



Pimpri Chinchwad Education Trust's  
**Pimpri Chinchwad College of Engineering**  
**(An Autonomous Institute)**  
Sector No 26, Pradhikaran, Nigdi, Pune-411044.  
(An ISO 9001:2015 Certified Institute)  
Permanently Affiliated to SPPU, Pune  
Approved by AICTE, New Delhi, Govt. of Maharashtra, DTE Mumbai.

Record No.:  
**ADMN-STUD-R-04-DC**  
Revision: **00** Date: **15/09/2020**  
Page: **01/01**

### Documents Checklist

Reference No. PCCoE/Notice/2023-24/

Date:- \_\_\_/\_\_\_/2023

#### Documents required at the time of Admission for First Year B-Tech for A.Y. 2023-24

The following documents are required at the time of admission –

1. All Original Certificates
2. One Set of all documents Xerox copies
3. One Passport Size Photograph

Sr. No.	Documents
<b>Common Documents for All Students</b>	
1	Receipt Cum Acknowledgment from Scrutiny Centre
2	Allotment Letter
3	MHT-CET-2023 Score card / JEE (Main)-2023 Score card
4	Statement of Marks – S.S.C. (10 <sup>th</sup> )
5	Statement of Marks – H.S.C. (12 <sup>th</sup> )
6	Leaving Certificate / Transfer Certificate
7	Migration / Equivalent Certificate (if applicable)
8	Nationality/Birth Certificate/LC indicating Nationality as “Indian”/Attested Passport Photocopy
9	Domicile/Birth Certificate/LC Indicating Place of Birth in State of Maharashtra (For MH state Student)
10	Aadhar Card (Xerox Copy)
11	Gap Certificate (if applicable)
<b>Extra Documents For Reserve Category Students</b>	
<b>EBC/TFWS</b>	
11	Income certificate below 8 Lakh of financial year 2022-23
<b>EWS</b>	
11	Income certificate below 8 Lakh of financial year 2022-23
12	Economically Weaker Section Certificate from State of Maharashtra Government (Pro forma – V)
<b>SC/ST</b>	
11	Caste Certificate
12	Caste/Tribe Validity Certificate
13	Income Certificate of Financial Year 2022-23
<b>VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC</b>	
11	Caste Certificate
12	Caste Validity Certificate
13	Non creamy layer certificate valid upto 31 <sup>st</sup> March 2024.
14	Income certificate below 8 Lakh of financial year 2022-23

**Orphan candidate**

11	Orphan Certificate Proforma – U
----	---------------------------------

**Ex-Servicemen (Def-1)**

11	Defence Service Certificate Proforma – C.
----	---

12	Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
----	--

**Active Domicile Defence Candidates. (Def-2)**

11	Defence Service Certificate Proforma – C
----	--

12	Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
----	---

**Active Not Domicile in Maharashtra Defence Candidates Or has Retained the family in his pervious place of posting in Maharashtra. (Def-3)**

11	Defence Service Certificate Proforma – C and D/E
----	--

12	Transfer order & Joining Report
----	---------------------------------

**Persons with Disability Candidates**

11	Certificate in the Proforma with min 40% disability
----	---

12	Domicile certificate of candidate.
----	------------------------------------

**Note:-**

- 1. Students Carry All Required Documents Softcopy (Image or PDF File) (size less than 200kb, pdf format) with them**
- 2. As Once Submitted, Documents Will Not Be Provided For Scanning & Photocopy. Also, students are requested to keep additional photocopy sets of all original documents for future need, as college will not provide photocopies or allow student to “borrow” original documents for photocopies, until the Government scrutiny process is completed.**