PCCOE/Exam/2026-27/481

Pimpri Chinchwad Education Trust's

Pimpri Chinchwad College of Engineering

Sector No. 26, Pradhikaran, Nigdi, Pune - 411 044

(An Autonomous Institute Permanently affiliated to Savitribai Phule Pune University)

Minutes of 13th Boards of Examinations (BoE) held on 20th Nov. 2026

Date: 25.11.2026

A meeting of the 13th Board of Examinations (BoE) was convened on 20/11/2026 at 5:00 PM in the Admin Conference Hall, Pimpri Chinchwad College of Engineering (PCCOE), Pune.

The following members were present:

Sr. No.	Category	Name	Designation
1.	Chairman	Dr. Govind N. Kulkarni	Director, PCCoE, Pune.
2.	Member - SPPU	Dr. Rajendra Talware	Director, BEE, SPPU, Pune.
3.	Special Invitee	Dr. Yashodhara V. Haribhakta	Director BEE, COEP Tech., Pune.
4.	Special Invitee	Dr. Sukanya Kulkarni	Dean & Controller of Examinations, SPIT, Mumbai.
5.	Member - PCCoE	Dr. Nilkanth B. Chopade	Deputy Director, PCCoE, Pune.
6.	Member - PCCoE	Dr. K. Rajeswari	Dean Academics, PCCoE, Pune.
7.	Member - PCCoE	Dr. Sanjay B. Matekar	Dean QA, PCCoE, Pune.
8.	Member - PCCoE	Dr. Pravin R. Kale	HOD - Mechanical Engg.
9.	Member - PCCoE	Dr. Ajit B. Patil	HOD - E&TC Engg.
10.	Member - PCCoE	Dr. Sonali D. Patil	HOD - Computer Engg.
11.	Member - PCCoE	Dr. Jayshree V. Katti	HOD - Information Tech.
12.	Member - PCCoE	Dr. Ajay K. Gaikwad	HOD - Civil Engg.
13.	Member - PCCoE	Dr. Govind B. Sambare	HOD - Computer Engg. (Regional Language)
14.	Member - PCCoE	Dr. Anuradha D. Thakare	HOD - CSE (AI & ML)
15.	Member - PCCoE	Dr. Shilpa S. Motegaonkar	Civil Engineering (Regional Language)
16.	Member - PCCoE	Dr. Leena A. Sharma	HOD - AS & H
17.	Member - PCCoE	Dr. Sanjivani S. Sonar	HOD - MDM
18.	Member - PCCoE	Dr. Anjana R.Arakerimath	HOD - MCA
19.	Member - PCCoE	Dr. Sanjay P. Salve	HOD - B. Voc.
20.	Member Secretary	Dr. Sunil L. Tade	Controller of Examinations, PCCoE, Pune
21.	Asso. Member Secretary	Dr. Arif S. Bagwan	Deputy Controller of Examinations, PCCoE, Pune.

Leave of absence was granted to the following members:

Sr. No.	Category	Name	Designation
1	Member - PCCoE	Dr. Varsha K. Harpale	HoD - Electronics Engineering – VLSI Design and Technology
2	Member - PCCoE	Mr. Sanjeev U. Aboti	Registrar, PCCoE, Pune

Agenda Point No. 1: To Read and Confirm the Minutes of the 12th BoE Meeting Held on 23rd April 2026

The minutes of the 12th Board of Examinations meeting held on 23rd April 2026 were presented before the members for review and confirmation.

Decision: The minutes of the 12th Board of Examinations meeting has been reviewed and confirmed by the committee.

Agenda Point No. 2: To Report the Action Taken Report (ATR) on the Minutes of the 12th BoE Meeting

The Action Taken Report (ATR) corresponding to the decisions and recommendations of the 12th BoE meeting was presented before the committee. The members reviewed the actions taken against the points discussed in the previous meeting.

Decision: The ATR was presented and confirmed by the committee.

Agenda Point No. 3: Result of Semester-II (Even Semester) AY 2025–26

The results of Semester-II (Even Semester) examinations for AY 2025–26 were presented before the committee. The programme-wise results of FY, SY, TY and Final Year B.Tech., FY and SY MCA, M. Tech. and SY and TY B. Voc. were discussed.

The result statistics, including the number of students who appeared, passed, secured ATKT and failed, were presented for the members' review.

Decision: The examination results were presented and discussed by the committee.

Agenda Point No. 4: Exit Policy – Removal of Fail to Complete Technical Education (FCTE) and Not Fit for Technical Education (NFTE)

Dr. K. Rajeswari, Dean Academics, proposed the removal of the terms *Fail to Complete Technical Education (FCTE)* and *Not Fit for Technical Education (NFTE)* from the UG and PG Rules and Regulations, in view of the multiple-exit provisions under NEP 2020.

The proposal was to retain only the provision related to cancellation of admission instead of implementing the FCTE and NFTE terminology.

Decision: The proposal regarding removal of FCTE and NFTE was discussed. However, Director sir suggested that the matter concerning cancellation of admission requires further discussion in the Academic Council Meeting (ACM) before finalisation.

Agenda Point No. 5: Project Stage I and II Registration in Odd/Even Semesters for PG Students

The proposal to introduce course registration facilities for PG students and permit registration for Project Stage I and Project Stage II in cross semesters (Odd/Even) was presented.

The proposal was discussed in view of providing the flexibility to facilitate PG students having backlogs in Project Stage I / Project Stage II in regular semester to get re-registered in cross semesters to avoid academic loss.

Decision: The proposal was discussed and approved by the committee.

Agenda Point No. 6: Course Registration for Final Year B.Tech. Students with Pending Backlogs in Odd/Even Semesters

The proposal to provide an opportunity to eligible students who have completed their Final Year B.Tech. programme with pending backlogs in even-semester courses to register for the respective courses in the immediately following odd semester was discussed.

The proposed eligibility criteria and guidelines were presented, including:

1. The facility shall be applicable only to students who have completed their B.Tech. programme in the current academic year with pending backlogs.
2. Students having a maximum of three backlogs in T.Y. and/or Final Year even-semester courses shall be eligible.
3. The facility shall be provided only once, immediately after completion of B.Tech.
4. Prior approval of the Chairman, BoS, Dean Academics and Director shall be mandatory.
5. Only one examination attempt shall be permitted under this facility.
6. This special attempt shall be over and above the regular attempts and shall not be counted as a regular attempt, similar to the RCGC provision.

During the discussion, Dr. Haribhakta Ma'am appreciated the proposed policy and suggested that one additional examination opportunity could also be provided immediately after the conclusion of the summer examination and RCGC. This would give eligible students an additional chance to clear their backlogs without waiting for the next scheduled examination cycle.

The suggestion was appreciated by the members.

Decision: The proposed policy, along with the additional examination opportunity suggested by Dr. Haribhakta Ma'am, was approved by the committee.

Agenda Point No. 7: Minor Changes in the SOP of Relative Grading

The proposed modifications in the Standard Operating Procedure (SOP) for Relative Grading were presented and discussed.

The proposed changes included:

- Permissible deviation of ±3% from the prescribed percentage of students under the defined threshold for relative grading.
- Change in terminology from IE/MTE/ETE to FA/SA.
- Adoption of absolute grading for courses having 30 or fewer registered students.
- Independent passing criteria for Formative Assessment (FA) and Summative Assessment (SA), as applicable to Regulations 2026.
- Use of a minimum of seven passing grades for theory courses.
- Provision for five grades in laboratory courses, with an exception for the use of 'P' grade as an additional grade.
- Flexibility for DUPC to decide on the use of five to seven grades for TCP courses.
- Provision for the Examination Cell to offer only the seven-passing-grade scheme in ERP.

Decision: All the proposed modifications in the SOP of Relative Grading were approved by the committee.

Agenda Point No. 8: Student's Educational Verification fees

The proposed administrative charges for student's educational verification to be charged at the time of on demand student's educational verification to student / third party agencies were presented before the committee for information.

The verification fees will be charged as follows:

Sr. No.	Mode of Verification	Admin charges
1	Online Verification	₹750/-
2	Offline Verification	₹1,000/-

Decision: The verification fees/charges were approved by the committee.

Agenda Point No. 9: Re-Examination Fees for Re-Formative Assessment (Re-FA)

The proposal regarding the examination fees applicable to students appearing for Re-Formative Assessment (Re-FA) was presented before the committee.

It was proposed that in view of separate passing criterion under Regulation 2026, an examination fees of ₹200/- per course for Re-Formative Assessment (Re-FA) will be charged.

Decision: The proposal to charge ₹200/- per course for Re-FA was approved by the committee.

Agenda Point No. 10: Minor Changes in SOP of Malpractice/Lapses

The proposed modifications in the SOP for handling malpractice cases and examination lapses were discussed, particularly with reference to copy cases during examinations.

The SOP of the malpractice cases has been discussed and detailed deliberation was done. Dr. Haribhakta Ma'am and Dr. Sukanya Kulkarni Ma'am shared their institutes policy about handling and resolving the malpractice cases.

It was proposed that the Institute should follow the SOP while handling and resolving malpractice cases.

Conclusion and Decision:

After detailed deliberation, it was concluded that a student found involved in a copy case may not be allowed to continue the examination as per the Examinations Malpractice SOP of PCCoE.

It was further decided that the format and contents of the undertaking must first be verified by the Institute's Legal Advisor before implementation.

Agenda Point No. 11: Minor Changes in Action Taken/Penalty by CRLC Against Malpractice/Lapses

The proposed modifications in the action taken and penalty provisions of the CRLC against students involved in malpractice or examination lapses were presented before the committee.

Sr. No.	Stage	Penalty as per the gravity of offence
1	Found guilty for the first time	**14.** IV.
		a. Cancellation of the performance of the student in the course/s in which he/she was involved in malpractice.

		e. Issuing warning.
		f.01 Debarring from the examinations for a specified period. (Debarring from the examinations of that particular course/s in immediate next examination).
2	Found guilty for the second time	**14.** IV.
		b. Cancellation of the performance in that examination for all the courses.
		e. Issuing warning.
		f.02 Debarring from the examinations for a specified period. (Debarring from the examinations of all courses in immediate next examination).
3	Found guilty for the third time	**14.** IV.
		b. Cancellation of the performance in that examination for all the courses.
		d. Stoppage of scholarships /stipend.
		f.03 Debarring from the examinations for a specified period. (Debarring from the examinations of all courses in immediate next two **examinations**).
4	Found guilty for the Fourth time	**14.** IV.
		b. Cancellation of the performance in that examination for all the courses.
		f.04 Debarring from the examinations for a specified period. (Debarring from the examinations of all courses in immediate next two semesters).
		OR
		c. Expulsion / termination from the institute if repeatedly involved.

The members discussed the proposed modifications to ensure appropriate and consistent action in cases of examination malpractice.

Decision: The proposed minor changes in the action taken and penalty provisions of the CRLC were approved by the committee.

Agenda Point No. 12: Any other points with the permission of the Chair

The following additional points were discussed with the permission of the Chair.

A. On demand issuance of Grade cards and Passing Certificates by Postal service

In order to facilitate the Passed out students who are unable to collect the **Grade cards and Passing Certificates** in presence, the Examinations cell proposes the on demand issuance of Grade cards and Passing Certificates by Postal service to such students by paying the applicable Fees which includes the administrative and postal charges.

The proposed fees for this service will be ₹ 500/- per certificate (including the administrative and postal charges).

Decision: The proposal along with the proposed applicable fees were approved by the committee.

B. Updates in academic Calendar in view of draught situation.

The Dean academics proposed to update the even semester academic calendar in view of on going draught situation across Maharashtra.

Director sir requested to Dr. Haribhakta Ma'am to share their views and planning for the same at their institute. She mentioned that her institute COEP has already revised their academic calendar and reduced the even semester, also she agreed to share her institution's academic calendar for reference.

Further, Dr. Sukanya Kulkarni Ma'am mentioned that her institute is also planning for the same.

Decision: Director sir instructed to Dean Academics office and Controller of Examinations to deliberate and check the feasibility to revise the even semester academic calendar and complete the regular Summative Assessment by 30th of April 2027.

The meeting was concluded with a vote of thanks by Dr. Arif Bagwan, Dy. CoE to the Chair and all the members for their valuable suggestions and contributions.

Prepared by:

Mr. Ganesh Tarte
Associate Dean Examination (ERP)

Dr. Sunil Tade
Controller of Examinations

PCET's Pimpri Chinchwad College of Engineering
An Autonomous Institute
EXAM Section
Nigdi, Pune-44

Dr. Govind Kulkarni
Director