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|  | <p>Pimpri Chinchwad Education Trust's Pimpri Chinchwad College of Engineering (PCCoE) (An Autonomous Institute) Affiliated to Savitribai Phule Pune University (SPPU) ISO 21001:2018 Certified by TUV</p> |  |
| <p><u>Artificial Intelligence(AI) Policy in Academics</u></p> | | |

This AI policy sets guidelines for ethical, responsible use of AI balancing the need for developing cognitive and psychomotor skills with integrity, equity, data privacy, transparency and academic honesty. Students are permitted to use AI tools in a controlled environment with the following conditions:

1. Students are allowed to use AI tools for better learning of fundamentals and concept clarity.
2. Students shall continuously work towards developing cognitive and psychomotor skills and implement creativity.
3. Students while using any AI tool for formative assessments, termwork, assignments, animations, videos, images, text, tables, figures, blocks, reports etc shall appropriately acknowledge the tools used, e.g., ChatGPT, Perplexity, Napkin AI, etc.
4. Proper citation for each literature reference is mandatory. While adding citations, students must ensure that every reference actually exists and must verify all details, including the title, authors, year of publication, and DOI or web link.

Detailed Guidelines:

I. Permitted Use of AI by Students (Controlled & Ethical)

Students may use AI tools to support learning and skill-building, including:

- Understanding fundamentals, concept clarification, and doubt resolution
 - Brainstorming, outlining, and improving language readability
 - Debugging code with explanation.
 - Generating practice questions, quizzes, and formative self-checks.
- Domain specific guidance with AI in an **assistive role** can be used while the student has to remain the author of the work.

II. Protection of Cognitive and Psychomotor Skills

1. Students shall continuously develop core cognitive skills (reasoning, problem-solving, critical thinking).
2. Students should ensure that the originality of their work is not compromised while using AI tools.
3. Assignments and labs must reflect individual creativity, novelty, and personal effort.

AI-generated text, paraphrasing, or translation that is presented as original student work is treated as academic misconduct unless explicitly permitted and properly disclosed

III. Mandatory Disclosure & Acknowledgement

When AI tools are used (where permitted), students must provide an AI Use Disclosure in the submission, including:

- Tool name (e.g., ChatGPT, Perplexity, etc.)
- Purpose (e.g., concept clarification / outline / grammar / debugging)
- Prompt summary (brief) and what content was accepted or modified

Example: AI Tool Use: ChatGPT was used for concept clarification and to refine grammar; final content was verified and rewritten by the student

Note:

As Artificial Intelligence technologies continue to evolve rapidly, this policy shall be subject to periodic review and revision to ensure continued relevance, compliance, and alignment with Institutional and National guidelines.

Departments may adapt this framework to meet discipline-specific academic requirements, and individual course instructors may further refine and specify permissible and prohibited uses of AI within their respective courses and assessments. Rubrics can be formulated and declared to the students in advance.

IV. Acknowledgement

Pimpri Chinchwad College of Engineering (PCCoE) acknowledges the reference support of Generative AI tools such as ChatGPT, Perplexity AI, Google Gemini, Grammarly AI during the drafting and refinement of this Artificial Intelligence (AI) Policy. These tools were used in a supportive manner for structuring the content, improving clarity, language refinement and formatting while maintaining the integrity and intent of institutional guidelines.

References:

1. AICTE Model Curriculum and Institutional Guidelines on Emerging Technologies
2. National Education Policy (NEP) 2020, Government of India
3. UNESCO Recommendation for Artificial Intelligence in Education(2024)
<https://www.unesco.org/en/articles/what-you-need-know-about-unescos-new-ai-competency-frameworks-students-and-teachers?hub=32618>
4. "The Evolving Role of GenAI" by Brainerd Prince in Academia Education Forum- Times of India dated 26 January 2026.
5. University of London – Artificial Intelligence Policy (for global benchmarking)


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