**.

2. Parking:

Vehicles are not permitted inside the institute campus. Parents/guardians may park their vehicles **outside the campus at their own risk**.

Sd/-
Director
PCCoE, Pune