



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044

IQAC Meeting Agenda

Date – 01/10/2022

A meeting of Internal Quality Assurance Cell (IQAC) was conducted on Saturday, 08 Oct. 2022 at 10.00 AM in Conference Hall.

The agenda of the meeting was as follows

- 1) To review the changes required in ISO 9001: 2015 Process Manuals as per Autonomous Structure.
- 2) To discuss the further initiatives, efforts towards strengthening quality in related processes in Academics, Research, Professional development of students.
- 3) To review the final preparations for NAAC SSR and AQAR
- 4) To understand, efforts of Examination for internal and external evaluation.
- 5) Any other point with the permission of chair

Regards,

Dr. Govind N. Kulkarni
Director, PCCOE

Copy to –

1. Dr. G. M. Desai, Executive Director, PCET – Management representative
2. Deans – Academics, R & D, III, SDW
3. HOD - Mechanical / E & TC / Computer /IT / Civil / FE / MBA / MCA /
4. Registrar / Systems and IT Support
5. NAAC Coordinator / NBA Coordinator / ISO Chief Coordinator
6. Faculty representative
7. External Members-Local Society representative, Industry representative, Alumni representative
8. Student representatives
9. Office Copy



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Minutes of Meeting – IQAC Committee Meeting

Date – 10/10/2022

A meeting of Internal Quality Assurance Cell (IQAC) was conducted on Saturday, 08 Oct. 2022 at 10.00 AM in Conference Hall. All IQAC committee members were requested to attend the meeting.

The agenda of the meeting was as follows

- 1) To review the changes required in ISO 9001: 2015 Process Manuals as per Autonomous Structure.
- 2) To discuss the further initiatives, efforts towards strengthening quality in related processes in Academics, Research, Professional development of students.
- 3) To review the final preparations for NAAC SSR and AQAR
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- 5) Any other point with the permission of chair

Dr. S.D. Thepade, IQAC Coordinator discussed and reviewed minutes of meeting of last IQAC meeting held on 29th Jan 2022 with following points

- 1) Discussed the preparation of NBA visit which is scheduled on 25-27th March 2022.
- 2) The performance appraisal approved, implemented and evaluated by external evaluators.
- 3) With the involvement of all stake holders the Vision and Mission of the PCCOE revised and approved in academic council.

To review the changes required in ISO 9001: 2015 Process Manuals as per Autonomous Structure

Dr. Mrs. V.K. Harpale, ISO chief coordinator reviewed the points discussed in MRM, conducted on 15th July 2022, to review the result of Internal audit for Semester-II 2021-22 as per ISO 9001: 2015. The review was taken related to

- 1) Quality policy implementation and Quality objectives attainment: It is observed that quality objectives are attained well above the target set for the academic year 2020-21 and thus further targets are set for 2022-23.
- 2) Needs and expectations of stake holders are analyzed, internal and external issues are discussed and finalized to assess in academic year 2022-23.
- 3) Effectiveness of ISO 9001:2015 model implementation was verified.
- 4) Opportunities for Improvement were discussed and concern members were requested to plan accordingly.

The further discussion related to efforts towards strengthening quality in related processes in Academics, Research, Professional development of students considering importance of evaluation in autonomy was initiated.

Mr. Hrishikesh Gore, Alumni Representative, appreciated efforts in PCCoE and requested to increase the internship efforts so as to improve the industry knowledge of students.

Dr. Mukund S Kale, Industry Representative, recommended that the autonomous model should be combination of Quality assurance (QA), Quality Control (QC) and Quality Improvement (QI). He emphasized that the IQAC should adopt the ISO standard of education.

The discussion was taken ahead that PCCOE will go for ISO 21001: 2018, Education Management Standard (EOMS). Finally, all IQAC members are agree for recertification of ISO may go with new standard ISO 21001: 2018.

To discuss the further initiatives, efforts towards strengthening quality in related processes in Academics, Research, and Professional development of students.

All HODs are requested to highlight departmental activities, efforts, achievements and outcomes related to following points.

Academics: Academic activities are observed on the basis of percentage attendance, percentage syllabus coverage, unit test analysis, result analysis, activities conducted, action taken against student's suggestions.

Dr. S.U. Bhandari discussed need of brain storming sessions for project based exposure, students and faculty member skill development and flexibility of students or attitude of student towards self learning.

Research and Development: It is observed that research publications are improving every year still there is need of improvement in faculty quality publications. So institute is empowering all faculty members for their skill developments and their research efforts by providing appropriate support and incentives.

Students Achievements: Various remarkable achievements at national and international level were noted with appreciation. It could be possible due to project based learning, opportunities and capacity building efforts of the department. All departments are effectively putting efforts in empowering students for their skill development which make them succeed in all reputed competitions, co-curricular and Extra-curricular events.

Resources and Infrastructure: All efforts were taken to develop learning resources and development of laboratories with collaboration of national and international organization. The new infrastructure was discussed, which was built to suffice the need of increased in intake of Computer and IT.

To review these processes Internal Audit will be scheduled on 20th and 21st Oct and MRM on 4th Nov 2022.

To review the final preparations for NAAC SSR and AQAR

The discussion about the preparation of NAAC AQAR and SSR preparation was initiated by Dr. Leena Sharma and Prof. Deepa Abin, NAAC Coordinators. The drafting and proof collection was in process and they assured it will be completed in given time. IQAC recommends to go ahead with NAAC document upload as early as possible. To streamline this an Internal Meeting is scheduled during 8th to 10th Nov 2022 at 10.00am onward. The criteria-wise preparation will be ensured by these reviews.

To understand, efforts of Examination for internal and external evaluation.

Dr. S.L.Tade , CoE, PCCOE discussed the methodology adopted for conduction of Internal and External evaluation, preparation of exam for SYBTech and TYBTech. Board of Examination (BoE) meeting was conducted in as per scheduled time. The IQAC recommended Internal Squads for the exam to ensure the discipline in the examination.

Opportunities for Improvements:

- 1) Instead of assignment small online certifications courses should be recommended by faculty and on the basis of this course teamwork should be given to the students.
- 2) Assignments also can be replaced by mini projects, Lab assignments and development of experimental setups.
- 3) Find industrial case studies and allocate students to prepare case study report.
- 4) Adequate brain storming session for students and faculties should be conducted and outcome of these training programs will be evaluated.
- 5) It is requested to all HODs to encourage and organize skill development activities for students and faculties.

Dr. S.D. Thepade thanked efforts of all members of IQAC towards overall development and requested IQAC members to support and suggest opportunities for improvements, device and implement the action plan for continual improvements in all related activities.

The meeting ended with vote of thanks.

Regards,


Dr. Govind N. Kulkarni
Director, PCCOE

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