

Pimpri Chinchwad Education Trust's
**Pimpri Chinchwad College of Engineering
(PCCoE)**

Pradhikaran, Nigdi, Pune

(An Autonomous Institute Permanently affiliated to Savitribai Phule Pune University)



Second Meeting of **Board of Governors (BoG)**

(Under Autonomous Status)

28 January 2021



Pimpri Chinchwad Education Trust's (PCET's)
Pimpri Chinchwad College of Engineering (PCCoE)
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044



**MINUTES OF THE
SECOND (2ND) MEETING OF THE BOARD OF GOVERNERS
HELD ON THURSDAY, 28TH JANUARY 2021**

Second Meeting of 'Board of Governors (BoG)' reframed as per UGC guidelines (after conferment of 'Autonomous status' for ten years from Academic Year 2020 – 21 onwards); was held on Thursday, 28 January 2021 at 11:00 AM in the PCET Conference Hall and following Members were present –

Sr. No.	Name	Designation	Details
1	Shri D. P. Landge	Chairman	Chairman, PCET
2	Smt. Padmatai Bhosale	Member	Nominee, PCET
3	Shri V.S. Kalbhor	Member	Nominee, PCET
4	Shri S.D. Garade	Member	Nominee, PCET
5	Dr. G.M. Desai	Member	Nominee, PCET
6	Dr. B.B. Ahuja	Member	Nominee of PCET : Educationist
7	Dr. O.P. Verma	Member	Nominee : UGC (in VC mode)
8	Dr. D.V. Jadhav	Member	Nominee of State Govt. (Ex-officio)
9	Dr. D.S. Bormane	Member	Nominee : University (SPPU)
10	Dr. S.A. Rawandale	Member	Dean Industry Institute Interaction, Faculty Representative PCCoE
11	Dr. N.B. Chopade	Member Secretary	Director (Officiating), PCCoE
12	Shri Prataprao Pawar	Special Invitee	Special Invitee by PCET
13	Dr. Mrs. S.U. Bhandari	Invitee Associate Member Secretary	Dean Academics PCCoE, Invitee by Director

Owing to the predefined commitment, Dr. O.P. Verma, as mentioned against his name above, joined the Meeting in Video Conferencing (VC) Mode and thus the Chairman confirmed from him whether the proceedings, being transacted, were audible and visible and that his was seated alone in the room and after his conformation the Meeting was called to order. At the outset the Chairman warmly welcomed all the Members.

Deans, Program Heads and Controller of Examination (CoE) were invited as 'Special Invitees'. A quick round of introduction was carried out before commencement of the Meeting.

Item 1: To offer condolences to our dear departed Dr. G.V. Parishwad (Ex Director PCCoE) who left for the heavenly abode on 28 Dec 2020.

Information was shared regarding the sad demise of Dr. G.V. Parishwad (Ex Director PCCoE) on 28 Dec 2021 and his wholehearted contributions in the development of PCCoE during his association with PCCoE for a very limited period of time (1 June 2020 to 28 Dec 2020).

Sincere heartfelt condolences were expressed with one minute tribute in silence. It was mentioned that his commendable contributions especially towards collaborations with Foreign Universities and guidance for applying to receive Financial Assistance; would always be fondly cherished and are highly revered. May his soul rest in peace.

Item 2: Statutory matters

Following points were mentioned –

- In view of working in the Autonomous structure henceforth' it was suggested to modify the pattern of recording 'Minutes of Meeting' in the form of impartial 'Resolutions'.
- MoM of BoG on 16 Dec 2020 also to be modified and published accordingly.

Item 2 (A): To confirm Minutes of last BoG Meeting (dated 16 Dec 2020)

Following points were mentioned –

- **Introduction of Institute to new Members** (Item 2 of BoG dated 16 Dec 2020) Presentations put forth by Dr. Mrs. S.U. Bhandari (Dean Academics) and Dr. S.A. Rawandale (Dean Industry Institute Interaction); were **noted**.
- **Journey of Autonomy** (Item 3 (7f) of BoG dated 16 Dec 2020) Creation of a Formal 'Alumni Association' – was **noted** and is already taken up. Updates provided in the Action Taken Report.
- **A path ahead** (Item 4 of BoG on 16 Dec 2020) Involvement of Experts from Industry as 'Mentors' on various platforms is very important – was **noted** and is already taken up. Ongoing efforts are in place giving positive results.
- **Approval** (Item 5 of BoG on 16 Dec 2020) Approval to Mandatory Committees – was **noted**. After approval to the Mandatory Committees, various Meeting are conducted, activities executed and documented.

It was suggested to finalize 'Examination Fees' for Academic Year 2020 – 21 through the Meeting of 'Board of Examinations'. 'Examination Fees' is proposed as follows –

Fee (In Rupees)	Per Semester		
	B.Tech.	M. Tech.	MCA
Exam Form Fee	50	50	50
Exam Fee	700	1700	1400
CAP Fee	350	600	400
Statement of Marks	150	150	150
Total	1250	2500	2000

	B.Tech. I	M. Tech. I	MCA I
Semester I	1250	2500	2000
Semester II	1250	2500	2000
Total	2500	5000	4000

- **Issues of overlapping period of SPPU and Autonomous Structure** (Item 6 of BoG dated 16 Dec 2020) It was mentioned that these issues would be addressed in the real time with proper guidance from Experts, Competent Authorities and related guidelines; in the interest of the Students and the Institute – was **noted**.

R-2/2(A1)/2021: The Board **RESOLVED** to **APPROVE** addressing of these issues in the real time.

- **Any other point with permission of the Chair** (Item 7 of BoG dated 16 Dec 2020) MoU Signing with College of Engineering Pune (COEP) for the development of Academic Cooperation in Engineering Education – was **noted**. Sincere thanks were expressed to Dr. B.B. Ahuja and dear departed Dr. G.V. Parishwad (Ex Director) for being instrumental for this MoU.

Suggestions:

- Small Projects for everyday societal needs like 'Fast Charger' can be submitted for Financial Assistance to relevant Agencies – was **noted** and taken up.
- About getting the details of 'Yashasvi Model' successfully used in 16 States – was **noted** and taken up.

The draft Minutes of the First (1st) Meeting of Board of Governors held on 16 Dec 2020, as were circulated to the Members, were tabled during the Meeting and after discussions the same were approved. **(Annexure 1)**

R-2/2(A2)/2021: The Board **RESOLVED to APPROVE** the Minutes of the First (1st) Meeting of the Board (under Autonomous status) of the Institute held on 16 Dec 2020.

Item 2 (B):

To consider Action Taken Report

The Officiating Director apprised the Members on the Action Taken on the Resolutions of the 1st Meeting of BoG. Following points were mentioned –

- **Creation of a Formal 'Alumni Association' – proposed in the next phase.** Registration for creation of a Formal 'Alumni Association' with 'Charity Commissioner' is already done in 2005 and Certificate is received. Related information provided in the ATR.
- **Academic Council, BoS of all Departments, IQAC, CDC, Finance and Examination Committees.** All mandatory Committees are formed. Information disseminated.
 - a) Minutes of 1st Academic Council Meeting held on 2 Jan 2021 and 2nd Meeting held on 23 Jan 2021 –
First and Second Meetings of Academic Council were held on 2 Jan 2021 and 23 Jan 2021 respectively. Minutes of the 1st Meeting were attached as **Annexure 2 (a)**, whereas Minutes of the 2nd Meeting were attached as **Annexure 2 (a-1)**.
 - b) Minutes of 1st Meeting of Board of Examinations held on 8 Jan 2021 –
First Meeting of Board of Examinations was held on 8 Jan 2021. Minutes of this Meeting were attached as **Annexure 2 (b)**
 - c) Minutes of 1st Meeting of Finance Committee held on 13 Jan 2021 –
First Meeting of Finance Committee was held on 13 Jan 2021. Minutes of this Meeting were attached as **Annexure 2 (c)**

The Board noted the actions taken on various Resolutions / decisions in the First Board Meeting. **(Annexure 2)**

R-2/2(B)/2021: The Board **RESOLVED to APPROVE** the actions taken on the Resolutions / decisions of the 1st Meeting of the Board held on 16 Dec 2020 as apprised by the Officiating Director.

Item 3:**Approval**

Information was shared regarding –

- **Commencement of new Session** from 1 Feb 2021 in online mode as per the current ongoing process due to Covid 19 and related aspects.
- After receiving approval to the formation of Mandatory Committees, **Meetings conducted** – Academic Council (2 Jan 2021, 23 Jan 2021): Course Curriculum reviewed and recommended (Uniform Structure for all Programs), Academic Standing Committee, Board of Studies (BoS – during 5 to 8 Jan 2021)
- **Program Structure** inclusive of Choice Based Credit System, Interdisciplinary approach, Honors (Parent branch), Minors (other Departments)
- **Total Credits** – B. Tech. 158, M. Tech. – 68, MCA – 93 (Two years Program).
- **Designing of Course Curriculum** based on Bloom's Model and in association with External Experts, Rules and Regulations (Academics, Examinations and Evaluation) Handbook ready for circulation, Board of Examinations, impartial Assessment Methods, Absolute Grading System.

Item 3 (A):

Program Structure of B. Tech., M. Tech. and MCA

Item 3 (B):

Course Curriculum of **First Year B. Tech.** (Semester I and II) – all Branches

Item 3 (C):

Course Curriculum of **First Year M. Tech.** (Semester I and II) – all Branches

Item 3 (D):

Course Curriculum of **First Year MCA** (Semester I and II)

Item 3 (E):

Rules and Regulations (For B. Tech., M. Tech., and MCA Programs) of –

- I. Academics
- II. Examinations and Evaluation

Details were shared with respect to Program Structure, Course Curriculum, and association with Industry Experts for Curriculum Design, Contents, Evaluation Scheme and related rubrics.

Academic Calendar is tentatively ready and Commencement is proposed (On line, Flip class room mode) in first week of Feb 2021.

Suggestions:

1. Involvement of Industry Experts and Institutes of Higher Education in the Curriculum design is utmost vital and should be invariably ensured. Feedback of these Industry Experts at the Oral Examinations is also very helpful to review the level of learning of the Students.
2. Course Curriculum can accommodate 40% of MOOC Courses; at least one Course per Semester in addition to creating Financial awareness (Design thinking, Innovation, Entrepreneurship, Economics, Finance Model) through Syllabus itself.
3. Communication being of vital importance, diligent focused efforts to be imparted towards improvement of English proficiency and knowledge of Foreign Languages to the Students.
4. Academic Audits to be conducted by External Experts in every Semester.
5. Course Plan should be prepared in such a way that it offers more Autonomy to Faculty for use of Internal Evaluation Methods.
6. Henceforth, Program Heads are requested to submit Proposals with a 'Return on Investment (ROI)' statement. 'Facility Utilization Report' also to be submitted for every year.
7. For each Course only 1 or 2 Text Books and others as Reference Books can be suggested by respective Faculty in consultation with Program Heads.
8. Project Based Learning to be ensured via Mini Projects.
9. Validity of Registration of Students (n+2) years i.e. B. Tech. (4+2), M.Tech. (2+2), MCA (2+2)

(Annexure 3)

R-2/3/2021: The Board **RESOLVED to APPROVE Item 3 (A), Item 3 (B), Item 3 (C), Item 3 (D) and Item 3 (E)** with a Suggestion for Item (E) as * *Rules and Regulations can be published as 'Provisional' which would allow scope for further fine tuning if required.*

Item 4: Any other point with permission of the Chair

Just as concise Presentations were put forth in BoG Meeting on 16 Dec 2020 for introduction of Institute to new Members mentioning the Institute standing in 'Academics' and 'Industry Institute Interaction' domains; similarly in today's BoG Meeting, information regarding other two important domains:

- 1) International Relations and
- 2) Research and Development is presented –

Achievements and ongoing activities –

Dr. Mrs. A.D. Thakare (Dean International Relations) –

- MoUs / Collaborations for Academic and Research Associations, Students and Faculty Exchange Programs with 20 International Universities from 10 Countries. It was suggested to share the details of these Universities for exploring further networking opportunities and possible support through other Organizations such as Baramati Charitable Trust.
- International Webinar Series organized for Students and Faculty
- Other Achievements including admissions of our Graduate Students in International Universities for Higher Studies.

Dr. S.S. Lakade (Dean Research and Development) –

- PCCoE at Top 25 – 30 in ARIA Ranking, other Awards and Recognitions
- Policy for Research Collaborations with International Universities
- Association with Auto Cluster Pune, Smart City Project PCMC
- B. VoC Courses
- Ongoing initiatives through PCCoE CIIL (in identified Thrust Areas), Registered Enterprises under PCCoE Incubation Centre, MOE, Laboratories in association with Industry, Product Innovation Laboratory (in association with Dassault Systems through their CSR) with Financial Assistance of Rs. 50 Lacs, activities and assistance through LA Foundation per Year
- Achievements of Students : Akruiti (International Event of Dassault Systems), Winners in Smart India Hack-a-thon, Solarium Vehicle, Top Position for last 5 years in SAE Baja and SAE Supra, Robocon
- Best Chapter Award for PCCoE ACM Students Chapter (Prize of Rs. 50 thousand) consecutive Winners for the third time
- Achievements of Faculty, Ph.D. Admission in International University
- Number of quality Research Paper Publications (300+) in last 5 Years is increasing; contributing towards improvement in the NIRF Ranking.
- Increasing number of Patents (Registered and Granted), Copyrights and IP; with further efforts for commercialization of the same.
- In-house Product Development :
 - Contactless Sanitizer Dispenser (by E & TC)
 - LED Series (import substitution under 'Make in India' initiative by E & TC)
 - Sanitizer liquid (by AS & H)

Suggestion:

Various Revenue generation avenues including new Product Development, commercialization of Patents / IP, Training Programs etc to be explored by Departments to add to the overall earnings. CIIL PCCoE can help in providing related guidance and networking opportunities to Students and Faculty.

Other Updates –

- **Admission Process** – Round II till 30 Jan 2021. Efforts being invested for admission of Foreign National Students. Cut off – PCCoE at 7th place now.
- **Budget** would be put up after completion of Admission Process

Need to change nomenclature of M. Tech. 'Heat Power' Program was put forth with observations regarding related aspects, which was discussed and considered positively.

R-2/4/2021: The Board **RESOLVED** to **APPROVE** the need to change nomenclature of M. Tech. 'Heat Power' Program within AICTE guidelines to 'Thermal Engineering' or any other Name relevant; to keep up with the recent trends, avoid redundancy and attract quality admissions.

R-2/4(a)/2021: The Board further **Resolved** to **APPROVE** submission of the said Application for change in nomenclature of M. Tech. 'Heat Power' Program; as per Schedules of the competent Authorities.

Suggestions:


- External Experts from Finance domain should be invited for valuable inputs in the Finance Committee.
- Guidance from these Experts can also be sought for Negotiation processes to be executed very transparently and effectively, receiving discounted prizes and extended warranty on Products / Services, in the interest of the Institute.

Remarks –

On behalf of the Management, **Shri D.P. Landge** expressed that 'PCCoE' is a self motivated and very committed Team of individuals who are marching ahead on the journey of Excellence with remarkable conviction. Efforts of all Members are acknowledged and appreciated.

Sincere thanks were expressed on behalf of 'Team PCCoE' to the Management for their ever motivating guidance and support.

The Meeting concluded with a vote of thanks to the Chair.


Dr. N.B. Chopade
Member Secretary

