



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044

Minutes of Meeting – IQAC Committee Meeting

Ref

Date – 14/08/2024

The IQAC Meeting –I of Academic year 2024-25 was held on **Saturday, 3rd August 2024 at 10.00am** Conference Hall, Administration Building, PCCoE, Pune.

The agenda of the meeting was as follows

- 1) Welcome to IQAC Members
- 2) Introduction to PCCOE
- 3) Review of Academic Year 2023-24 activities.
- 4) Evaluation and planning of QPs and QLs
- 5) NAAC, NBA and ISO activity planning
- 6) Suggestions by Student, Alumni, Industry, Parents (Committee Members)
- 7) Any other point of discussion

Welcome to IQAC Members :

Dr. G. N. Kulkarni, Chairperson, IQAC and Director PCCOE welcomed all the members of IQAC and initiated the meeting discussion.

Dr. Girish Desai, Executive Director, PCET, welcomed the external committee members Mr. Mandar Kulkarni, Tech Mahindra, Parent representation, and Mr. Suryakant Jadhav, Alumni representative with token of welcome.

Dr. Varsha Harpale, IQAC Coordinator briefed about IQAC meeting agenda. Welcome all internal and external Members of IQAC.

Introduction to PCCOE :

IQAC coordinator briefed about PCE Trust, Campuses and Institutes. Also briefed the vision Mission Statement of PCCoE along with EOMS Policy. She also highlighted major achievements like permanent affiliation to SPPU, NBA and NAAC accreditation and ISO certification.

Review of Academic Year 2023-24 activities:

Dr. Varsha Harpale presented the Major activities and PCCoE's achievements of AY 2023-24. The major activities for AY 2023-24 include - implemented NEP 2020: Regulation 2023 (UG) and Regulation 2024 (PG), ISO 21001: 2018 Certification, ICCUBEA 2023 and i-MACE 2023, Kshitij-2023, Know Japan-2023, PCCOE Fitness First Festival, Spectrum 2023. The achievements and appreciation by ranking framework also presented in the meeting

The Minutes of meetings of internal IQAC convened on Wednesday, 24th July 2024 in Conference Hall, Administration Building, PCCoE, Pune was presented and requested to approve by the members.

Dr. Govind Kulkarni provided an overview of the various student clubs and their achievements. He also updated the attendees on the frequency and structure of both internal and external IQAC meetings aimed at institutional development. He also highlighted the NEP framework is adapted by

PCCOE and educated special feature of NEP is 16 different multidisciplinary minor (MDM) offered by PCCOE

Evaluation and planning of QPs and QLs :

IQAC coordinator detailed the objectives and purpose of the IQAC cell and initiated the discussion of section wise Quality Parameters (QPs) and Quality Levels (QLs) for each cell.

Dr. Nilkanth Chopade, Dean Administration presented the QPs and QLs for administrative functions, including budget distribution and utilization targets of 90% and 80% and highlighted the current girl student enrollment rate (35.5%) and female faculty representation, setting targets of 38% and 50%, respectively.

Dr. K. Rajeswari, Dean of Academics, shared QPs and targets for academic performance. She proposed increasing the average Course Outcome (CO) attainment from 72% to 73% and the Program Outcome (PO) attainment from 53.3% to 55%. Additionally, targets for Knowledge, Skill, and Attitude attainments were set at 55%, 55%, and 53%, respectively. The average CGPA target was set at 8.15, and academic audits aim to reach a target of 80%.

Dr. N. Deore, Dean, R&D presented QPs and targets, including:

- Publications: Target of 300 quality publications and citation index.
- Patents: 10 patents filed, 10 published, and 5 granted.
- Copyrights and Trademarks: 10 copyrights filed and 5 trademarks registered.
- Student Projects: Categorized as Best, Medium, Good, Average.
- Proposals: Target of 50 lakhs in proposals.
- Testing and Consultancies: Target of 10 lakhs.

The consultancy requirements was discussed where Mr. Jadhav highlighted few academic proposals received. He also offered assistance with government MSME schemes and connecting with the MSME chairman for consultancy. Mr. Mandar Kulkarni advised on using LinkedIn for industry engagement and the importance of regularly posting achievements

Dr. Sakhare recommended engaging with industries like Tata Motors for consultancy and aligning services with industry needs. He also suggested collaborating on industry-oriented syllabus design and converting Intellectual Property Rights (IPR) into products.

Dr. Rawandale, Dean III, presented targets for placements and internships:

- Number of companies visited: 200
- Placement percentage from eligible students: 60%
- Highest salary package: 14 LPA
- Median salary: 4.5 LPA
- Number of companies offering internships: 200
- Internship index: 90%
- Highest stipend received per month: 30,000 INR

Dr. Phursule, Associate Dean, SDW outlined QPs and targets for Student Development and Welfare (SDW), including:

- Student quality: 90%
- Enrolment ratio: 100%

- Student welfare index: 60%
- Student participation index: 60%
- International student index: 80%

Director Sir encouraged innovative actions and increased student participation in activities. Dr. Sakhare praised PCCoE's strong reputation in Maharashtra for admissions and advice to have insurance for students. PCCOE already have policy of insurance of students. Dr. Mandar Kulkarni highlighted that students who engage in extracurricular activities often achieve greater success. Mr. Jadhav suggested granting attendance to students involved in organizing activities and emphasized the importance of collaboration between placement and welfare services for unplaced students.

Dean III discussed support strategies for unplaced students, while SDW section highlighted the "Earn and Learn" scheme, which provides free library books and mess facilities. Active alumnus participation in various programs was also noted. Dr. Nagarkar serves as the institute-level counsellor for unplaced students. The section SDW will take care of unplaced students through higher education and with some initiatives.

Dr. Bhandari, Dean FDW, presented QPs and targets for faculty development:

- % of faculty with PhDs: 45%
- % of laboratory supporting staff with required qualifications: 100%
- Faculty Happiness Index target: 80%

Director Sir mentioned that the Happiness Index includes aspects such as ecosystem, timely salary, and increments and the concept of Happiness Index well appreciated by members. Mr. Jadhav suggested increasing safety awareness among supporting staff and preparing questionnaires for safety and mock drills.

Dr. Rajani PK, Dean IIESD reviewed the IIC Ranking Index and outlined Q1 to Q4 activities, including Yukti, KAPILA, SIH, and Idea competitions, with a target of 60%.

Dr. Swati Shinde, Dean MIS, presented QPs for ERP, website, and IT support. **Director** mentioned the Darpan fellowship for personal websites, rewarding faculty for maintaining their online presence. It was discussed to adapt innovative practices for evaluating personal websites, including the use of generative AI and process automation.

The maintenance efforts in PCCOE also discussed, where Dr. Chopade explained routine maintenance procedures are exists as per ISO 21001:2018 requirements. Dr. Sakhare inquired about 24/7 lab availability, computer configurations, AWS subscriptions, and web server upgrades etc. PCCOE has 24/7 facility available for Motorsports, which was highlighted by SDW section.

Dr. M.T. Kolte, Dean LLRD, set the target for library budget utilization at 100% and emphasized the development of e-contents, video lectures, and digital resources. Mr. Mandar Kulkarni noted that modern students are less inclined to read traditional books. It was decided to incorporate a one-hour weekly reading session into the curriculum. And discuss to offer rewards for frequent library visitors.

IQAC discussed further point of agenda and reviewed student feedback mechanisms, which are conducted twice per semester, showing high satisfaction levels.

NAAC, NBA and ISO activity planning:

Dean QA, outlined the mandatory NAAC, NBA, and ISO activities and planning, including:

- IQAC activities: Discussions, meetings, and reviews.
- NAAC activities: Coordinator meetings, AQAR planning, and website updates.
- NBA activities: Departmental meetings, UG/PG preparations, and mock visits.
- ISO activities: Faculty induction, internal audits, and external surveillance audits.

Suggestions by Student, Alumni, Industry, Parents (Committee Members):

Mr. Suryakant Jadhav, Alumni Representative suggested collecting evidence to evaluate the IQAC report and the performance of the autonomous institute. He praised PCCoE's efforts and recommended that student representatives help communicate these efforts to the student body. He also suggested involving more creative students in the committee.

Mr. Mandar Kulkarni, Parent Representative commended the staff happiness index and the efforts of the PCCoE team.

Dr. Kuastubh Sakhare, Industry Representative emphasized achieving QP targets, automating NBA/NAAC activities, and incorporating multidisciplinary courses proposed in NEP 2020.

Mr. Sai Veer Student Representative also discussed his understanding about his presence in the meeting and ensured he will definitely contribute as per student's perspective.

Any other Point :

IQAC Coordinator presented the IQAC EVENT Activity planner and which was approved by all tem members.

Director Sir acknowledged the team's efforts in establishing QPs and QLs, planning NAAC and NBA activities and suggested to execute IQAC activities timely.

The meeting concluded with vote of thanks.

Regards,



Dr. Govind N. Kulkarni

Director, PCCOE

Copy to –

- 1) Dr.G.M.Desai, Executive Director, PCET – Management representative
- 2) Deans – Academics, R & D,QA, III, SDW, IIIESD, MIS, FDW, LLRD
- 3) HOD - Mechanical / E & TC / Computer /IT / Civil / CSE/ CE (Regional)/ASH
- 4) NAAC Coordinator : Dr. A.N. Bhute
- 5) Faculty representative : Dr.N. Vivekanandan, Dr. S. Salve, Mr. R. Vadali
- 6) IQAC External Members
- 7) Office Copy

