



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering

Record No.:
ADMN-STUD/R-25

Revision: **00** Date: **1/6/2013**

Page: **01/02**

L.C. APPLICATION

To,
The Principal
Pimpri Chinchwad College of Engineering
Nigdi, Pune – 411 044

Date:
L.C. No.

Subject: - Request to issue College Leaving Certificate

Sir,

I had taken admission to Four Year Bachelor of Engineering Degree Course in _____
_____ Branch in this College in the year 20 - 20 I have successfully completed
the said degree course in the year _____.

I, therefore, request you to kindly issue me the college leaving certificate. My educational information is
as given below:

1. Full Name: _____
2. Academic Year of admission taken: (F.E. /D.S.E.) _____ Branch: _____
3. Mob. No. _____ Email address: _____

Enclosures:

1. Xerox copy of Final Year Marklist
2. Fee receipts of F.E. /S.E. T.E. and B.E.
3. Identity Cards
4. Nationality Certificate / Passport
5. Two passport size photos.

(Signature of the applicant)

CLEARANCE DETAILS

- | | | | |
|-----------------|-------|-----------------|-------|
| 1 Concerned HOD | _____ | 5 Workshop | _____ |
| 2 Library | _____ | 6 Hostel | _____ |
| 3 Mess | _____ | 7 T & P Officer | _____ |
| 4 Accountant | _____ | | |

Please issue Leaving Certificate.

Principal
Pimpri Chinchwad College of Engineering

Note: L.C. will be issued after 15 days after submission of this application.

