
GOVERNMENT OF MAHARASHTRA
RULES FOR ADMISSION TO FIRST YEAR OF FOUR YEAR FULL TIME DEGREE
COURSES IN ENGINEERING/TECHNOLOGY AND INSTITUTE INFORMATION
FOR THE ACADEMIC YEAR 2013-2014

Ref. Govt Letter. No. TEM-2013/C.N.117/TE-4, dated 20th May 2013 issued by the Higher and Technical Education Department, Mantralaya Annexe, Mumbai-400032

1 Introduction

The entrance examination for the selection to all **Engineering and Pharmacy degree courses** in State of Maharashtra for the academic year 2013-2014 was conducted by the Competent Authority appointed by Government of Maharashtra on **Thursday, 16th May 2013**, at all the district headquarters in the State of Maharashtra.

This brochure gives the rules and information regarding the eligibility for admission to first year of various courses in Engineering/Technology including Autonomous Institutes in the State of Maharashtra and also gives definition of various types of candidatures. These rules govern the aspects of the Centralised Admission Process (CAP) and it also gives the rules and information regarding the Distribution of seats under various heads i.e. Home University, Outside Home University, Institute level seats, Minority seats, ALL INDIA seats etc.; details of the Reservation of seats, Fees concession offered to eligible candidates, details of the Centralized Admission Process, details of the Admission rounds, Institute/course wise Information, etc.

The admissions of Deemed University i.e Institute of Chemical Technology (ICT), Mumbai is being separately carried out by the institute. There will be a separate Information Brochure specifying the rules of admission to ICT, Mumbai.

These rules also incorporate the guidelines (**Annexure-II**) for the rules of admissions, which are to be carried out by the unaided institutes for Institute level seats and for the seats remaining vacant after the Centralized Admission Rounds.

1.1 Abbreviations used in the brochure:

| | |
|-------|---|
| AICTE | All India Council for Technical Education |
| BATU | Dr. Babasaheb Ambedkar Technological University, Lonere. |
| BAMU | Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. |
| CAP | Centralised Admission Process |
| DTE | Director of Technical Education, Mumbai. |
| EWS | Economically weaker section |
| FN | Foreign National |
| GoI | Government of India |
| GoM | Government of Maharashtra |
| HSC | Higher Secondary Certificate (10+2 Level) |
| HU | Home University |

| | |
|-------------|---|
| JEE (Main) | Joint Entrance Examination (Main) conducted by CBSE for 2013-14 |
| MT-CET-2013 | Maharashtra Technical Common Entrance Test-2013 |
| MKB | Maharashtra Karnataka Border |
| MSBTE | Maharashtra State Board of Technical Education |
| NBA | National Board of Accreditation |
| NRI | Non Resident Indian |
| OHU | Outside Home University |
| OMS | Outside Maharashtra State |
| PIO | Persons of Indian Origin |
| SL | State Level Seats |
| SSC | Secondary School Certificate (10 th Level) |
| SRTMU | Swami Ramanand Teerth Marathwada University, Nanded |
| TFWS | Tuition Fee Waiver Scheme |
| UGC | University Grant Commission |

1.2 Definitions:

1. **'Application Form'** means prescribed form filled up by the candidate online for admission
2. **'Autonomous Institute'** means the institute to which autonomy is granted by UGC under recommendation of the Government of Maharashtra & respective university.
3. **'Candidate'** means an applicant who is an Indian National and desires to seek admission to first year of four year Degree Courses in Engineering/Technology in Maharashtra State by submitting the prescribed application form online for the year 2013-2014.
4. **'CAP Seats'** These are the seats for which allotment/admission is carried out by the Competent Authority through CAP
5. **'Competent Authority'** means the Authority headed by the Director of Technical Education, Maharashtra State, shall be the authority for Centralised Admission Process and direct the students as per their allotment through CAP to all colleges.
6. **'College' or 'Institution'** means Engineering College or Technological Institution duly approved by the AICTE and Government of Maharashtra to impart Education in Engineering/Technology at the degree level.
7. **"Defence"** means services established under the Army Act 1950/Airforce Act 1950/Navy Act 1957.
8. **'Director'** means the Director of Technical Education, Maharashtra State.
9. **'Foreign Nationals'** means Citizens of all countries other than India, who are not of Indian origin as defined under PIO.
10. **'Foreign Student'** means Foreign Student in this context shall be defined as the student who possesses a foreign passport.
11. **'Government Engineering College'** means the Engineering College run by the Government of Maharashtra.
12. **'Government Aided Engineering College'** means Engineering College run by private management but which receives financial assistance from the Government of Maharashtra.
13. **'Inter se merit'** means the order of merit as defined by Maharashtra State Merit list/Home University area merit list/All India Merit list/J & K Migrant Merit list as the case may be.

14. **'Non Autonomous Institute'** means those institutes which are not 'Autonomous Institutes'.
15. **'NRI'**: Non Resident Indian as per the definition given in the section 6 of the Income Tax Act 1961.
16. **'NRI Candidate'** means a candidate who is a child/ward of the person who has the 'NRI status' as defined under section 6 of the Income Tax Act.
17. **'OMS candidate'** means Outside Maharashtra State candidate who is an Indian National.
18. **"Persons of Indian Origin (PIO)"**: A Person having foreign citizenship (except Pakistan and Bangladesh) without "NRI" status, who holds a Foreign Passport at the time of sending application, consideration for admission and during the period of his/her study, and he/she or any one/both of his/her parents or any one/both of his/her grand parents is (or was)/are (or were) citizen(s) of India by virtue of the provisions of the Constitution of India or Sec. 2(b) of Citizenship Act, 1955 (Act No. 57 of 1955).
19. **'Representative of the Competent Authority'** means an officer appointed to assist Competent Authority for smooth conduct of Admission Process as per the directives of the Competent Authority.
20. **'Qualifying examination'** means examination on the result of which a candidate becomes eligible for admission i.e. HSC(12th standard) or equivalent examination
21. **'Sanctioned Intake'** means the course wise number of seats sanctioned by the Government Resolution with reference to the AICTE's approval.
22. **'State Government'** means the Government of Maharashtra.
23. **'University Managed Engineering College'** means Engineering College run by a particular University.
24. **'University Department'** means a department of University which offers four year degree courses in Engineering/Technology.
25. **'Un-Aided Engineering College'** means Engineering College runs by private management on self financing basis.
26. **Website** means www.dte.org.in

1.3 Role of Competent Authority in the process of Admission to First Year of Engineering.

- a) The Competent Authority ,the Director of Technical Education, Maharashtra State, shall be the authority for Centralised Admission Process and direct the students as per their allotment through CAP to all colleges.
- b) The Competent Authority shall be the sole authority to effect admission through CAP for Govt.,Govt. Aided, Autonomous Institutes, University Department, University Managed Colleges & BATU.
- c) The Competent Authority shall also effect admissions to a certain number of seats in Unaided Engineering colleges, for which such institutions have given consent.
- d) The Competent Authority shall also deal with the representations received from the candidates pertaining to allotment and admissions in Govt., Govt. Aided, Autonomous Institutes ,

University Managed colleges, University Departments and Unaided colleges which acts as Grievance Redressal Authority.

- e) To scrutinize the branch-wise list of the students admitted to First year, by all Unaided Engineering colleges submitted through the office of the Joint Director, Tech. Education of respective regional offices in the State of Maharashtra.
- f) All the decisions taken in relation to Admission to First Year of Engineering/Technology courses, by the Competent Authority shall be final and binding on all concerned.

1.3.1 Representative of Competent Authority:

The Representative of Competent Authority for each University area is as indicated in the table below.

| Sr. No. | University area | Representative of Competent Authority |
|---------|--|--|
| 1. | Swami Ramanand Teerth Marathwada University, Nanded | The Joint Director of Technical Education, Regional Office, Osmanpura, Station Road, Aurangabad – 431 005. |
| 2. | Dr. Babasaheb Ambedkar Marathwada University, Aurangabad | |
| 3. | Mumbai University and Dr. Babasaheb Ambedkar Technological University, Lonere | The Joint Director of Technical Education, Regional Office, World Bank Project Building, Govt. Polytechnic Campus, 49-Kherwadi, Aliyaware Jung Marg, Bandra (East), Mumbai-400 051 |
| 4. | Pune University | The Joint Director of Technical Education, Regional Office, E-412, Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016. |
| 5. | Shivaji University, Kolhapur and Solapur University, Solapur | |
| 6. | North Maharashtra University, Jalgaon | The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, P.O. Box. 219, Sumangaon Road, Nashik Road, Nashik-422 101 |
| 7. | Sant Gadge Baba Amravati University, Amravati | The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V. Road, Amravati – 444 603. |
| 8 | Rashtra Sant Tukdoji Maharaj Nagpur University, Nagpur and Gondwana University, Gadchiroli | The Joint Director of Technical Education, Regional Office, Government Polytechnic Campus, Mangalwari Bazar, Sadar, Nagpur – 440 001. |

1.4 Seats available for admission through Competent Authority

1.4.1 Seats available for admission through Centralized Admission Process (CAP):

These are the seats for which admission is carried out by the Competent Authority through CAP.

The details of such seats are as shown in the following table.

| Sr. No. | Institute | Seats available with Competent Authority for CAP (No. of seats in % of sanctioned intake capacity of each course) | |
|---------|--|---|---|
| | | Maharashtra State seats (on the basis of score of MT-CET 2013) | All India seats (on the basis of score of JEE Main 2013 Paper- 1) |
| 1 | Dr. Babasaheb Ambedkar Technological University (BATU) Lonere. | 100% | -- |
| 2 | Usha Mittal Institute of Technology, S.N.D.T. Women's University, Mumbai | 100% | -- |
| 3 | Government, Govt. Aided Engineering Colleges including Autonomous Institutes & University Departments in Maharashtra State | 100%** | -- |
| 4 | Unaided Non Minority Engineering Colleges including Autonomous Institutes | 65% | 15% |
| 5 | Unaided Minority Engineering Colleges including Autonomous Institutes | 85% of CAP Seats [#] | 15% of CAP seats [#] |

#CAP Seats = Sanctioned Intake – (Minority Seats + Institute level seats)*

*As per Government Resolution No. अंशैस-२००८/प्र.क्र.१३३/२००८/का-१ दि. ०४/०७/२००८ and its amendments which may be published from time to time, the exact distribution of seats available for allotment shall be notified on the website before submission of option forms of Centralized Admission Process.

** Two (2) seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in Shri Guru Gobind Singhji Institute of Engineering and Technology, Nanded, Five (5) seats for Seth Walchand Hirachand Memorial Trust and Two (2) seats for D.D. Daruwala Memorial Scholarship Trust in Walchand College of Engineering, Sangli shall be within the sanctioned intake capacity and shall be filled at the respective institute level.

1.4.2 Additional Seats available for admission through CAP under the seats against AICTE Tuition Fee Waiver Scheme

The salient features of the scheme are as follows:-

- The Competent Authority for admissions shall be the same as for regular admissions.
- This scheme shall be applicable and mandatory to all AICTE approved Engineering institutes.
- Under the Scheme, 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature.
- Sons and daughters of parents whose annual income is less than Rs. 4.50 lakhs from all sources shall only be eligible for seats under this scheme.
- The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other Fees except tuition fees will have to be paid by the beneficiary.

- In the event of non-availability of students in this category the same shall not be given to any other category of applicants.
- State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admissions on the basis of the merit list so generated.
- The Institutions shall publish in their brochure and web site the details of this scheme.
- Competent Authority for admissions shall submit a separate list of the students admitted under this category to the Institute to which they are admitted for compliance.
- A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary student admitted under this scheme and he / she shall not be allowed to change Institution/course under any circumstances.
- The Institutions shall also display information regarding admitted candidates in their web sites for information to the students and other stakeholders

Tuition Fee Waiver scheme shall be implemented as follows:

- The admission to these additional seats will be done along with the admission to Maharashtra State seats available for CAP by the Competent Authority during allotment rounds.
- All such additional seats shall be treated as TFWS seats of Maharashtra state quota. These additional seats will be filled as State Level seats and will be made available to eligible candidates as a separate choice.
- The candidate opting for admission against these additional seats under this scheme is exempted from paying the tuition fees for the allotted course.
- Candidates willing to opt for these additional TFWS seats will have to specify their willingness in the option form as a separate choice code.
- Only Maharashtra State candidates (on the basis of score of MT-CET-2013) will be admitted under such additional seats.
- In the event of non-availability of students in this category the same shall not be given to any other category of applicants and it will remain vacant.
- The waiver is limited to the tuition fee as approved by Shikshan Shulka Samiti for unaided institutes and by the Government for Govt/Govt. Aided/Autonomus Institute/University Dept/University Managed institutes. All other fees except tuition fees will have to be paid by the beneficiary for the entire duration of the course.
- The Institutions should publish in their brochure and web site the number of tuition fee waivers available in each category in each course/division.
- The Competent Authority will prepare merit list of applicants from eligible students and will effect admissions strictly on merit basis.
- A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary.
- Students admitted under this scheme shall not be allowed to change Institution/course under any circumstances.

- The competent authority and Institutions will display the information regarding admitted candidates in their respective web sites for information to the students and other stakeholders.
- Institution will not charge tuition fee for the entire duration of the course to the beneficiaries irrespective of the total number of enrollment in each year of the course.
- Candidates willing to opt for these additional TFWS seats will have to submit income certificate stating that his/her parent's annual income is less than Rs. 4.50 lakhs from all sources from the appropriate competent authority of the Maharashtra State.
- These seats shall be filled only through Round-I, and II of CAP process on the basis of score of MT-CET-2013.
- TFWS seats shall not be available for the courses conducted in Second Shift.

1.4.3 Seats available for J & K Migrant Candidates:

Provision of one Seat in each course over and above the sanctioned intake in is made available in Non Autonomous institutes (excluding second shift) only for Jammu & Kashmir Migrant Candidates as below;

J-1 Type: The children of citizens who are displaced from Jammu & Kashmir to any part of India or from unsafe border area of J & K to a relatively safer place in J & K from 1990 onwards due to terrorist activities.

J-2 Type: The children of officers belonging to Indian Administrative Services, Indian Police services, Indian Forest Services, other officers and children of the staff belonging to military and paramilitary forces, transferred to Jammu & Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application form.

J-3 Type: The children of staff of J&K Police engaged in combating terrorism.

Admission against these seats is made strictly on the basis of *inter se* merit of **combined single merit list** of all eligible J & K Migrant candidates. The candidates seeking admission against the seats reserved for J&K migrant have to submit relevant Certificates shown in proforma J/K/L in support of their claim at the time of admission. Candidates seeking admission under this provision shall submit their application forms to the representative of the admission authority.

The representative of admission authority and centre of admission for the J & K migrant candidates is -

**The Principal,
Sardar Patel College of Engineering,
Versova Road, Munshi Nagar,
Andheri (West), Mumbai-400 058.
Phone- (022) 26232192, 26289777 Fax-(022) 26237819**

Candidates admitted under this provision are not allowed to change course or college in any year of study.

Candidates who are eligible to apply against the provision of Jammu & Kashmir Migrant Candidate seats as well as against the Maharashtra State seats are entitled to claim for only one of these seats.

1.4.4 Seats available for Government of India (GoI) Nominees:

Provision of a specified number of seats is made for the nominees from States and Union territories, which lack the facility in Technical Education. The Ministry of Human Resource Development (MHRD), Government of India determines these seats every year. These seats are over and above the sanctioned intake for the courses in which admissions against these seats are provided. These seats are made available in Non Autonomous institutes (excluding second shift).

The admission procedure for these seats is as under:

- The candidate shall report to the Directorate of Technical Education, Maharashtra State, for scrutiny of original certificates and for collecting the admission letter as per schedule.
- GOI Nominee candidate shall not report directly to the Institute without collecting admission letter from **Directorate of Technical Education, Maharashtra state, Mumbai-400 001**. The Principal of the institute should not admit such candidate and ask the candidate to approach above mentioned office.

These admissions are subject to the following conditions:

- Candidates nominated by the concerned States shall be admitted only if they fulfill the condition of eligibility. The candidates so admitted will have to obtain eligibility certificate from the University in which admission is secured.
- GoI nominees belonging to backward class category does not get any exemption in tuition fees.
- Candidates admitted under this provision are not allowed to change course or college in subsequent years.

1.5 Jurisdiction of Universities:

Jurisdiction of various Home University areas is as indicated in the table below.

| Sr. No. | District of passing the qualifying examination | University area |
|---------|--|--|
| 1 | Latur, Parbhani, Hingoli and Nanded | Swami Ramanand Teerth Marathwada University |
| 2. | Aurangabad, Osmanabad, Beed, and Jalna | Dr. Babasaheb Ambedkar Marathwada University |
| 3 | Mumbai, Mumbai Suburban, Raigad, Ratnagiri, Sindhudurg and Thane | Mumbai University |
| 4 | Ahmednagar, Nashik and Pune | Pune University |
| 5 | Dhule, Jalgaon and Nandurbar | North Maharashtra University |
| 6 | Kolhapur, Sangli and Satara | Shivaji University |
| 7 | Solapur | Solapur University |
| 8 | Akola, Amravati, Buldana, Washim and Yavatmal | Sant Gadge Baba Amravati University |
| 9 | Bhandara, Gondia, Nagpur and Wardha | Rashtrasant Tukadoji Maharaj Nagpur University |

| | | |
|----|------------------------|---------------------|
| 10 | Chandrapur, Gadchiroli | Gondwana University |
|----|------------------------|---------------------|

1.6 Allocation of Seats

1.6.1 Types of Seats under CAP:-

I) Maharashtra State Seats (MT-CET-2013):

- **State Level Seats (SL Seats)**

These seats shall be available for allotment to all Maharashtra State candidates irrespective of candidate's Home University Area.

- **Home University Seats (HU Seats):**

Certain percentage of seats is reserved for Home University i.e. for the University under the jurisdiction of which that institute is situated. Home University seats are available for allotment through CAP for the Maharashtra candidates having their Home University status as that University. For example, candidates having their home university as Mumbai University will be eligible for admission to the Home University seats of those institutes which are located in the jurisdiction of Mumbai University.

- **Seats for candidates belonging to Universities other than Home University (OHU seats):**

Certain percentage of seats is reserved for Other Universities i.e. for the Universities other than the Home University under the jurisdiction of which that institute is located. Such seats are called as OHU seats. Candidates can opt for seats of any other University (excluding his/her home university) under this provision of OHU seats. For example, candidates having their home university as SGB Amaravati University will not be eligible for the OHU seats of those institutes which are located in SGB Amaravati University. Candidates having their home University other than SGB Amaravati University are eligible for these OHU seats of the SGB Amaravati University.

II) All India Seats:

These seats are available for allotment through CAP for JEE Main 2013 (Paper-1) qualified eligible candidates. No reservation for candidates of backward class categories, Ladies, PH, Defense etc. is provided in these seats i.e. all these seats are treated as "General Category" seats.

1.6.2 Allocation and Reservation of seats:

Break up of the seats available for admission through CAP for all types of institutes and seats available for Institute level admission/Seats for Minority community is shown below.

| Sr. No. | Type of Institute | No. of Seats in % of sanctioned intake | |
|---------|-------------------|--|------------------------------|
| | | Seats with Competent Authority | Seats with other Authorities |
| | | | |

| | | For Maharashtra State candidates | | All India Seats | Institute Level Seats | Minority community / group seats |
|---|---|--|----------------------------|-------------------------------|-----------------------|----------------------------------|
| | | HU seats | OHU seats | | | |
| 1 | Autonomous Institutes (Govt/ Govt Aided) | 100%# (State Level Seats) | | NIL | ## | NIL |
| 2 | Autonomous Institutes (Un Aided) | 65% (State Level Seats) | | 15% | 20% | NIL |
| 3 | BATU* | 85 % of the seats shall be considered as State Level Seats and 15% seats shall be reserved for candidates from Konkan Districts viz. Thane, Raigad, Ratnagiri and Sindhudurg & all these seats shall be available only for Maharashtra State candidates. | | | | |
| 4 | University Managed Institutes | 100% ** (State Level Seats) | | NIL | NIL | NIL |
| 5 | Non Autonomous Govt., Govt. Aided Institutes & University Depts. | 70 % | 30 % | NIL | NIL | NIL |
| 6 | Non Autonomous Unaided Non– Minority Colleges | 70 % of (65 % seats of SI) | 30 % of (65 % seats of SI) | 15 % | 20 % | NIL |
| 7 | Unaided Minority Colleges Autonomous | 100% of M.S. Seats \$ (State Level Seats) | | 15% of seats coming under CAP | Minimum 51% | |
| | Unaided Minority Colleges Non Autonomous | 70 % of M.S. Seats | 30 % of M.S. Seats | | | |

\$ M.S. seats =CAP Seats - 15% of CAP Seats for JEE Main 2013 (All India seats)

** Usha Mittal Institute of Technology, S.N.D.T. Women's University, Mumbai.

*Separate Choice Code shall be given to 15% Konkan seats and the candidates from Konkan Districts shall be able to submit the Choice Code while filling Online Option Forms for CAP Round I and II.

Excluding "2" seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGSIET, Nanded and "5" seats for Seth Walchand Hirachand Memorial Trust and "2" seats for D.D. Daruwala Memorial in WCE sangli.

These seats (mentioned at #) shall be within the sanctioned intake capacity and shall be filled at the respective institute level. Candidates aspiring to seek admission on these seats are required to appear for the MT-CET-2013. Candidates admitted to these seats are required to fulfill eligibility criteria as given in Rule no 2.0.

1.7 Admissions to Autonomous Institutes

All seats of the following autonomous institutes as mentioned at Rule No. 1.6.2 shall be filled as **State Level Seats** through CAP.

- **Govt. Autonomous Institutes**

1. Government College of Engineering, Amravati
2. Government College of Engineering, Aurangabad
3. College of Engineering, Pune.

- **Govt. Aided Autonomous Institutes**

1. Shri Guru Gobind Singhji Institute of Engineering and Technology, Nanded
2. Veermata Jijabai Technological Institute(VJTI), Mumbai
3. Sardar Patel College of Engineering, Mumbai
4. Walchand College of Engineering, Sangli

- **Unaided Autonomous Institutes**

1. Shri Ramdeobaba College of Engineering and Management, Nagpur (Linguistic Minority - Hindi)
2. G. H. Rasoni College of Engineering, Nagpur (Linguistic Minority - Hindi)
3. Yeshwantrao Chavan College of Engineering, Nagpur
4. Rajarambapu Institute of Technology, Sakharale
5. Vishwakarma Institute of Technology, Pune

The details of these institutes are given in Annexure V

1.8 Sanctioned intake for various Courses in various Institutes for year 2013-14:

- As directed by the AICTE in reference with the rule under chapter 1.10(6) and in reference of judgement of Hon'ble e Supreme Court of India, New Delhi vide its final judgment in order C.A.NO.9048 of 2012 dated 13th December 2012 has laid down cutoff dates for the grant of approval by AICTE, University and State Government. Accordingly the intake of the courses approved for the AY 2013-14 will be considered for admission. Any approval granted after the aforesaid cutoff dates will not be considered for admission. The details of the judgment may be accessed at www.aicteindia.org>bulletin>circulars.
- The final Institute Information displayed on DTE web site will be treated as authentic for admissions for the year 2013-14. Candidates are instructed to refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

2 Eligibility Criteria:

2.1 Eligibility criteria for Maharashtra State Candidate and Outside Maharashtra State Candidate:

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics **AND** Secured minimum **45 % marks** (minimum **40 % marks** in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in **the subjects Physics, Chemistry and Mathematics** added together **AND** Obtained a **non zero score** in subjects Physics, Chemistry and Mathematics added together at **MT-CET 2013**.

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

2.2 Eligibility Criteria for All India (Paper-I of JEE Main 2013 qualified) Candidates:

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or

its equivalent examination with subjects English, Physics, Chemistry and Mathematics **AND** secured minimum **45% marks** (minimum **40% marks** in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the subjects Physics, Chemistry and Mathematics added together **AND** Candidate should have a valid **JEE Main 2013** Score (i.e. total score should be positive) for the year 2013-2014.

Note: Maharashtra Candidates having valid **JEE Main 2013** score and appearing for MT-CET 2013 will be required to submit single Application and Option form for the CAP. Such candidates will be given single allotment through CAP as per inter-se-merit.

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

2.3 Eligibility Criteria for Foreign National/Foreign Student/ PIO/Children of Indian workers in the Gulf countries/ Children of NRI

Candidate should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics and secured minimum 45% marks in the subjects Physics, Chemistry and Mathematics added together.

- **The eligibility of the candidates passing the HSC (Std. XII) equivalent examination from a school/college/Examination Board situated outside India shall be further decided by the University Authorities to which the candidate is admitted. Hence such candidates are advised to get their eligibility verified by the respective University Authorities before seeking admission to the Engineering courses in the State of Maharashtra.**
- **The candidate belonging to this type is not required to appear for the MT-CET 2013/ JEE Main 2013.**

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

2.4 Eligibility criteria for GoI Nominees:

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics and secured minimum 45% marks (minimum 40% marks in case of candidates of Backward class categories) in the subjects Physics, Chemistry and Mathematics added together.

- **The candidate belonging to this type is required to appear for the MT-CET 2013/ JEE Main 2013.**

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

2.5 Eligibility criteria for J & K Migrant candidates:

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics and secured minimum 45% marks in the subjects Physics, Chemistry and Mathematics added together.

- **The candidate belonging to this type is required to appear for the MT-CET 2013/ JEE Main 2013.**

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

2.6 Eligibility criteria for MKB candidates:

In addition to the basic eligibility criterion mentioned in rule no. 2.1, candidates who have appeared & obtained a non zero score in the MT-CET 2013 and belonging to the Maharashtra Karnataka Disputed Border Area are required to fulfil following additional eligibility criterions.

- Candidates should be from such villages/towns, from the Maharashtra Karnataka disputed border areas, on which Maharashtra puts its claim.
- The candidate should produce the certificate that his/her father/mother/candidate himself/herself is a domicile of Karnataka in the disputed border area as specified in the Proforma G1/G2 OR The candidate should produce the domicile certificate of his/her father/mother/candidate himself/herself stating that he/she is a resident of a village.
- The candidate should have passed SSC (or equivalent) and/or HSC (or equivalent) from an Institution situate in the disputed border area. The candidate must produce a certificate from the Principal/Head Master of the College/School stating that the candidate has passed SSC/HSC (or equivalent) Examination from that Institution.
- Mother tongue of the candidate must be Marathi. The candidate must produce a certificate from the Principal/Head Master of the School from which he/she has passed the SSC (or equivalent) Examination, stating that the candidate's Mother tongue is Marathi as per the original School record.
- Candidate should have passed SSC or HSC (or equivalent) Examination with Marathi as one of the subject.

2.7 Eligibility criteria for Candidates who are sons/daughters of Defence Service personnel:

In addition to the basic eligibility criterion mentioned in rule no.2.1, candidates who have appeared & obtained a non zero score in the MT-CET 2013/JEE Main 2013* and satisfying any one of the following criteria as are eligible to seek admission against seats for sons/daughters of defence service personnel.

- Candidate is a son/daughter of ex-service personnel who is domiciled in Maharashtra State (Def-1).
- Candidate is a son/daughter of active service personnel who is domiciled in Maharashtra State (Def-2).
- Candidate is a son/daughter of active service personnel (Def -3)
 - Who is transferred to Maharashtra State but is not domiciled in Maharashtra State
 - Who is not domiciled in Maharashtra State but his/her family is stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on the grounds of childrens' education, provided further that, such candidate should have appeared and passed the HSC (Std.XII) examination of

Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination from a school/college situated in the State of Maharashtra.

Note:

***- The Competent Authority of Maharashtra State reserves the right to choose the methodology to prepare the inter-se-merit list for sons/daughters of Defence Service personnel.**

This provision is NOT available to the children of CIVILIAN STAFF who is working/ who has worked with the Indian Defence Services.

2.8 Eligibility criteria for Candidates who are Persons with Disability:

In addition to the basic qualification mentioned in rule no. 2.1, candidate who has appeared & obtained a non zero score in the MT-CET 2013 and suffering from any one of the following permanent disability is eligible to seek admission against seats for Persons with Disability candidates

- Candidate who is visually impaired (blind) candidate (type P1)
- Candidate who is speech & hearing impaired (deaf & dumb) candidate (type P2)
- Candidate who is with orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (type P3)

Note:

The certificate (Proforma F/F-1) should clearly state that the extent of disability is more than 40% and the disability is permanent in nature.

2.9 Other eligibility criteria for specialized branches of Engineering/Technology:

Candidates seeking admission to some special courses or under some special provisions have to fulfill the following additional eligibility criteria.

- **Admission to Bio- Medical/Bio-Tech Engineering course :**

Candidates seeking admission to Biomedical/Bio-Tech Engineering course should have passed in the subject of Biology in the qualifying examination in addition to fulfilling the Eligibility criteria as mentioned in rule no. 2.1.

- **Admission to Mining Engineering course:**

Female candidates are **not eligible** for admission to Mining Engineering course.

2.10 Eligibility criteria of Candidates who have passed Diploma in Engineering/Technology and seeking admission to First Year of Engineering/Technology in Unaided Institutes:

Diploma holders should have passed the Diploma course in Engineering/Technology with minimum of 45% marks (40% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) and medium of instruction as English from the AICTE approved Diploma Institutes affiliated to State Boards of technical Education.

Note:

1. To resolve a tie i.e. more than one candidate securing equal aggregate marks in Final year of the Diploma exam, following order of preference shall be adopted: marks in Maths at SSC, Grand Total at SSC.
2. Eligible Diploma candidates (rule 2.10) shall be considered for Admission against the Institute level seats in **Unaided Private Institutes only**. The details of the admission process for filling seats is specified in Annexure-II.
3. Such Diploma candidates (rule 2.10) are not eligible to appear for the MT-CET 2013.

2.11 Rounding off of percentage of marks for deciding eligibility for admission.

In case percentage, marks (converted out of 100) in the subjects **Physics, Chemistry and Mathematics** added together at HSC (std.XII), comes in fraction then percentage of marks shall be rounded off as explained in the example for the purpose of deciding the eligibility of the candidate.

Example: - If the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44%.

General Notes:

1. In case the maximum marks in individual subject is other than 100, convert the marks out of 100 for individual subject but do not *round off* these marks. If the sum of the converted marks of three individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered and the percentage of marks shall be calculated considering maximum marks as 300 and, If the percentage comes in fraction, rounding off shall be done as given in rule No. 2.11 to decide the eligibility.

Example: If a candidate obtains 85 marks out of 200 in Physics, 76 marks out of 150 in Chemistry and 40 Marks out of 100 in Mathematics, then the sum of marks obtained works out to be 201 out of 450 marks. If it is converted out of 300, it works out to be 134. The % of marks comes out 44.6666 %.

However if the marks in individual subjects are converted out of 100, then the marks are as 42.5 in Physics, 50.6666 in Chemistry and 40 in Mathematics. It means the sum of converted marks of individual subject is 133.1666, which is 133.16 up to two fractions. The % of marks comes out 44.38 % after rounding off it is 44%. Hence the candidate is not eligible for admission under OPEN Category

2. If **letter grades** are assigned instead of marks at SSC, HSC or its equivalent examination the candidate must obtain the certificate of conversion of letter of grades into marks from the competent authority where from the candidate has passed the examination. The candidate should produce such certificate at the time of submission of application form. The Eligibility shall be decided based on the equivalent marks submitted by such candidates.
3. If the candidate reappears for the qualifying examination (Std. XII or its equivalent) **with all subjects** then the marks obtained in the latest examination will only be considered for determining the eligibility criterion.

3 Type of Candidature:

3.1 Types of Maharashtra State Candidates and Home Universities:

A candidate is considered eligible for admission to the seats of Maharashtra State coming under the purview of competent authority subject to fulfillment of any one of the eligibility requirements as listed in the following table.

| Sr. No. | Type of candidature for Maharashtra State candidates | Eligibility requirement | Home University |
|--|---|---|---|
| 1. | Type – A (Maharashtra State candidate) | Candidate Passing SSC (Std. X) And HSC (Std. XII) examination from a recognized institution in Maharashtra State. and Candidate is Domiciled or Born in the State of Maharashtra. | Candidate's Home University is the University area under the jurisdiction of which the place of passing the H.S.C. examination falls in the State of Maharashtra. |
| <p>Note: Type-A candidates should produce the Leaving or Bonafide Certificate issued by the Institute from where the candidate passed/appeared the HSC (Std. XII). These candidates should also produce Domicile Certificate of Candidate. If domicile certificate is not available, they should produce Birth / Leaving Certificate of the candidate clearly indicating the place of birth is in Maharashtra state</p> | | | |
| 2. | Type-B (Maharashtra Domiciled candidates) | Does not satisfy as Type - A Candidate and Candidate/ Father or Mother of the candidate is Domiciled in the State of Maharashtra | Candidate's Home University is the University area under the jurisdiction of which the place of the authority issuing Domicile Certificate falls in the State of Maharashtra |
| <p>Note: Type-B candidates should produce the Domicile Certificate of Candidate/Father or Mother of the candidate</p> | | | |
| 3 | Type – C (Sons and daughters of central Govt. / Govt. of India Undertaking employee) | Does not satisfy as Type -A and Type-B Candidate but Father/Mother of the candidate is an employee of the Government of India or Government of India Undertaking who is posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for Centralized Admission. | Candidate's Home University is the University area under the jurisdiction of which the place of posting of the father / mother of the candidate who is a central Government / Government of India Undertaking employee falls in the State of Maharashtra. |
| <p>Note: Type-C Candidates should produce Certificate in the Proforma "A" , as given in MT-CET 2013 Information Brochure, regarding the employment status of Father/ Mother</p> | | | |

| | | | |
|---|---|---|---|
| 4 | Type – D (Sons and daughters of Maharashtra State Govt. / Maharashtra State Govt undertaking employee) | Does not satisfy as Type –A, Type-B and Type-C Candidate but Father / Mother of the candidate is an employee of the Government of Maharashtra / Government of Maharashtra Undertaking. | Candidate's Home University is the University area under the jurisdiction of which the place of posting of the father/ mother of the candidate who is a Maharashtra State Government/ Maharashtra State Govt. undertaking employee falls in the State of Maharashtra. |
| Note: Type-D Candidates should produce Certificate in the Proforma "B" , as given in MT-CET 2013 Information Brochure, regarding the employment status of Father/ Mother | | | |
| 5 | Type-E (Maharashtra Karnataka disputed Border Area Candidates) | Refer Rules 2.1 and 2.6 for eligibility criteria | Candidates will only be considered for SL / OHU seats of Maharashtra State of CAP. These candidates will also be eligible for the seats remaining vacant in Un-aided Institutes after the CAP round and for additional round of Government, Government Aided, University departments and University managed Institutes. |

3.2 Outside Maharashtra State Candidate:

| | |
|--|--|
| Type of candidature: Outside Maharashtra State candidate (OMS) | OMS candidate should be an Indian National, who is not satisfying any of the conditions Stated in Sr. No. 1, 2, 3, 4, 5 (i.e. Type A,B,C,D,E) of rule 3.1. |
|--|--|

Note:

- To substantiate the claim for the Type of candidature as A, B, C, D & E the candidate should produce the documentary proof(s) at the time of submission of "Application form for Admission through CAP".
- Candidate can claim **only one type of candidature** while submitting the application form. e.g. Candidates who are eligible to apply against the provision of Jammu & Kashmir Migrant Candidate seats as well as against the Maharashtra State seats are only entitled to claim for one of these seats.
- The candidate should submit the applicable certificate in the necessary Proforma at the time of filling up of Application Form for CAP.
- Eligible OMS candidates shall be considered on the basis of score of MT-CET 2013, for Admission **to institute level seats in Unaided Private Institutes**. The details of the admission process for filling up seats at the institute level is given in **Annexure-II**.

4 Reservations:

All the reservations given below shall be applicable to candidates belonging to Maharashtra State only subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.

4.1 Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as per the details in table given below. The percentages of reservation are the percentages of the seats available for Maharashtra candidates, which are coming under the purview of the Competent Authority (Refer notes 1-5 given below for details). These are the minimum percentages of reservation exclusive of the backward class candidates securing allotment through General Merit by virtue of merit. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for Centralized Admission.

| Sr. No. | Category of Reservation | Percentage of Reservation |
|--------------|--|---------------------------|
| 1. | Scheduled Castes and Schedule caste converts to Buddhism (SC) | 13.0 % |
| 2. | Schedule Tribes (ST) | 7.0 % |
| 3. | Vimukta Jati (VJ)/De notified Tribes(DT) (NT-A) | 3.0 % |
| 4. | Nomadic Tribes 1 (NT-B) | 2.5 % |
| 5. | Nomadic Tribes 2 (NT-C) | 3.5 % |
| 6. | Nomadic Tribes 3 (NT-D) | 2.0 % |
| 7 | Other Backward Classes (OBC) | 19.0 % |
| Total | | 50 % |

Note:

- The reservation for backward class candidates shall be available in Government, Government Aided, Autonomous Institutes, University Dept. and University Managed Institutes and Unaided Non-Minority colleges and it will be 50% of Maharashtra State CAP seats. The provision of this reservation is not available in Unaided Minority Institutes
- Candidates belonging to **Special Backward Class (SBC)** will be offered reservation up to 2% seats of the seats available for Maharashtra candidates which are coming under the purview of the Competent Authority subject to condition that any seats remain vacant in the reserved category at the end of stage-II of allotment. These seats are carved out during the allotment stage-II and no separate seats are earmarked before the start of the allotment process. SBC Candidates having original category OBC will be considered at par with OBC Candidates.
- The candidates belonging to **SC, ST, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC** categories should produce "**Caste/Tribe Validity Certificate**" issued by Scrutiny Committee of Social Welfare Department/Tribal Department at **the time of submission** of CAP application form for the Admission. The policy of Social Justice & Welfare and Tribal Development Department shall be implemented in this regards.

4. Even if the candidate belonging to Backward Class Category secures admission against a seat belonging to the General category by virtue of merit, such candidate has to produce all the necessary documents in support of the category claimed both at the time of admission and while filling up of the CAP admission form.
5. All OMS candidates are treated as GENERAL/OPEN candidates and are not eligible to claim reservation for Backward Class category candidate.

4.2 Reservation for sons/daughters of Defence service personnel:

Five (5) % seats of the total sanctioned intake for an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for

- Children of ex- service personnel who are domiciled in Maharashtra State (DEF-1).
- Children of active service personnel who are domiciled in Maharashtra State (DEF-2).
- Children of active service personnel (DEF-3) –
 - Who are transferred to Maharashtra State but are not domiciled in Maharashtra State,
 - Who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination from a school/college situate in the State of Maharashtra.

These seats are within the sanctioned intake capacity and are available as **State Level seats**. A combined single merit list* of all eligible DEF1, DEF2 & DEF3 candidates shall be prepared. Admission against the Defence category seats will be made strictly on the basis of inter-se-merit combined single merit list of all eligible DEF1, DEF2 & DEF3 candidates.

Refer Pro forma C, D and E for claiming this provision.

Note:- *- The Competent Authority of Maharashtra State reserves the right to choose the methodology to prepare the inter-se-merit list for sons/daughters of Defence Service personnel.

This provision is NOT available to the children of **CIVILIAN STAFF** who is working / who has worked in the Indian Defence Service.

4.3 Reservation for Persons with Disability Candidates:

As per the provisions in Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act 1995, three percent (3%) seats of total sanctioned intake capacity of all the institutions coming under CAP shall be reserved for Persons with Disability candidates.

- 1% seats for Visually impaired (blind) candidates (P1)
- 1% seats for Speech & hearing impaired (deaf & dumb) candidates, (P2)
- 1% seats for Orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (P3)

Allotment of the seats reserved for the Persons with Disability candidates shall be done on the basis of an inter-se merit of respective type of handicap of such candidates. **These seats are available in HU / SL seats for Maharashtra Type - A, B and D only**

Note:-

It should be noted that the Persons with Disability candidates on admission to Engineering / Technology degree course will not be given any exemptions or additional facilities in the academic activities other than those which may be provided by the respective Universities. Further it is specifically brought to the notice of Persons with Disability candidates that, they should submit the certificates strictly as per the Proforma– F/F-1.

4.4 Reservation for Female candidates:

As per the provisions in Govt. Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats available for Maharashtra State CAP shall be reserved for female candidates in all the courses of the institutions coming under CAP. This reservation shall be applicable for General, SC, ST, DT/VJ (NT-A), NT-B, NT-C, NT-D and OBC categories. Seats reserved for Female candidates are available under 70% Home University seats ,30% Other than Home University seats and State Level seats coming under the CAP. There shall be no reservation for Female candidates under Defence, Persons with Disability and SBC categories.

IMPORTANT: All such candidates who fail to substantiate claims made (such as reservation category, PH, Defence etc.) with necessary supporting documents shall be converted to GENERAL category and/or such applications will be rejected as the case may be. Once such candidates are converted to GENERAL category and they will have to fulfill the minimum eligibility criteria as set out for a GENERAL category candidate.

4.5 Reservation of seats for the candidates belonging to the Maharashtra-Karnataka Border (disputed area) MS Type-E candidates:

These candidates will only be eligible for OHU/SL seats of Maharashtra State of CAP. These candidates will also be eligible for the seats remaining vacant in Un-aided Institutes after the CAP round and for additional round of Government, Government Aided, Autonomous Institutes, University Departments and University Managed Institutes.

5 Assignment of Merit Number:

5.1 Merit Number for Maharashtra Candidates:

- Each eligible Maharashtra State Candidate (Rule 2.1) who has appeared for MT-CET 2013 and obtained a non zero score in MT-CET 2013 and submitted application form on or before the last date prescribed for the submission of Application Form for Admission to Engineering through CAP will be assigned a provisional merit number.
- Merit of all eligible Maharashtra State candidates will be based on the MT-CET 2013 score (out of 200 marks) only; relative merit in case of a tie (i.e. equal marks in MT-CET 2013) shall be resolved as per rule no. 5.1.1.

Note:

1. **Merit list of Maharashtra State Candidates so prepared shall indicate a State level General Merit No., State level Category Merit no. (as applicable), Home University General Merit No., Home University Category Merit no. (as applicable) etc.**

2. Assignment of a Merit number does not indicate or ensure admission to any seat.

5.1.1 Relative Merit in Case of a Tie:

In the case of candidates securing equal number of marks in MT-CET-2013, their relative merit will be fixed on the basis of the following order of preference:

- (a) A candidate securing higher marks out of 100 in the subject of Mathematics in MT-CET-2013.
- (b) A candidate securing higher marks out of 50 in the subject of Physics in MT-CET-2013.
- (c) A candidate securing higher Percentage of marks in the subject Mathematics at HSC (Std. XII).
- (d) A candidate securing higher Percentage of marks in the subjects Physics at HSC (Std. XII).
- (e) A candidate securing higher Percentage of marks in Aggregate at HSC (Std. XII) Examination.
- (f) Birth Date of the candidate. (Elder Candidate will be given preference)

Note: While converting the marks, if the converted marks work out to be a figure with fraction, fraction up to two decimal places will only be considered.

5.2 Merit Number for JEE Main 2013 (Paper-I) Candidates:

- Each eligible Candidate (Rule 2.2) who has appeared for JEE Main 2013 and obtained a valid score in JEE Main 2013 and submitted application form on or before the last date for the submission of Application Form for Admission to Engineering through CAP will be assigned a provisional merit number.
- Merit of all eligible candidates will be based on the inter-se of JEE Main 2013 (Paper-I) **All India Rank only.**
- Merit list of Eligible Candidates so prepared shall indicate a State level General Merit No.
- Assignment of a Merit number does not indicate or ensure admission to any seat.

5.3 Merit Number for J&K Migrant Candidates:

Assignment of merit number:

Each eligible J&K Migrant Candidate who has filled and confirmed the online application form for Centralized Admission on or before the last date will be assigned a provisional merit number. Merit of all eligible J&K Migrant candidates will be based on the total marks obtained in Physics, Chemistry and Mathematics in HSC (Std. XII) only; relative merit in case of a tie (i.e. equal marks in Physics, Chemistry and Mathematics taken together out of 300) shall be resolved in the order of preference as given below:

- (a) A candidate securing higher % marks in Mathematics of HSC (Std. XII) Examination.
- (b) A candidate securing higher % marks in Physics of HSC (Std. XII) Examination.
- (c) A candidate securing higher Percentage of marks in Aggregate at HSC (Std. XII) Examination.
- (d) Birth Date of the candidate. (Elder Candidate will be given preference)

Note: While converting the marks, if the converted marks work out to be a figure with fraction, fraction up to two decimal places will only be considered.

- Assignment of a Merit number does not indicate or ensure admission to any seat.

5.4 Change of Marks due to verification:

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent, the same shall be reported to the ARC incharge immediately.

However the effect of the change will be taken into consideration only for the subsequent round (s) of admission.

6 Admissions of Foreign Nationals / Foreign Students / Persons of Indian Origin /Children of Indian workers in the Gulf countries / Ward of NRI

6.1 Admissions of Foreign Nationals / Foreign Students / Persons of Indian Origin /Children of Indian workers in the Gulf countries/ Ward of NRI in Government /Government – Aided including Autonomous Institutes:

Aspiring candidates fulfilling the eligibility criteria for Foreign Nationals/Foreign students /PIOs/Children of Indian workers in the Gulf countries/ **Ward of NRI** shall submit their applications to **The Director, College of Engineering, Pune-411005**, for admissions to Govt./Govt aided Institutes, Govt. Autonomous Institutes, University Managed Institutes and Departments.

Each eligible Candidate who has filled application form for Admission on or before the last date will be assigned a provisional merit number. Merit of all eligible candidates will be based on the total marks obtained in Physics, Chemistry and Mathematics in HSC (Std. XII) only; relative merit in case of a tie (i.e. equal marks in Physics, Chemistry and Mathematics taken together out of 300) shall be resolved in the order of preference as given below:

- a. A candidate securing higher % marks in Mathematics of HSC.
- b. A candidate securing higher % marks in Physics of HSC.
- c. A candidate securing higher % marks in SSC (Std. X) examination
- d. A candidate securing higher % marks in Mathematics at SSC (Std. X) Examination.
- e. Birth Date of the candidate (Elder Candidate will be given preference)

Details of admission process are available on the websites: www.dte.org.in and www.coep.org.in.

6.2 Admissions of Foreign Nationals/Foreign Students/Persons of Indian Origin /Children of Indian workers in the Gulf countries in Unaided Institutes including Autonomous Institutes:

For admissions to **Unaided Institutes** which are permitted to fill seats against Foreign Nationals / Foreign Students / Persons of Indian Origin /Children of Indian workers in the Gulf countries, candidates are required to contact to the Principals / Directors of the respective Institutes (for list of such institutes, fees, documents required etc. refer www.dte.org.in).

Note:

- These admissions will be made strictly as per merit, as mentioned in Rule No. 6.1, on or before the commencement of academic session for the first semester/year for the current academic year.
- The admission against these supernumerary seats is permitted to the institutes only after the institute gets an approval from AICTE.

- If any seats available for Foreign Nationals / Foreign Students / Persons of Indian Origin / Children of Indian workers in the Gulf countries remain vacant due to non-availability of eligible candidates for these seats, such vacant seats shall be kept vacant. **Under any condition these seats shall not be offered to any other candidates.**
- 1/3rd of the 15 % seats shall be reserved for children of Indian workers in the Gulf countries and 2/3rd of the 15 % seats shall be reserved for the PIO/Foreign Nationals etc. However any vacant seats out of 1/3 category shall be reverted to the quota of 2/3 meant for PIO/FN.

6.3 Admissions of Children/Ward of NRI Candidates in Unaided Private Institutes:

- The eligible NRI candidates are eligible to apply for admission against the **Institute level seats**, only in Unaided Private Engineering Colleges/Institutes who have got an approval from AICTE to admit NRI candidates within the sanctioned intake.
- For admissions to **Unaided Private Institutes**, candidates are required to contact the Principals / Directors of the respective Institutes.
- The extent to which such NRI candidates shall be admitted is limited to **5%** of the sanctioned intake.
- NRI candidates will be required to pay fees as decided by the Shikshan Shulka Samiti, (M.S.) Mumbai.
- These admissions will be made strictly as per merit on or before the commencement of academic session for the first semester/year for the current academic year.

7 Rules of Admission through Centralized Admission Process (CAP)-

This section briefly explains the various stages and procedure adopted for the CAP.

Candidates seeking admission to Engineering/Technology courses are required to appear for MT-CET 2013/ JEE Main 2013 conducted by the respective Competent Authority.

For the academic year 2013-2014, the Competent Authority shall conduct total Three (3) rounds of Centralized Admission. The CAP shall consist of first two (2) rounds of Centralized Allotment wherein eligible candidates of respective rounds (both Maharashtra and All India) will fill & confirm fresh Online Option forms for respective rounds. The Maharashtra Candidate eligible for All India Seats is required to submit only single option form for both Maharashtra and All India Seats. Third round of CAP shall be conducted by way of counseling, only for the eligible Maharashtra State candidates.

Major Steps in the Admission through CAP after declaration of MT-CET 2013 Result are summarized below:

1. Filling of Online **Application Form for Centralized Admission to Engineering/Technology** by eligible MT-CET 2013 and **JEE Main 2013** (Paper-I) qualified candidates
2. Document Verification & **Confirmation of Online** Application form at Application Form Receipt Centers(ARCs)
3. Display of Provisional Merit List of candidates who have confirmed the online **Application Form** on website www.dte.org.in/fe2013.

4. Submission of Grievances (if any) at ARC
5. Display of Final Merit List of candidates
6. Filling of Online **Option Form for Mock Allotment of CAP Round I**
7. Display of **Mock Allotment** for candidate through candidate's login.
8. Confirmation of Option form for Round I in person at ARC
9. Display of **Allotment of CAP Round I**.
10. **Reporting to respective Institutes** as per allotment of **CAP Round I**
11. Filling of Online **Option Form for CAP Round II**
12. Confirmation of Option form for Round II in person at ARC
13. Display of **Allotment of CAP Round II**.
14. **Reporting to respective Institutes** as per allotment of **CAP Round II**
15. **CAP Round-III by counseling** and reporting to respective Institute.

Note:-

A notification giving details such as schedule, procedure of Centralized Admission will be displayed on the website and published in leading newspapers.

Details of eligibility for participating in each round of CAP, method of reporting after each CAP round and other details are given in the **Annexure-I** of this Information Brochure. Availability of seats for each CAP round shall be displayed on the website <http://www.dte.org.in/fe2013> before start of every CAP round.

The scheme of allotment through Multiple Rounds and Rules of Reporting presented below is designed to prevent loss of academics and to make the CAP Rounds meaningful and effective rather than formal and ineffective in view of the previous experience of this Directorate as also the facts and figures available with this Directorate as to the seats remaining vacant at the end of each Round(s) and especially at the end of all the Round(s) of such Centralized Allotment Process. The rounds are so designed with the purpose that, maximum vacant seats are filled in, without creating further resultant vacancies on account of shifting of students to whom already allotment has been made in earlier rounds of CAP. This step is required to enable the colleges to start the academic activity immediately to complete the term in time.

Summary of "Rules of Reporting" in CAP is as follows:

| Round No. | No. of Options to be filled in | No. of options allotted for which confirming Admission is Mandatory | Remarks |
|-----------|-----------------------------------|---|--|
| First | 100 options (Min. 1 and Max. 100) | Any one of the first Three options | Candidate has to confirm the admission, if he/she gets allotment of any one choice from first Three options. Such candidates will not be able to participate in further rounds of CAP i.e. Round-II & III irrespective of whether such candidate confirms the admission or not. Other candidates who get allotment between options 04-100 may also confirm the admission if he/she wishes to do so, however, such candidate will not be able to |

| | | | |
|---------------------------|--|---|--|
| | | | participate in further rounds of CAP i.e. Round-II & III if they confirm their admission. |
| Second | 100 <i>fresh options</i> (Min. 1 and Max. 100) | Any one of the options allotted | Candidate has to confirm the admission, if he/she gets allotment of any one of the options. Such candidate will not be able to participate in last round of CAP i.e. Round-III, irrespective of whether such candidate confirms the admission or not. |
| Third round by Counseling | --- | Available seats will be offered to candidates eligible to participate in Round-III as per inter se merit. | All seats will be General Seats .No seat tag of reservation, All India etc. shall be maintained in this round. All available seats will be offered only to Maharashtra State candidates who are eligible to participate in CAP Round-III. |

In order to participate in the CAP, the aspiring & eligible candidate is required to submit and confirm the "Application Form for Centralized Admission to Engineering/Technology" at the ARC. The list of documents required to be submitted at the time of confirmation is given in the Annexure-III.

Seats remaining vacant after completion of CAP rounds will be filled at the Institute level. The guidelines for filling up of such vacant seats in Govt /Govt aided and autonomous institutes are given in Rule No 7.6 of this information brochure.

Guidelines for filling such vacant seats /Institute level seats in UnAided Private Institutes are given in the **Annexure-II** of this information brochure.

Only one round of admission by counseling for J&K Migrant seats will be conducted. (Refer rule 5.3 for details)

Various steps in the process of admission to Engineering courses are also given in the **Annexure-I**. Candidates are required to read carefully the details of CAP given in the **Annexure-I** and follow instructions given therein. **Annexure-III** gives various documents needed while attending the CAP.

7.1 CAP Rounds I/II by Allotment and Round-III by Centralized Counseling for Maharashtra State candidates (Type A,B,C,D,E)

Eligible candidates: - All the eligible Maharashtra State candidates (Type A to E) who have a valid MT-CET-2013 score and have been assigned Maharashtra State Merit number and whose name appear in the merit list for respective CAP rounds prepared by the Competent Authority shall be considered for allotment in these Rounds.

Seats available: Refer Rule 1.6.1, and 1.6.2.

7.1.1 CAP Rounds I/II: Direct Allotment:-

Allotment of seats for HU/OHU/SL seats coming under CAP is carried out as per the logic explained in the rule 7.1.3.

For the CAP Round-I, Stage-I to Stage-VIII of rule 7.1.3 shall be executed. Seats remaining vacant due to non-allotment and non-reporting will be available for allotment in CAP Round-II.

For the CAP Round-II, Stage-I to Stage-VIII of rule 7.1.3 shall be executed. Seats remaining vacant due to non-allotment and non-reporting will be available for admission through counseling in CAP Round-III.

7.1.2 CAP Round III- Admission by Centralized Counseling:

CAP Round-III of admission will be conducted only for eligible Maharashtra State Candidates whose names have appeared in Maharashtra State Merit list (subject to eligibility of participation as set out in the Annexure-I). During this round of admission by Counseling, no seat tag will be applied i.e. seats available shall be treated as GENERAL seats and shall be allotted solely on the basis of inter-se merit of eligible MS candidates without any reference whatsoever to the category of the candidate(s) (open /reserved) or the category to which the vacant seat belongs (such as Home University, other than Home University, State Level seats, Backward Class, Persons with Disability etc) and also all the vacant All India Seats shall be treated as GENERAL seats and will be offered to MS candidates from Maharashtra State Merit list as stated above.

The number of the seats, type of seat tag etc. will be made available on website to the eligible candidates before filling up of the option forms for CAP rounds I and II

General Notes:

- Allotment for Home University seats /Other than Home University seats/ State Level seats will be carried out as per *inter se* merit of Maharashtra State merit list of CAP Round-I & II
- Seats will be allotted to candidates as per their *inter se* merit, as per the options filled and the number of seats available at that point of time in the stage of CAP Round-I, II.
- All candidates eligible for a particular stage of allotment will be considered for allotment for a seat in that stage, even if they have been allotted/not allotted a seat in the previous stage.
- During the allotment of any stage, the candidate may get upward shift in the allotment with reference to the options filled by the candidate according to availability of seats at that point of time.
- All reserved category candidates (including SBC in their original category) shall be considered for allotment (whether they are allotted any seat in earlier stage or not) in all stages.
- Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment and as per *inter se* merit.
- Allotment against the first available option in the order of preference filled in shall be retained as final allotment.
- During Round I & Round-II, stage I & II will be repeated twice after stage III for upward shifts to all the candidates due to allotment to SBC candidates in stage - III.
- The allotment will be displayed on DTE website <http://www.dte.org.in/fe2013>. The allotment list displayed will show only the provisional allotment offered to the candidates.
- **No personal communication/Allotment letters in this regard will be issued to the concerned candidates.**

- The logic for allotment mentioned at rule no. 7.1.3 will be implemented using computer software for the direct allotment.
- The candidates securing allotment will confirm the admission by reporting at the institute mentioned in allotment along with the original certificates needed for admission, by paying necessary fees on or before the last date specified for the same. **No personal communication in this regard will be made.**
- The admission will be confirmed at the 'Respective Institute' only after scrutiny of documents and payment of fees as prescribed by the Government / Concerned University / Shikshan Shulka Samiti,(M.S.) Mumbai.

7.1.3 Logic for Allotment:

The seats available for the implementation of this logic include all seats under the purview of Competent Authority.

Stage –I: For all the candidates

- All the candidates (open/reserved/male/female/TFWS) of all the categories shall be considered for allotment as per their *inter se* merit.
- Backward class category candidates shall be considered for allotment in open category seat by virtue of their merit or in their respective category of reservation if open category seats are not available at their merit.
- SBC category candidates shall be considered for allotment in Open category by virtue of their merit or in their original category of reservation, if open seats are not available as per their merit.
- Persons with Disability category candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in open category as per their inter-se merit if the seats reserved for Persons with Disability are not available at their merit.
- Defence category candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in open category as per their inter-se merit if the seats reserved for defence category candidates are not available at their merit.
- For the female candidates, the availability of seat shall be checked in the following order:
 1. in the seats reserved for females in open category,
 2. in the general seats in open category,
 3. in the seats reserved for females in respective caste category as applicable,
 4. in the general seats in their respective caste category as applicable.

Stage – II: For respective Backward Class Candidates

- On completion of Stage – I, if any of the backward class categories mentioned above do not get the required number of female candidates for the percentages laid down, the seats so remaining vacant shall be considered for allotment to male candidates belonging to respective Backward Class category.

Stage –III: For Special Backward Class category candidates

- On completion of Stage-II, if any of the backward class categories mentioned above, does not get the required number of candidates for the percentages laid down, the seats so

remaining vacant shall be considered for allotment to all the candidates (male and female taken together) of Special Backward Class (SBC) category, as per their inter se merit, limited to the extent of two percent seats of Maharashtra State seats which are coming under the purview of Competent Authority for the course.

Stage –IV: For respective groups of Backward Class category candidates

All the Backward class category candidates will be considered for allotment in this stage in the groups as mentioned below.-

- Group 1:** i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC)
ii) Scheduled Tribes including those living outside the specified areas (ST)
- Group 2:** i) Vimukta Jatis/De- Notified Tribes (VJ/DT) NT(A)
ii) Nomadic Tribes 1 (NT-B)
- Group 3:** i) Nomadic Tribes 2 (NT-C)
ii) Nomadic Tribes 3 (NT-D)
iii) Other Backward Class (OBC)

- On completion of Stage –III, the seats remaining vacant in the respective group of categories as mentioned above, shall be considered for allotment to the candidates of respective group as per the inter se merit of the candidates.

Stage-V: For all Backward Class category candidates

The seats reserved for Backward class category candidates remaining vacant after completion of Stage –IV, shall be considered for allotment to the candidates of all the reserved categories together, on the basis of their *inter se* merit.

Stage –VI: For all Persons with Disability candidates

The seats of Persons with Disability remaining vacant after completion of Stage-V, shall be considered for allotment to the candidates of the category of Persons with Disability (P-1, P-2 and P-3 taken together), on the basis of their combined inter se merit.

Stage –VII: For all candidates (without SL,HU & OHU Seat Tag)

The seats remaining vacant after completion of Stage –VI, Stage-I, Stage-II, Stage-IV and Stage-V shall be considered for allotment without SL,HU & OHU Seat Tag on the basis of inter se merit.

Stage –VIII: For all candidates (without any type of reservation and Seat tag)

The seats remaining vacant after completion of Stage –VII, shall be considered for allotment to all the candidates (open/reserved/male/female/SL/HU/OHU) on the basis of their *inter se* merit.

7.2 Direct Allotment-CAP Rounds I & II for the All India seats (JEE Main 2013)-

These rounds will be carried out for All India seats which are coming under the purview of the Competent Authority for JEE Main 2013 qualified candidates who have applied for admission to degree courses in Engineering/Technology.

Eligible candidates: All the eligible candidates who have a valid JEE Main 2013 (Paper-1) score (i.e. total score is positive) and have been assigned All India Merit number/rank and whose name appear in the merit list for respective CAP rounds prepared by the Competent Authority shall be considered for allotment in these Rounds.

Seats available: Refer Rule 1.6.1 and 1.6.2.

General notes:

- Allotment for these seats will be carried out as per *inter se* merit of All India (JEE Main 2013 Paper-1) merit list prepared by the Competent Authority of State of Maharashtra.
- Seats will be allotted to candidates as per their *inter se* merit, as per the options given and the number of seats available at that point of time.
- Allotment against the first available Preference in the order of choices mentioned in the Preference form is retained as final allotment.
- The allotment lists will be made available on DTE Website www.dte.org.in/fe2013. The allotment will show allotment in respective allotment Rounds-I/II.

7.3 Counseling Round – Centralised Round for J&K Migrant seats:**Eligible candidates:**

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics **and** secured minimum 45% marks in the subjects Physics, Chemistry and Mathematics added together.

- (Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

Seats available: Refer Rule 1.4.3.

General notes:

- For details regarding filling of Online Application form, Confirmation of Application form, Admission round by counseling etc refer Annexure I
- All the candidates who have been assigned J&K Migrant Merit number shall be eligible to participate in this round.
- This round will be conducted by counseling as per *inter se* merit of J&K Migrant merit list and the number of seats available at that point of time during counseling.
- Following center will act as Admission Authority for these admissions.

The Principal,

Sardar Patel College of Engineering

Versova Road, Munshi Nagar, Andheri (West), Mumbai-400058

Phone- (022) 26232192, 26289777

- Candidate seeking admission against these seats will report to the Admission office of this institute for admission as per the schedule. The candidates will have to produce documentary evidence strictly as per the Proforma(s) in support of their claims.
- These Admissions will be made strictly in the order of merit from amongst the candidates who present themselves for admission at Sardar Patel College of Engineering, Andheri (West), Mumbai, as per schedule, against the seats available in the various institutes at the point of time when the candidate actually reports for admission.
- Candidate will have to confirm the admission by paying the requisite amount of fee to respective institute and producing ALL documents in original, to which admission is granted as per schedule.
- Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.

- A candidate, who reports later than the time when his / her rank in the merit list required him / her to do so, will be considered for admission against the seats that are vacant and are available at that point of time in various institutions. He / She will not be eligible and will not be considered for admission against a seat that would have been offered to him / her at his / her rank in the merit list had he/she reported on time.

7.4 Reporting of Candidates of CAP Rounds, J & K Migrant Candidates:

- After the display of allotment of CAP Rounds, candidate should report to the respective Institutes where they have been allotted a seat as per the notified schedule of the admission process.
- Candidates shall report to the concerned institute with ALL original certificates needed to substantiate the claims made in the application regarding eligibility and reservation.
- If the candidate fails to report to the allotted institute within specified schedule i.e. on or before the last date of reporting after each allotment round, then such a candidate forfeits the claim on the allotted seat.
- If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.
- After scrutiny of original documents, the candidate will have to pay prescribed full fees immediately in the form as prescribed by the concerned institute and confirm the admission offered. In the case of Government, Government aided, Autonomous, University Managed institutes and University Departments, candidates are required to pay the tuition fees in the form of Demand draft in favour of the Principal /Registrar/Director as the case may be.
- If candidate fails to pay the prescribed full fees within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.
- If a candidate is offered admission, his or her original School / College Leaving Certificate (after qualifying examination) will be retained by the concerned Institute. This original School / College Leaving certificate will not be returned to any candidate once admitted to a course at the institute unless the candidate cancels his/her admission. All other certificates will be verified by the Institute at the time of admission & returned to the candidate.

IMPORTANT NOTE TO INSTITUTES WHILE CONFIRMING ADMISSION:

- Directors/Principals of respective institutes are required to carefully scrutinize all the required documents submitted by the candidates at the time of reporting. Any discrepancy in the claims as type, category, eligibility etc. made by the candidates and/or such claims which are not supported by relevant documents should be immediately brought to the notice of the respective Regional Office of the Directorate of Technical Education before confirming the admission of such candidates. The Directors/Principals of the Institute shall be responsible for issues/litigation arising out of such admissions.

7.5 Additional Round(s): Counseling Round at Government, Government Aided including Autonomous Institutes, University Managed and University Departments only: For all the Maharashtra State candidates on the basis of MT-CET-2013 only.

- If any vacancies remain after the end of CAP Round-III, the respective Directors/ Principals of the Institute/Department shall conduct additional round of admission for all the Maharashtra State candidates (open/reserved/male/female) of all the categories as per their *inter se* merit of MT-CET-2013 score.
- The no. of vacancies and schedule of admission should be displayed on the website of the Institute, published in a local newspaper and on the notice board of the Institute.

7.6 Admissions to the Seats remaining vacant in Unaided Private institutions including Autonomous Institutes after CAP Round-III: (For eligible Maharashtra State candidates and Outside Maharashtra State candidates)

The Directors/ Principals of the un-aided institution has to carry out the admissions for the vacancies after the CAP Round-III as per the guidelines given in **Annexure-II**.

8 Fees and Concessions in Government, Government Aided including Autonomous institutes, University Managed Engineering Colleges, University Departments and Fees Prescribed in Unaided Engineering Colleges:

8.1 Fees Prescribed for Govt and Govt. Aided including Autonomous Institutes:

The Govt. has decided vide Govt. Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, the tuition, development and other fees per annum for Govt., Govt. Aided, University Managed Colleges and University Departments. As per the policy of State Govt., the fees for Govt. and Govt. Aided Autonomous Institutes has been raised by 10% every year after granting autonomous status. Accordingly the fee structure for the academic year 2013-14 is as follows.

| Fees | Non Autonomous Govt Institutes and University Department | Autonomous Govt / Govt Aided Institutes / BATU |
|-------------|--|--|
| Tuition | Rs. 15,000/- | Rs. 15,000/- |
| Development | Rs. 5,000/- | Rs. 21065 |
| Other | Rs. 4,000/- | Rs. 15,521/- |
| Total | Rs. 24,000/- | Rs. 51,586/- |

Important Notes:

1. No tuition fee for **SC/ST/VJ/DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC category candidates and candidates admitted under TFWS seats.**
2. **The Govt of Maharashtra has submitted proposal to UGC for granting Autonomy to Govt. Engineering Colleges Karad, Chandrapur and Jalgaon. If the UGC awards Autonomy to these colleges, then the fees of these colleges shall be as per the fees for Govt. and Govt. Aided Autonomous Institutes mentioned above. Otherwise the fees of these Govt. Colleges will remain same as that of Govt. Engineering colleges.**
3. In case the Govt. revises the fees for the Govt institutes for the year 2013-14, then the admitted candidates will be required to pay the difference in fees as per the Government order.
4. The Department of Technology, Shivaji University is offering course on Self Financing basis, and hence the fees shall be as per the Fees approved by concerned university.

8.2 Fees prescribed in Unaided Engineering Colleges including Autonomous Institutes:

The interim fee structure for unaided private Engineering colleges including Autonomous Institutes approved by the Shikshan Shulka Samiti will be made available on website. **Unaided Engineering Colleges may have submitted their proposals for revision in fees to Shikshan Shulka Samiti. The revision in the fees if any, by the Shikshan Shulka Samiti will be binding on the students who will be admitted in the year 2013-14 and the students taking admission in these institutes will have to pay the fees accordingly.**

Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only) in Unaided Private Institutes is mentioned in Rule 8.6.3.

Note: No additional fees other than the University Fees as specified by the respective University and Hostel Fees in case of candidates opting for hostel accommodation shall be charged at institute level from the candidates.

8.3 Fees for J&K Migrant Candidates and Gol nominees:

These candidates shall pay the same fees as that of the fees of the Non Autonomous Govt. institutes.

8.4 University fees:

Candidates shall be required to pay fees as prescribed by the concerned University from time to time.

8.5 Caution Money Deposits:

Caution money deposits received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided College, if candidate does not apply for refund, within 3 complete financial years after the student

actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier.

8.6 Concession in Tuition and Other Fees:

All the schemes given below, regarding concession in tuition & other fees shall be available to candidates belonging to Maharashtra State only subject to the fulfillment of the eligibility criteria specified by respective authorities offering such concession in fees from time to time.

8.6.1 E.B.C. Concession:

Candidates claiming concessions for Economically Backward Class (E.B.C.) shall produce a certificate from the Executive Magistrate to the effect that the candidate belongs to EBC category at the time of admission. They shall, on admission, also submit an application in the prescribed form for being granted the concession of free education, to the appropriate authorities through the college to which they are admitted within one month from the actual date of joining of college or as may be required. The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.

The concessions in tuition fee at the time of admission will be given only for Government, Government-Aided, including Autonomous Institutes, University Managed Institutions.

The scheme/mode of concessions, scheme of loan scholarship (if any) for eligible EBC candidates, in tuition & other fees in the Un-Aided Institutions will be announced by the State Government.

8.6.2 Concession for sons and daughters of teaching and Non-teaching staff of Primary, Secondary and Higher Secondary Schools:

The candidates claiming concessions for sons and daughters of primary, secondary school and higher secondary schools (Junior colleges) teachers or non-teaching staff shall produce at the time of admission,

(i) A declaration in a format as prescribed by the Govt.

(ii) A certificate from Head of school or college in support of the statement made in declaration duly endorsed by the Education Officer of the Area.

The candidate shall, on admission, also submit an application in the prescribed form for being granted the concession of free education, to the appropriate authorities through the college to which they are admitted within one month from the actual date of joining of college or as may be required. The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.

The concessions in tuition fee at the time of admission will be given only for Government, Government-Aided including Autonomous Institutes, University Managed Institutions.

Note:-

In case of Un-Aided colleges, such candidates will be required to pay the fees at the time of admission. The fees paid by such candidates will be reimbursed by the respective colleges only after the concession (if any) is granted by the respective Authority.

8.6.3 Concession in Fees for Backward Class Category Candidates (belonging to Maharashtra State only) in Unaided Private Institutes:

- For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates The scheme/mode of concessions, scheme of loan scholarship (if any) for eligible SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, in tuition & other fees in the Un-Aided Institutions will be announced by the State Government.

However, these candidates will get only that amount of waiver as notified in the circulars issued by the Social Justice and Tribal Welfare Departments from time to time, subject to fulfillment of various norms and conditions laid down by these Departments.

Note:-

- Candidates claiming fee concession under reservation category shall produce the requisite certificates as may be specified by the respective Social Justice and Tribal Welfare Departments.
- Strict action will be taken by the State govt. against the institutes violating these norms.

8.7 Cancellation of Admission:

- The candidate should have taken admission by paying necessary tuition fee and should have submitted original certificates before he/she applies for cancellation. **In case candidate fails to submit any of the original documents within the allowed time limit, the admission shall be treated as cancelled.**
- The candidate desirous of canceling admission shall apply for cancellation in the pro forma – O only and should take the online receipt of the cancellation.

8.8 Issue of College Leaving Certificate:

- If during the course of studies, candidate desires to discontinue studies for any reason whatsoever, he or she shall be allowed to do so and it shall be presumed that he or she has cancelled admission at that stage. The Principal shall issue College Leaving Certificate and fees shall be refunded as per the rules mentioned.
- If the admission is cancelled on or before 20 days from the last date of reporting of each CAP round, the original school or college leaving certificate on the strength of which a candidate was admitted shall be returned.
- If the admission is cancelled after 20 days from the last date of reporting after each round of CAP, the leaving certificate from the institution where the candidate was finally admitted should be issued. A true copy of the original school or college leaving certificate retained by the institute may be issued, if requested by the candidate, duly attested by the Head of the Institute.

8.9 Refund of Tuition, Development and Other fees after cancellation of admission secured through CAP rounds-I/II/III, in Institute level Round(s) and Vacancy Round(s) of admissions in Government, Aided, Autonomous Institutes, University Departments, etc. and Unaided Institutes:

The candidate who has been provisionally admitted may cancel admission by submitting an application in duplicate, in the prescribed pro forma - O and may request for refund of fees. The refund of fees as applicable shall be made in due course. It is made clear that such application for cancellation will be considered if and only if the admission is confirmed by paying the prescribed tuition fee and other fees in full and by submitting the original documents. Refund shall be made after deduction of the cancellation charges as shown below:

(Reference: 1) AICTE Guidelines No - AICTE/Legal/04(01)/2007, April 2007 & Circular No.698 Dated: 24th August 2007 issued by Pravesh Niyran Samiti, Mumbai.)

2) Minutes of the meeting, Item No 5(e), Shikshan Shulka Samiti & H&T, Dated 9th January 2013

| Sr.No. | SITUATION | REFUND AMOUNT |
|--------|--|---|
| 1. | Request Received before cut off date & if 'a seat' is filled before the cutoff date | Entire fee less Rs. 1000/- |
| 2. | Request received before cutoff date, but 'a seat' could not be filled before the cutoff date | No Refund (except the security deposit) |

Note:-

1. Entire amount of Security/Caution Money Deposit is to be refunded to candidate.

8.10 Refund Cases after cancellation of admission

Institutions not following guidelines given by AICTE regarding refund of fees on cancellations or delaying refunds shall be liable to following punitive action from any one or more of the following by DTE and/or AICTE.

1. Surcharge amounting two times the total fees collected per student shall be levied against each case regarding refund.
2. Seats equal to double the number of such cases shall be reduced from intake in the subsequent academic year.
3. Suspension of approval for supernumerary seats, if any.

9 Actions to be taken in case of excess admissions and late uploading of admitted candidates

9.1 Excess admissions

- Excess admissions over the sanctioned intake shall not be allowed under any circumstances.
- In case any excess admission is reported/noted by the DTE, appropriate penal action will be initiated against the Institution.
- The Institution shall be liable to following punitive action from any one or more of the following by the DTE.
 - surcharge amounting five times the total fees collected per student shall be levied against each excess admission

- seats equal to double the number of excess admissions shall be reduced from intake in the subsequent academic year
- Suspension of approval for supernumerary seats
- No admission status in one/more courses
- Withdrawal of approval for programme/course
- Withdrawal of approval of the Institution
- Institution shall be listed as defaulter and defaulter list shall be communicated to AICTE and shall be published on DTE website for the information of general public

9.2 Late uploading of Admitted candidates on DTE web site.

- After the display of allotment list in each CAP Round, candidates should report to the **“Respective Institutes”** as per the notified schedule of the admission process. (Refer Annexure-I for procedure & rules of reporting of each Round of Centralized Admission)
- Candidates shall report to the concerned institute with all original certificates needed to substantiate the claims made in the application regarding eligibility and reservation.
- After scrutiny of original documents at the concerned institute, the candidate will have to pay prescribed full fees immediately in the form **as prescribed by the concerned institute** and confirm the admission offered.
- The Director/Principal of the **respective Institute** is required to carry out **“Online Update”** of the **confirmation/cancellation** of the candidate’s admission on website through their Institute login, at the time when the candidate is being **admitted/cancelled** at the Institute.
- The system shall automatically generate letter of **confirmation/cancellation** of the admission as an acknowledgement.
- The institute is required to take a printout of the acknowledgement and then the status of candidate will change to ‘Reported Candidate’.
- If a candidate fails to substantiate the claims made at the time of submitting the application form by submitting the necessary original documents and fails to pay the prescribed fees in full within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.
- It is the responsibility of the Director/Principal of concerned institute to update the status of the reporting of the candidate. If the institute fails to update the status of reporting in scheduled time, then such unreported seat(s) will be filled in subsequent CAP rounds and the institute will have to adjust these unreported candidate(s) against the institute level seats.
- If the institute fails to update the status of Cancellation of the candidate on the date of cancellation through **“Online Update”**, then strict action shall be taken against such institutes. It is mandatory to cancel the admission through online system only and issue the printout of the **“Online Receipt of the Cancellation”** to the candidate with due seal and signature of the authority of the institute.

- The CAP allotment list will be available to the institute through their Institute Login. The list can be collected from Regional Offices also. **The Institute should update the information of the reported candidates, allotted under CAP "Online update" when a candidate is reporting to the Institute.**
- **Rounds of admission for Institute Level Seats and for the seats remaining vacant after CAP should be carried out separately and it should be clearly displayed on the Notice board of the institute**
- The Director/Principal of the institute has to also update the list of all admitted candidates on the DTE website through their institute login clearly indicating the stage of their admission like CAP, Against CAP vacancy, OMS, Institute level/ Minority seats, J&K seats, PIO, FN, FS, NRI etc. **within 5 days from the cut off date** of the admission.
- If the institute fails to update the reporting of the candidate through "**Online Update**", the action shall be taken against the institute as per the GR dated 29.03.2008.
- The Director/Principal of the institute is required to update the list of all admitted candidates of CAP and Against CAP Vacancy Seats immediately as per the schedule of admission on the DTE website through their institute login.
- Three copies of list are to be printed and to be submitted to the concerned Regional Office of Technical Education, duly signed by the Director/Principal / Head of the Institute within 7 days from the cut off date.
- The regional office of the Joint Director of Technical Education shall verify the supporting documents and forward the list of admitted candidate to the Director, Technical Education along with the remarks of Joint Director for final approval.
- The DTE and/or Pravesh Niyran Samiti, Mumbai shall accord the final approval to the list of admitted candidates. It is binding on all the Universities to grant enrollment only to the students who are on approved list.

Important Note: All the institutes are required to complete their admission process on or before the cut-off date as specified in the schedule. Any admission carried out after cut-off date will not be approved by DTE and/or Pravesh Niyran Samiti, Mumbai.

10 Miscellaneous:

- **The medium of instruction for degree course in Engineering/Technology in all the Universities is English.**
- **Admission of candidate who has been admitted to any course at any college will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated. Each of the candidate is advised to ensure before applying for admission to the MT-CET 2013 and the Engineering/Technology Course in a particular University that he/she is eligible for admission to the programme as per the relevant Eligibility Rules of the University.**
- Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted

to the Regional Head of Technical Education for further necessary action. It is to be noted that Persons with Disability candidates are not provided with any additional facilities as far as the academic activities pertaining to the course is concerned.

- The Head of the college / institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.
- If the Admission Authority or an institution affiliated to/recognized by/or which is autonomous but is located in the area of jurisdiction of a University deliberately, willfully with an intention to defraud, makes admissions in excess of sanctioned intake of the institute as specified in these rules, except as provided for in these rules, the examination authority of the concerned university shall not allow such candidates admitted in excess of the sanctioned intake capacity, to appear at any of the relevant examinations unless explicitly permitted by the Competent Authority. The Competent Authority may consider to grant such an approval as it may deem fit for the excess admissions done.
- **Students belonging to Muslim/ Christian/ Buddhist/ Sikh/Parsi community can apply for the 'Merit-cum- Means Based Scholarship Scheme' of Government of India. The eligibility criterion, procedure for application, application Proforma and scheme details are available on www.dte.org.in and <http://minorityaffairs.gov.in>**
- Students belonging to Muslim/ Christian/ Buddhist/ Sikh/Parsi/Jain community can apply for the 'State Government scholarship for Post HSC Higher and Professional Education' of Government of Maharashtra. The eligibility criterion, procedure for application, application Proforma and scheme details are available on www.dte.org.in/ <http://www.dte.org.in/scholarship/> and <http://www.mdd.maharashtra.gov.in>

11 Hostel accommodation in Government/Government Aided including Autonomous Institutes and University Departments etc. and in Unaided Institutes including Autonomous Institutes:

Accommodation in Hostel cannot be guaranteed to all the admitted candidates. Hostel fees payable etc. should be ascertained by the students from the Director/Principal of the college to which they intend to take admission. The candidates (both boys and girls) are advised to verify personally whether the hostel accommodation is available or not, by contacting Director/Principals of colleges where they are intending to seek admission. The Director/Principal of the colleges shall consider sympathetically on priority the applications of Persons with Disability candidates, sons and daughters of Jammu and Kashmir candidates and GoI nominees for Hostel accommodation.

12 Conduct and Discipline

- Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate for MT-CET 2013 or even at later date during the Admission Process. Such a candidate will be debarred from the examination as well as the

entire selection process. Therefore the candidate is required to make only such claims which could be substantiated by relevant original documents.

- Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for MT-CET-2013 examination.
- If any person(s) or officer(s) dealing with the conduct of the MT-CET-2013 are found engaged in act(s) that would result in the leakage of question paper or attempt to use or help in the use of unfair means in this examination he/she shall be liable to prosecution under Indian Penal Code.
- Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- Notwithstanding anything contained in these Rules, if the Govt. takes any policy decision pertaining to F.E. admission, then the same shall be brought in to effect at that point of time as per the directives from the Govt. from time to time.
- Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

Condition of minimum attendance: The Students will not be allowed to appear for the examination if he/she do not attend minimum 75 per cent classes of theory, practical, drawing etc.

Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

Legal jurisdiction:

All disputes pertaining to the conduct of examination and admission shall fall within the jurisdiction of Mumbai High Court, bench at Mumbai only. The Competent Authority shall be the legal person in whose name the Government of Maharashtra may sue or may be sued. If any person(s) or officer(s) dealing with the conduct of the MT-CET-2013 found engaged in act(s) that would result in the leakage of question paper or attempt to use or help in the use of unfair means in this examination he/she shall be liable to prosecution under Indian Penal Code.

13 Change of Course after successfully completing the first year within institute:

The eligible candidate seeking for a change in course/shift after successfully completing the first year of studies will be allowed to do so in the **same institute subject to the availability of seats** and changes will be carried out based on the marks of First Year. This will be applicable to all the institutes. **However, the candidates** who have taken admission under supernumerary seats are not eligible for this change.

14 Transfer after one year for Course/Institute:

- The candidate once admitted in first year or directly to second year shall not be eligible for transfer to any other institution during the same academic year in which admission is taken.
- Candidates who have taken admission under supernumerary seats are not eligible for transfer during entire duration of the course.
- There shall be no transfer of students at any stage from Un-Aided College to Government or Aided College in any case in accordance with the policy laid down in G.R. of Education and Employment Department No. TEM/ 3382/ 111836/ (190)/TE-1A, dated 21st May 1983. However, the candidate from Government institution may seek transfer to Un-Aided private institution.
- There shall be no transfer of students at any stage from Govt. / Govt. Aided Autonomous Institutes to Government or Aided College. There shall also be no transfer within the Govt/ Govt Aided Autonomous Institutes.
- The Principals shall allow transfer of course within the institutes immediately after the declaration of result of first year on inter se merit of the eligible candidates who have passed first year or both first and second semester examinations (in full or failed in any one of the heads of passing) from the same institution aspiring for a change of course provided vacancies exist within the sanctioned intake. The Principal shall be responsible for

ascertaining the eligibility laid down by the concerned University for the course to which the candidate is being transferred. Vacancy position should be displayed on the notice board of the Institute and is also to be informed to the office of the Joint Director, Technical Education of that region.

- After considering all the eligible candidates aspiring for change of course, if some vacancies still exist within the sanctioned intake, the Principals of all the Un-Aided colleges subject to the provision of rules above, shall consider the candidates from other colleges aspiring for transfer in the same course and then the candidates aspiring for change of course subject to prior approval from the concerned Regional Head of Technical Education. However, the total number of candidates shall not exceed the sanctioned intake capacity for that course. The Principal shall be responsible for ascertaining the eligibility laid down by the concerned University or Board for the course to which the candidate is being transferred. However the candidate should have passed in full or failed in one of the heads of passing if seeks transfer within University and should have fully passed for inter University Transfer.
- The Regional Head of Technical Education shall accord approval to the eligible candidates who apply in writing for transfer to the institutes within his jurisdiction, along with no objection certificate from the parent colleges, eligibility certificate from the concerned affiliating body and no objection certificate showing vacancy position within the sanctioned intake from the Principal of the colleges in which transfer is sought by the candidates.
- All transfers in Government, Aided and Un-Aided institutes shall be subject to the final approval by the Director of Technical Education, Maharashtra State. All institutes shall submit the list of the candidates who were allowed change of course or institute with the prior approval of Regional Head of Technical Education.
- **In case of Government and Aided degree colleges:** In case of transfer of candidates aspiring for a change of college from Govt. and Aided colleges under the control of Directorate of Technical Education, the candidate passing the first year examination or both first and second semester examinations in full or failed in one of the heads of passing from any Government or Aided college **shall apply in writing to the Principal of the college in which he/she studied first year or second semester**, who will then forward the consolidated branch wise merit list of eligible candidates showing therein year/semester, course, full name of candidate beginning with surname, total marks secured in first year or total of first and second semester marks, out of, percentage up to two digits, division, names of Government or Aided colleges and courses in order of preference to which candidates desire to seek transfer, reasons for transfer and remarks, along with course wise vacancy position in his/her institution, to the Director of Technical Education, Maharashtra State, so as to reach him at least seven days before the commencement of the programme of effecting direct admission to second year. No application without recommendation of the Principal of college shall be entertained by the Directorate. If the result of the University is not declared before the process of transfer, candidates of that University will lose claim on transfer. However the candidate should have passed in full or failed in one of the heads of passing if seeks transfer within University and should have fully passed for inter University Transfer.

15 Transfer after Second or Third Year in Non Autonomous Institutes only

Inter University Transfers at third & fourth year levels are permitted subject to the production of eligibility certificate from the respective University in which the candidate seeks transfer. Such transfers are permitted subject to the provision of transfers in the concerned universities by the office of Directorate of Technical Education, Mumbai.

16 Change of Course after successfully completing the first year in Autonomous Institutes:

The eligible candidate seeking for a change in course after successfully completing the first year of studies will be allowed to do so in the **same institute subject to the availability of seats** and allotment will be carried out based on the marks of First Year. **However no transfer will be allowed to any other autonomous/Govt., Govt Aided Institutes for any reasons whatsoever during the course.**

NOTE: The candidate admitted against Tuition Fee Waiver Scheme is not eligible for seeking transfer at any stage of their course.

Proforma- I
UNDERTAKING

(To be submitted at the time of verification of documents at ARC and/or at the time of reporting in the Institute - Strike out whichever is not applicable)

- a) I (Name of the Candidate) herewith undertake that I have read all the Rules of Admission for the year 2013-14 and after fully understanding all the rules, I have filled in this application form for admission to first year of Engineering/Technology for the current academic year.
- b) I am a citizen of **India** or I am a Citizen of /Foreign National
- c) My Candidature is Maharashtra /OMS/ J&K Migrant/ PIO
- d) I am a Type A Maharashtra Candidate and My Home University is _____ as per rule no. 3.0.
- e) I am a Type B Maharashtra Candidate and My Home University is _____ as per rule no. 3.0. I am herewith submitting the domicile certificate issued by _____ of District _____ vide No. _____ dated: _____.
- f) I am a Type C / D Maharashtra Candidate and My Home University is _____ as per rule no. 3.0. I am herewith submitting the required proforma issued by _____ vide No. _____ dated: _____. The district of posting of my father/mother is _____.
- g) I belong to _____ category which is recognized as Backward Class Category in Maharashtra State Vide G.R. No. _____ dated: _____. The serial No. of my caste is _____ and based on this, I am herewith claiming the reservation as per rule no. 4.0. and submitting the caste certificate issued by _____ vide No. _____ dated: _____ and Caste Validity Certificate issued by _____ vide No. _____ dated: _____.
- h) I am not submitting the caste certificate which state that my caste is migrated from other state of India for claiming the benefit of reservation in Maharashtra State.
- i) I do not belong to the creamy layer and to substantiate the claim I am herewith submitting the Non-Creamy Layer Certificate issued by _____ vide No. _____ dated: _____ and which is valid up to 31st March 2014.
- j) The information given by me in my application form is true to the best of my knowledge and belief.
- k) If at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled and fees paid by me will be forfeited. Further I will be subject to legal and/or penal action as per the provisions of the law.
- l) I have not been debarred from appearing at any examination conducted by any Government constituted or statutory autonomous examination authority in India.
- m) I fully understand that the offer of allotment will be made to me depending on my inter-se merit, options given by me and availability of seats at that point of time during the process of allotment.
- n) I hereby agree to conform to any Rules, Acts and Laws enforced by the Government and I hereby undertake that so long as I shall be a student of the College / Institute I will do nothing either inside or outside the College / Institute which may result in compelling the authorities to take disciplinary action against me under the rules, acts, and laws of good conduct and behavior in general and those referred to under Rule 12.0 in particular.
- o) I fully understand that the Principal /Director of the Institute where I shall be finally admitted, will have a right to expel, rusticate me from the College / Institution for any infringement of the Rules of good conduct and discipline in general and particularly those referred under Rule No. 12.0 Conduct and Discipline and the rules of good conduct and discipline prescribed by the Institute / College / University (if any).

Application ID :-
MT-CET 2013 Roll No. :-

Signature of the Candidate

(Name of the Candidate)

Signature of the Parents

(Name of the Parent)

Pro forma - O

Specimen Application form for cancellation of admission
(To be submitted in duplicate)

Date:

To
The Principal,
(Name of the Institute)
Sir,
Full name of candidate :
Name of College :

Course : Date of admission :
University Merit Number : State Merit Number :
Amount of fee paid : Rs.
Fee Receipt Number and Date: (Attach Xerox copy)
I request you to kindly return my original documents and refund the fees paid as per the rules.

.....
Signature of candidate

For Office use only :

Full address of the candidate :

| |
|----------------|
| |
| |
| |
| |
| Telephone No : |

| | |
|---------------------|--|
| Amount Paid Rs. | |
| Amount Deducted Rs. | |
| Amount refunded Rs. | |
| Cheque No. & date | |
| Bank particulars | |

Signature of Accounts Officer

Received the following original documents from the Admission Authority, along with the cheque towards refund of tuition fees:

| | |
|----|----------------------------|
| 1. | Signature of the candidate |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |

ANNEXURE-I

Procedure of Centralized Admission Process (CAP) for the Academic Year 2013-14:

The procedure for CAP consists of following **major** stages:

1. **Issue of Information Brochure free of cost at any of the ARCs**
2. **The website for admission is www.dte.org.in/fe2013 and accordingly all the information shall be available on this website from time to time.**
3. **Filling up of Online Application Form** on website for participation in the Centralised Admission Process for admission through CAP.
4. **Confirmation of Online Application Form & Document Verification at ARC** only by the eligible candidates in person
5. **Display of Provisional Merit List** on website indicating State level rank, Home University Rank, Category Rank, All India Rank etc.
6. **Display of Seat Distribution for CAP Round I and Filling up** of Online Option Form for Mock Allotment of CAP Round I by eligible candidates. **Display of Mock Allotment based on the options filled by candidates.**
7. **After considering the allotment of seat displayed at 'Mock Allotment', the candidates are free to either change the options already submitted by them or confirm the same options given in online option forms earlier as indicated at Sr. No. 6. Confirmation of Online Option Form for CAP Rounds I by the eligible candidate *in person at any ARC* only is essential for allotment under CAP Round I .**
8. **Display of Provisional Allotment of CAP Round I** indicating allotment of the CAP Rounds I
9. **Reporting to the institute** as per allotment of the CAP Rounds I and confirmation of admission by the candidate, if any.
10. **Display of Seat Available for CAP Round II and Filling up** of Online Option Form for CAP Round II by eligible candidates.
11. **Confirmation** of Online Option Form for CAP Rounds II by the eligible candidate *in person at any ARC* only.
12. **Display of Provisional Allotment of CAP Round II** indicating allotment of the CAP Rounds II
13. **Reporting to the institute** as per allotment of the CAP Rounds II and confirmation of admission by the candidate, if any.
14. **Conduction of CAP round-III** i.e. admission round by counseling at Govt. College of Engg. Aurangabad.

NOTE:-

1. OMS candidates who have appeared & passed MT-CET 2013 are not eligible to participate in the CAP rounds on the basis of score of MT-CET 2013. Such OMS candidates are not permitted to fill Online Application Form & Online Option Forms of CAP rounds. However, such OMS candidate can apply separately for the seats coming under the purview of the Institute Authorities (Institute Level seats/against CAP vacancies) to be filled by the respective unaided institute at the institute level. For details read the information brochure carefully.
2. Eligible OMS as well as MS candidates who have a valid score of JEE main 2013 (Paper-1) can apply to participate in the CAP process for admission against the All India Seats as given in this annexure.
3. Eligible MS candidates who have a valid score of JEE main 2013 (Paper-1) and appeared & passed MT-CET 2013 is required to submit Single Application Form and Single Option form for respective CAP Round and his candidature shall be considered for both type of seats.
4. All India and J & K Migrant candidates should draw Demand Draft / Pay Order of specified amount on any Scheduled/Nationalised/Commercial Bank in favour of **"The Director, Technical Education, Maharashtra State"** Payable at **"Mumbai"**.

5. J & K Migrant Candidates applying for Engineering/Technology courses: Such candidates should send print out of duly filled in and signed online application form and attested copies of required documents for confirmation along with a DD/Pay order of Rs. 700/- to: **The Principal, Sardar Patel College of Engineering, Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058.**
6. If the candidate fails to confirm the online filled application form at ARC, then such online filled application will be rejected and name of such candidate will not appear in the merit list(s) prepared for the purpose of CAP. Such candidates whose names do not appear in the merit list(s) will not be able to participate in entire Centralized Admission Process.

The Centralized Allotment Process has following stages:

Stage I – Availability of the Information brochure:

- Rules & Institute Information brochure for Academic Year 2013-14 will be available **free of cost** at all the ARCs mentioned in Annexure-IV for all eligible candidates for CAP. They are required to carry their original score card of MT-CET 2013 for issue of the Information brochure from the ARC.
- All the information printed in the brochure will also be available on the website for browsing, downloading and printing.

Stage II – Online filling of Application Form for Maharashtra State, JEE Main-2013(Paper 1), J&K Migrant candidates:

- The aspiring candidate should read the information brochure carefully.
- Aspiring candidates are required to submit their application forms online through the website as per scheduled.
- Candidates will be able to fill in the Online Application Form through any computer connected to Internet either from home/ cyber café or at any of the ARCs.
- Candidates are required to enter his/her details as per instructions given for online Application Form.
- JEE main 2013 qualified candidates are also required to enter the details of the DD/Pay order in the Application form. The JEE main 2013 (Paper 1) qualified candidate should write his/her Application ID, Name, JEE main 2013 Roll No. on the reverse side of the DD/PO before confirmation.
- The JEE main 2013 (Paper-1) qualified Maharashtra State candidate should fill the details of JEE main 2013 while filling the online application form for Maharashtra State seats.
- The online software application hosted on the web site will validate the information filled in by the candidate and assign his/her unique Application ID. Using this Application ID, candidate will be able to login to the online admission system to update his/her information, check status of processing of his/her application form, check position in the merit list, fill option form(s), print Online Option Form, check the seat allotted in CAP rounds I/II, status of reporting.
- The candidate should take the printout of his/her application form. It will display the list of the documents required by the candidate to substantiate the claims made on the application form. The candidates must note the Application ID and Password on the sample application form/on backside of marklist, which will be required at the time of confirmation at the ARC and also for any future reference to the information filled in by the candidate on the web site.
- The candidate can update the data himself/herself before confirmation of the application form at any ARC through his/her login. Once the application is confirmed at ARC, the information can not be changed/ edited.

Stage III – Confirmation of Submission of Online Application Form

IMPORTANT:

This is a MANDATORY step for all MS, JEE main 2013 (Paper 1) and J&K Migrant candidates. Online submitted Applications will be considered valid for further processing only after the confirmation of the submission of Online Application Form. If the candidate does not confirm the online filled application form, then such online filled application will be rejected and name of such candidate will not appear in the merit list(s) prepared for the purpose of CAP. Such candidates whose names do not appear in the merit list(s) will not be able to participate in entire Centralized admission process.

DO NOT send printout of online application form by post/courier to the ARC for confirmation. Such applications will be summarily rejected and no communication will be done.

For Maharashtra State Candidate

- All the MS candidates who have filled the Online Application Form should report to any convenient ARC in person along with printout of online filled application form, attested copies of the required documents. The candidate should also carry the required original documents for verification.
- The ARC officer shall verify the information and required original documents and collect the duly signed application along with attested copies of the required documents.
- The ARC officer shall confirm candidate's application through online system and issue him/her the Acknowledge-cum-Receipt letter, which will have the particulars of the candidate's profile, important instructions etc.

For JEE main 2013 (Paper 1) qualified Candidates (Both MS & OMS)

- All the JEE main 2013 (Paper 1) qualified MS & OMS candidates should report to any convenient ARC in person along with printout of application form, attested copies of the required documents. The candidate should also carry the required original documents for verification.
- Such candidates should confirm the application form at ARC, along with a DD/Pay order of Rs. 700/- (Rs. 500/- in case of candidates of Backward class categories belonging only to Maharashtra State) of Nationalized/Scheduled/Private Sector Commercial Bank drawn in the favour of **"Director of Technical Education, Mumbai" payable at "Mumbai"**.
- Maharashtra State candidates aspiring for admission against ALL INDIA seats, if they are JEE main 2013 (Paper-1) qualified should apply for All India Seats through the same application form along with DD.
- The ARC officer shall verify the information and collect the duly signed application along with attested copies of the required documents listed on the application.
- The ARC officer shall confirm candidate's application form and issue him/her the Acknowledge-cum-Receipt letter, which will have the particulars of the candidate's profile, important instructions etc.

For J & K Migrant Candidate

- The J&K Migrant candidates should take the print out of online application form.
- The J&K Migrant candidates should send print out of duly filled in and signed online application form and attested copies of required documents for confirmation along with a DD/Pay order of Rs. 700/- to: The Principal, Sardar Patel College of Engineering, Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058.
- The DD/PO should be of Nationalized/Scheduled/Private Sector Commercial Bank drawn in favour of **"Director of Technical Education, Mumbai" payable at "Mumbai"**
- The candidate should write "J & K Migrant : Application form for Engineering Admissions 2013-14" and Application ID on the envelope. The application should reach the above-mentioned address before scheduled date.
- These applications will be confirmed at the above address and the candidate can get the status of their online application confirmation online through their login.
- Applications received after the last date of schedule will be summarily rejected and no communication will be done.

Stage- IV: Display of provisional MS Merit list, All India Merit list and J&K Merit list

- Provisional Merit List of eligible Maharashtra candidates, TFWS Candidates, All India candidates and J&K Migrant candidates will be displayed on www.dte.org.in/fe2013 and at the ARCs as per the schedule.
- For discrepancy in the provisional merit list, if any, get the corrections by lodging the grievance at ARCs, where the candidate has confirmed the application within the period specified in the schedule. No additional document to substantiate the claim made in application shall be accepted.
- Final merit lists will be displayed on the www.dte.org.in/fe2013 and at ARCs as per the Schedule.
- Merit list of eligible J & K Migrant candidates will be displayed on www.dte.org.in/fe2013 after scrutiny of all documents as per schedule.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.

General Instructions for filling online option form for CAP Round(s)

- The candidate has to login to the website www.dte.org.in/fe2013 through his/her application ID and Password.
- The candidate eligible for CAP Round I/II should fill the Online Option Form.
- Every course has been allotted a 9-digit choice code, which is given in the "Annexure-V" of the Information Brochure.
- The Candidate should select the **choice codes with an order of preference i.e. first, second etc.**
- **For example, for CAP Round-I a candidate can fill minimum 1 and maximum 100 options and so on.**
- Once the options are confirmed at ARC, no change in the options / preferences is allowed.
- The status of Allotment will be available on the website only and no separate allotment letter will be issued to the candidate.
- The J & K Migrant candidates not required to fill the Online Option Forms, as their admission shall be done by counseling.

Stage-V: Displaying Seat Distribution, Filling of Online Option Form, Display of Mock Allotment & Confirmation of Option Form for CAP Round I at ARC:

- For familiarizing the candidates with CAP, Mock Allotment procedure shall be conducted in advance.
- The seat distribution of all the choice codes for allotment under CAP Round I shall be displayed.
- The competent authority shall do the Mock Allotment based on the options filled by the candidates and the preference of the choices given by the candidates at this stage.
- The Cut Off Lists / Allotment Lists of Mock Allotment shall be displayed.
- The candidate is not supposed to report to the allotted choice in the Mock allotment.
- The candidate shall get the possible allotment as per merit, choices filled up by the number of candidates at that point of time and seats available.
- The Mock Allotment shall be only for the demonstration purpose and there **may be drastic change** in the provisional allotment of CAP Round I of the candidate.
- **The candidate can not claim the allotted seat in the Mock Allotment for admission and in no case should report to the allotted institute.**

Eligible Candidates:

The candidates who have submitted and confirmed online Application form and whose names have appeared in the Maharashtra Merit List and All India Merit List of CAP round-I published by the Directorate of Technical Education.

For Maharashtra State and JEE main 2013 (Paper-1) Candidates:

- The eligible candidate should fill the Online Option Form of CAP Round-I
- Maharashtra State candidate applied under All India Seats and Maharashtra State Seats are required to submit single option form for both types of seats.
- The Candidate should select the **choice codes with an order of preference i.e. first, second etc. Candidate is permitted to fill minimum 1 and maximum 100 options for CAP Round-I.**
- The Candidate should go to the ARC **in person** for confirmation of Online Option Form along with the Receipt-cum-Acknowledgement of the Online Application Form.
- The ARC officer shall confirm the Option form and give the Receipt of the Option Form for CAP Round I to the candidate indicating the preference wise options given by the candidate.

Stage-VI: Display of Mock Allotment of CAP Round I

- The candidates are required to consider the allotment made at the 'Mock Allotment' (Stage –V).
- Those candidate who are satisfied with the option given by them (Stage V) are required to confirm their options in-person at ARC. Only that candidate who wants to change their options will be required to fill in the fresh options form by following similar procedure followed by them at the earlier instance.
- Upon filling of such fresh option form, the earlier option form filled in by such candidates stands cancelled automatically i.e. fresh option form shall replace the earlier one, on the basis of which 'Mock Allotment' was done. For the entire balance procedure of CAP Round I, only the fresh option forms shall be considered by the system.

Stage-VII: Display of Provisional Allotment of CAP Round I, Reporting to the institute and confirmation of the admission

- The provisional allotment through CAP Round I shall be displayed on website and also at the allotted institutes.
- No separate allotment letter will be issued to the candidates.
- The candidate will report at the institute where the seat is allotted along with the necessary documents as per the notified schedule and by paying the fees as prescribed by the respective institute on the DTE website.
- Candidates are required to submit the Receipt-cum-Acknowledgement of the online Application form to the Admission authority of the institute for the confirmation of the admission.
- The respective institute will update the confirmation of the candidate's admission on DTE website through their institute login within the schedule notified.
- The respective **Institute** will carry out "**Online Update**" of the confirmation of the candidate's admission on DTE website through their Institute login immediately when **the candidate is being admitted at the Institute**. The system shall automatically generate an acknowledgement. The institute shall take a printout of the receipt and then the status of candidate will change to 'Reported Candidate'. The Institute will be able to view the daily summary of the reported candidates along with fee and document details.
- If the candidate fails to report to and confirm the admission at the Institute, on or before the last date of reporting at the Institute then the candidate shall forfeit the claim on the allotted seat.
- It is not permitted for a candidate to cancel his/her admission of CAP round I and apply/appear for the subsequent round(s) of CAP.

➤ Rules of Reporting of CAP Round I:

1. All candidates who have secured an allotment out of **First Three options** will not be eligible for participating in subsequent round(s) irrespective of whether the candidate confirms the admission or not. Hence such candidates are advised **to confirm the admission** at the respective Institute as per the allotment in the CAP Round-I. Such candidates will be disqualified for participation in further Rounds of CAP.

2. Candidates (other than those covered in above stated rule no. 1)
 - who have secured an allotment which is not out of first Three options i.e. it is between 4 to 100
and
 - who are satisfied with the allotment of CAP Round-I
and
 - who are no more interested in participating in subsequent round(s) of Centralized Admission have to confirm the admission by reporting at the respective institute. Such candidates will not be eligible to participate in subsequent round(s) of Centralized Admission. Such candidates will be disqualified for further Rounds of CAP.
3. All such seats, on which the candidates have confirmed the admission on or before the last date of reporting of CAP Round-I, shall not be available for allotment in subsequent round(s) of Centralized Admission.
4. The Merit lists for CAP Round II will be prepared from Merit lists of CAP Round I by excluding the names of the candidates who have got allotment at option 1 through 3 in CAP Round I and also excluding the names of the candidates mentioned in rule 2 above.

Stage-VIII: Filling up of online option form & Confirmation of Online filled Option Form for CAP Round II-

Eligible Candidates for CAP Round-II:

The candidates whose names have appeared in the Maharashtra Merit List and All India Merit List of CAP round-I published by the Directorate of Technical Education **excluding** the candidates who have:

- Secured an allotment in CAP Round-I, which was out of **First Three options**
- Secured an allotment in CAP Round-I which was between options 4-100 and confirmed admission by reporting to the respective institute

For Maharashtra State and JEE main 2013 (Paper-1) Candidates

- The Candidate should fill fresh online Option form as per the schedule through their login on the website, failing which the candidate shall not be considered eligible for the allotment.
- Maharashtra State candidate applied under All India Seats and Maharashtra State Seats are required to submit single option form for both types of seats.
- The Candidate should select the **choice codes with an order of preference i.e. first, second etc. Candidate is permitted to fill minimum 1 and maximum 100 options for CAP round-II.**
- Candidate is required to pay processing fees of CAP Round-II, **Rs.100/- in cash** at the ARC and obtain a receipt for the same.
- The ARC officer shall confirm the Option form and give the confirmation report to the candidate indicating the preference wise options given by the candidate.

Stage-IX: Display of Provisional Allotment of CAP Round II, Reporting to the institute and confirmation of the admission

- The provisional allotment through CAP Round II shall be displayed on website, at ARCs and also at the allotted institutes.
- The candidate will report at the institute where the seat is allotted along with the necessary documents as per the notified schedule and fees as prescribed by the respective institute on the DTE website.
- Candidates are required to submit the Receipt-cum-Acknowledgement of the online Application Form to the Admission authority of the institute for the confirmation of the admission.

- The respective institute will update the confirmation of the candidate's admission on DTE website through their institute login as per the schedule notified.
- The respective **Institute** will carry out **"Online Update"** of the confirmation of the candidate's admission on DTE website through their Institute login immediately when **the candidate is being admitted at the Institute**. The system shall automatically generate an acknowledgement. The institute shall take a printout of the receipt and then the status of candidate will change to 'Reported Candidate'. The Institute will be able to view the daily summary of the reported candidates along with fee and document details.
- If the candidate fails to report to and confirm the admission at the Institute, on or before the last date of reporting at the Institute then the candidate shall forfeit claim on the allotted seat.
- It is not permitted for a candidate to cancel his/her admission of CAP round II and apply/appear for the subsequent round of centralized admission.

Rules of Reporting of CAP Round II :

- All candidates who have secured an allotment to **any one submitted options** will not be eligible for participating in subsequent round(s) irrespective of whether the candidate confirms the admission or not. Hence such candidates are advised **to confirm the admission** at the respective Institute as per the allotment in the CAP Round-II. Such candidates will be disqualified for further Rounds of CAP.
- All such seats, on which the candidates have confirmed the admission on or before the last date of reporting of CAP Round-II, shall not be available for allotment in subsequent round of Centralized Admission.
- The Merit list of Maharashtra State candidate for CAP Round III will be prepared from Merit list of Maharashtra State candidate of CAP Round II by excluding the names of the candidates who have got allotment in CAP Round II

Stage-X: CAP Round III- Counseling round of Admission

Eligible Candidates for CAP Round-III:

The candidates whose names have appeared in the Maharashtra Merit List of CAP round-III published by the Directorate of Technical Education

excluding the candidates who have:

- Secured an allotment in CAP Round-II

Note: Candidates having JEE main 2013 (Paper-1) score are not eligible to participate in the CAP Round-III (Counselling round).

Available Seats

1. All MS & All India seats under purview of Competent Authority except the seats for which the candidates have reported in Round-I, Round II.
2. All India vacant seats will be merged to MS seats.
3. All vacant seats shall be available without any seat tag such as Backward, PH, HU, OHU etc. and will be considered as State Level General seats.

Rules of Reporting for CAP Round-III:

- Eligible candidates must report **in-person** at the venue of "Center of Admission" in order to secure admission in this round of admission strictly as per the notified schedule. Candidate who reports late will not be allowed to participate in this round.
- Candidate is required to pay processing fees of CAP Round-III, **Rs.100/- in cash** at the Center of Admission and obtain a receipt for the same.

- The candidate will report as per schedule at the **following Center of Admission** along with the necessary original documents and carry part payment of non-refundable fees of Rs. 15000/- in cash or DD in Favour of "The Principal, **Government College of Engineering, Aurangabad**" **Payable at Aurangabad.**

Government College of Engineering
Station Road, Osmanpura, Aurangabad-431005
Phone no. (0240) 2332635 Fax.-2332835

- Eligible Candidates who report to the Admission Center will be offered admission to available seat as per the inter se merit of candidates.
- **Candidates who secure admission in this round must confirm the admission on the spot by paying non-refundable fees of Rs. 15000/- (in cash/DD) and producing necessary documents in original for verification.**
- The **Center of Admission** will update the confirmation of the candidate's admission on DTE website through the login immediately.
- Candidate will have to report later on to the respective Institute for paying balance fees (i.e. Total fees as notified by the Shikshan Shulka Samiti **less** Rs. 15,000/- paid by the candidate at **Respective Institute**) as per notified schedule. If the candidate fails to report to the Institute and pay the balance fees on or before the last date of reporting at the Institute then the candidate shall lose the claim on the allotted seat as well on the part payment of fee Rs. 15000/- paid by the candidate at the **Center of Admission.**

ANNEXURE-II

Guidelines for the Admission Process to be carried out by Unaided Colleges

1.0 Admissions to CAP allottees for the institute

Admission authority in the institute shall follow the procedure mentioned under rule 7.4 for Reporting of candidates.

2.0 Eligibility criteria of candidates for admission process to be carried out at institute level for the vacant seats after CAP Rounds:

Seats available:

Vacancy within sanctioned intake due to the Non Reporting (All India, MS seats in CAP), Non Allotment (All India and MS seats in CAP) and Cancellations (if any).

- In Unaided Non Minority Colleges, the vacancies in backward class category seats within sanctioned intake shall be filled after removing the seat tag i.e. by treating these seats as GENERAL seats. The seats thus shall be filled after preparing a common merit list of all the candidates who have applied for the Vacancy round at the respective Unaided Non Minority Colleges.

The vacant seats shall be filled in the following order of preference.

a) Maharashtra State candidates (MT CET-2013 basis)

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics **AND** Secured minimum **45 % marks** (minimum **40 % marks** in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in **the subjects Physics, Chemistry and Mathematics** added together **AND** Obtained a **non zero score** in subjects Physics, Chemistry and Mathematics added together at **MT-CET 2013**.

To resolve a tie i.e. more than one candidate securing equal marks in MT-CET 2013, the procedure given in Rule 5.1.1 of this Information Brochure shall be adopted.

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

b) Maharashtra State candidates (XII th basis)

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics **AND** Secured minimum **45 % marks** (minimum **40 % marks** in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in **the subjects Physics, Chemistry and Mathematics** added together.

To resolve a tie i.e. more than one candidate securing equal aggregate marks in HSC(Std. XII)

examination, following order of preference shall be adopted:

- A candidate securing higher % marks in Mathematics of HSC (Std. XII) Examination.
- A candidate securing higher % marks in Physics of HSC (Std. XII) Examination.
- A candidate securing higher Percentage of marks in Aggregate at HSC (Std. XII) Examination.
- Birth Date of the candidate. (Elder Candidate will be given preference)

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

c) Maharashtra State Candidates passing Diploma in Engineering/Technology course:

Diploma holders who have passed the diploma course in Engineering/Technology with minimum of 45% marks (minimum **40 % marks** in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) and medium of instruction as English from the Polytechnics affiliated to MSBTE or its equivalent /AICTE approved autonomous Polytechnics situate in or outside the Maharashtra State.

To resolve a tie i.e. more than one candidate securing equal aggregate marks in Final year of the Diploma exam, following order of preference shall be adopted: Marks obtained in Mathematics at SSC, Grand total of Marks obtained at SSC.

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

d) Outside Maharashtra State candidates (MT CET-2013 basis):

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics **AND** Secured minimum **45 % marks in the subjects Physics, Chemistry and Mathematics** added together **AND** Obtained a **non zero score** in subjects Physics, Chemistry and Mathematics added together at **MT-CET 2013**.

To resolve a tie i.e. more than one candidate securing equal marks in MT-CET 2013, the procedure given in Rule 5.1.1 of this Information Brochure shall be adopted.

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

e) Outside Maharashtra State candidates (XIIth basis):

Candidate should be an Indian National and should have passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics **AND** Secured minimum **45 % marks in the subjects Physics, Chemistry and Mathematics** added together.

To resolve a tie i.e. more than one candidate securing equal aggregate marks in HSC(Std. XII) examination, following order of preference shall be adopted: Marks obtained in Mathematics at HSC, Marks obtained in Physics at HSC, Grand total of marks obtained at HSC, Marks obtained in Mathematics at SSC, Grand Total of marks obtained at SSC.

(Note: -Refer Rule No 2.11 regarding Rounding off of percentage of marks for deciding the eligibility, if applicable.)

f) Outside Maharashtra State candidate passing Diploma in Engg./Technology course:

Diploma holders who have passed the diploma course in Engineering/Technology with minimum of 45% marks and medium of instruction as English from the AICTE approved Polytechnics situate in or outside the Maharashtra State.

- To resolve a tie i.e. more than one candidate securing equal aggregate marks in Final year of the Diploma exam, following order of preference shall be adopted: Marks obtained in Mathematics at SSC, Grand total of Marks obtained at SSC.

Guidelines for the admission:

- All admissions shall be done in fully fair and Transparent Manner & shall be Merit based.
- The Principals of the respective Un-aided Engineering Colleges shall invite applications for the seats available by giving publicity at least in two newspapers. Vacancies are also to be displayed on the notice board of the Institute. Detailed schedule of the admission process is also to be displayed.
 - Aspiring candidates fulfilling the eligibility criteria shall apply directly to the Principal of the respective colleges for admissions. These admissions will be made in a transparent manner and strictly as per the merit of the candidates who have applied to the institute.

Guidelines for the admission process for Institute level seats:

- All admissions shall be done in fully fair and transparent Manner & shall be Merit based.
- The Principals of the respective Un-aided Engineering Colleges shall invite applications for the seats available by giving publicity at least in two newspapers. Institutes are required to mention the name of newspaper in which available seats will be notified in their prospectus/brochure. Detailed schedule of the admission process is also to be displayed.
- Aspiring candidates fulfilling the eligibility criteria shall apply directly to the Principal of the respective colleges for admissions. These admissions will be made in a transparent manner and strictly as per the merit of the candidates who have applied to the institute.
- Information brochure/prospectus of the Institute which specifies rules of admission should be published well before the commencement of the process of admission for seats to be filled at the Institute Level. All the information in the brochures should also be displayed on the Institute's website.

General Notes:

1. The allotment list of CAP rounds will be available to the institute through their Institute Login. The Institute should update the information of the reported candidates, allotted under CAP on the same day on which the candidate is reporting to the institute.
2. The Principal of the institute has to update the branch wise list of admitted candidates on DTE website through their institute login clearly indicating the stage of their admission like CAP, Maharashtra Candidate against vacancy, OMS candidate against vacancy, Institute Level seats, J&K Migrant seats etc.
3. Three copies of such lists are to be printed and to be submitted to the concerned Regional Office of Technical Education, duly signed by the Principal / Head of the Institute.
4. It is binding on all the Universities to grant enrollment only for the students on approved list.

Important: All the Engineering Degree Colleges are required to complete their admission process on or before the cut off date as specified in the schedule.

Annexure –III

Documents to be attached along with
“Application Form for Centralized Admission to Engineering/Technology”

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission to Engineering/Technology for the scrutiny and verification at Application Form Receipt Centers (ARC). The candidates are required to submit only attested true copies of required documents at the time of filling up Application Form for Admission to Engineering/Technology.

| Sr. No. | Type of Candidate | Attested true copies of documents to be attached along with Application Form for Admission to Engineering/Technology |
|---------|---|--|
| 1. | All Candidates | 1.S.S.C. (Std.X) mark sheet. 2.H.S.C. (Std. XII) mark sheet. 3.School leaving certificate after passing H.S.C. (Std. XII). 4.Certificate of the Indian Nationality of the candidate. 5. Proforma-I on plain paper.# |
| 2. | Type– A Candidates | Domicile/Birth/Leaving certificate of candidate indicating Birth place in the State of Maharashtra. (In addition to the documents mentioned in Sr. No. 1) |
| 2. | Type– B Candidates | Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra. (In addition to the documents mentioned in Sr. No. 1) |
| 3. | Type– C Candidates | Certificate from the employer in the pro forma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in/outside Maharashtra. (In addition to the documents mentioned in Sr. No. 1) |
| 4. | Type– D Candidates | Certificate from the employer in the pro forma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. (In addition to the documents mentioned in Sr. No. 1) |
| 5. | Type-E Candidates Maharashtra Karnataka disputed border area candidates. | Certificate stating that candidate belongs to the disputed border area in pro forma – G1. Certificate stating that the mother tongue of the candidate is Marathi in pro forma – G2 (In addition to the documents mentioned in Sr. No. 1) |
| 6. | Backward class Candidates belonging to S.C. / S.T. | Caste certificate Caste/Tribe validity certificate* (In addition to the documents mentioned in Sr. No. 1) |
| 7. | Backward class Candidates belonging to VJ/ DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC categories. | Caste certificate Caste validity certificate* Non creamy layer certificate® valid upto 31 st March 2014. (In addition to the documents mentioned in Sr. No. 1) |
| 8. | Ex servicemen (Def-1) | Defence Service Certificate Pro forma – C. Domicile certificate of father/mother who is an Ex service personnel is domiciled in the State of Maharashtra. (In addition to the documents mentioned in Sr. No. 1) |
| 9. | Active Domicile Defence Candidates. (Def-2) | Defence Service Certificate Pro forma – C Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra. (In addition to the documents mentioned in Sr. No. 1) |
| 10. | Active Non Domicile Defence Candidates. | Defence Service Certificate Pro forma – C and D/E. Certificate from the employer in the pro forma – D stating |

| | | |
|-----|---|---|
| | (Def-3) | that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the pro forma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra. (In addition to the documents mentioned in Sr. No. 1) |
| 11. | Persons with Disability Candidates (P1,P2,P3) | Certificate in the pro forma–F/F-1. Domicile certificate of candidate (In addition to the documents mentioned in Sr. No. 1) |
| 12. | Jammu and Kashmir Migrant candidates | Certificate of posting in case of defence and Government servants in proforma – J Certificate for stay in refugee camp for those staying in refugee camp in proforma – K Certificate stating that the candidate belongs to displaced family in proforma – L. (In addition to the documents mentioned in Sr. No. 1) |
| 13. | Foreign nationals / Foreign Students | Eligibility certificate from concerned University Certificate / Proof of Foreign national or Foreign student status as per Definition in Rule No. 1.2 |
| 14. | Persons of Indian origin | Eligibility certificate from concerned University Certificate / Proof of Persons of Indian origin status as per Definition in Rule No. 1.2 |
| 15. | Workers in Gulf Countries/Non Resident Indian | Eligibility certificate from concerned University Certificate / Proof of Person having Workers in Gulf Countries/NRI status as per Definition in Rule No. 1.2 |
| 16. | TFWS candidates | Candidates interested in TFWS seats will have to submit income certificate stating that his/her parent's annual income is less than Rs. 4.50 lakhs from all sources from the appropriate competent authority of the Maharashtra State. |

- *The candidates belonging to **SC, ST, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC** categories should produce "**Caste/Tribe Validity Certificate**" issued by Scrutiny Committee of Social Welfare Department/Tribal Department at **the time of submission** of CAP application form for the Admission. (If the candidate not having the validity certificate, the policy of Social Justice & Welfare and Tribal Development Department shall be implemented and the documents to be submitted accordingly will be notified on the website.)
- @ Non-Creamy Layer Certificate:-**
A candidate belonging to 'Creamy Layer' amongst the categories VJ/DT-NT(A), NT(B), NT(C), NT(D), SBC and OBC must note that the provision of reservation is NOT applicable to him/her. A candidate claiming benefit of reservation under the categories VJ/DT-NT(A), NT(B), NT(C), NT(D), SBC and OBC above will be required to produce "**Non-Creamy Layer Certificate**" in the name of the candidate as specified in the **Government Resolution No. CBC-10/2008/C.R.697/BCW-5**, dated 27th February 2009 or its updated version from time to time. **This certificate should be valid upto 31st March 2014.** However, such a Non-Creamy Layer Certificate shall be produced in any case on or before the last date of filling up of Application Form for Admission to Engineering/Technology, failing which the category claim, will not be granted.
- Certificate of the Indian Nationality:-**
The certificate of Indian Nationality, which is usually issued by the Tahshildar/Executive Magistrate/Dy. Collector of the concerned Taluka/District wherein the candidate ordinarily resides. In lieu of the "**Certificate of Indian Nationality**" any one of the following certificate will also be acceptable-
 - The School leaving Certificate indicating the Nationality of the candidate as 'Indian'.
 - Indian Passport in the name of the candidate, issued by appropriate authorities.
 - Birth Certificate of the Candidate indicating the place of birth in India.

#If the Candidate fails to produce any one of the above mentioned certificate/documents indicating nationality then such candidates Nationality shall be considered based on the undertaking given in Proforma-I on Rs. 100 Non-Judicial Stamp Paper at **the time of submission** of CAP application form for the Admission.

(Proforma H and I are provided in Institute Information brochure).

- **** Domicile certificate:**

Domicile certificate issued by the Maharashtra State's appropriate authorities will be considered valid. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother.

- **Cut off date for the eligibility and/or submission of claim(s):**

The eligibility and/or submission of claim(s) of the candidate shall be determined and/or decided for all purposes including for applicability of all these Rules and Regulations by considering the **last date of submission of "Application form for Admission to Engineering/Technology" as the cut off date.**

It is made abundantly clear that if a candidate is found ineligible and/or fails to produce documents in support of claim(s) on the last date of submission of Application Form for Admission to Engineering/Technology, in terms of these Rules and Regulations, and if such an ineligible candidate acquires the requisite eligibility and/or produces documents after the aforesaid cut off date, such subsequent acquisition of eligibility will not make an ineligible candidate eligible for any purpose whatsoever, muchless for the purpose of admission.

IMPORTANT NOTE: Admission under constitutional reservation seat will be governed by the Maharashtra Schedule Castes, Scheduled Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Other Backward Classes and Special Backward Category (Regulation of Issuance and Verification of) Caste Certificate Act, 2000 (Mah. Act No.XXIII of 2001) as below:

Para 10: *(Benefits secured on the basis of false Caste Certificate to be withdrawn)*

(1) Whoever not being a person belonging to any of the Scheduled Castes, Scheduled Tribes, Denotified Tribes, (Vimukta Jatis), Nomadic Tribes, Other Backward Classes or Special Backward Category secures admission in any educational institution against a seat reserved for such Castes, Tribes or Classes, or secures any appointment in the Government, local authority or in any other company of Corporation, owned or controlled by the Government or in any Government aided institution or Co-Operative Society against a post reserved for such Castes, Tribes or Classes by producing a false Caste Certificate shall, on cancellation of the Caste Certificate by the Scrutiny Committee, be liable to be debarred from the concerned educational institution, or as the case may be, discharged from the said employment forthwith and any other benefits enjoyed or derived by virtue of such admission or appointment by such person as aforesaid shall be withdrawn forthwith.

(2) Any amount paid to such person by the Government or any other agency by way of scholarship, grant, allowance or other financial benefit shall be recovered from such person as an arrears of land revenue.

(3) Notwithstanding anything contained in any Act for the time being in force, any Degree, Diploma or any other educational qualification acquired by such person after securing admission in any educational institution on the basis of a Caste Certificate which is subsequently proved to be false shall also stand cancelled, on cancellation of such Caste Certificate, by the Scrutiny Committee.

(4) Notwithstanding anything contained in any law for the time being in force, a person shall be disqualified for being a member of any statutory body if he has contested the election for local authority,

Co-operative Society or any statutory body on the seat reserved for any of Scheduled Castes, Scheduled Tribes, De-notified Tribes, (Vimukt jatis), Nomadic Tribes, Other Backward Classes or Special Backward Category by procuring a false Caste Certificate as belonging to such Caste, Tribe or Class on such false Caste Certificate being cancelled by the Scrutiny Committee; and any benefits obtained by such person shall be recoverable as arrears of land revenue and the election of such person shall be deemed to have been terminated retrospectively.

Para 11: *(Offences & Penalties)*

(1) Whoever,-

(a) Obtains a false Caste Certificate by furnishing false information or filing false statements or documents or any other fraudulent means ; or

(b) not being a person belonging to any of the Scheduled Tribes, De-notified Tribes, (Vimukt jatis), Nomadic Tribes, Other Backward Classes or Special Backward Category secures any benefits or appointment exclusively reserved for such Castes, Tribes or Classes in the Government, local authority or any other company or corporation owned or controlled by the Government or in any Government aided institution, or secures admission in any educational institution against a seat exclusively reserved for such Castes, Tribes or Classes or is elected to any of the elective offices of local authority or Co-operative Society against the office, reserved for such Castes, Tribes of Classes by producing a false Caste Certificate; shall, on conviction, be punished , with rigorous imprisonment for a term which shall not be less than six months but which may extent up to two years or with fine which shall not be less than two thousand rupees, but which may extend up to twenty thousand rupees or both.

(2) No court shall take cognizance of an offence punishable under this section except upon a complaint, in writing, made by the scrutiny Committee or by any other officer duly authorized by the Scrutiny Committee for this purpose.

Para 12: *(Offences under Act to be cognizable & nonbailable)*

Notwithstanding anything contained in the Code of Criminal Procedure; 1973 --

(a) offence punishable under section 11 shall be cognizable and non-bailable;

(b) every offence punishable under this Act, shall be tried by any Magistrate of First Class in a summary way and provisions of sections 262 except sub-section(2) to 265 both inclusive of this Code shall as far as possible may be applied to such trial.

Para 13: *(Penalty for issuing false Caste Certificate)*

(1) Any person or authority performing the functions of Competent Authority under this act, who intentionally issues of false Caste Certificate shall earn conviction, be punished with rigorous imprisonment for a term which shall not be less than six months but which may extend up to two years or with fine which shall not be less than two thousand rupees, but which may extend up to twenty thousand rupees or both.

(2) No court shall take cognizance of an offence punishable under this section except with the previous sanction of the Government.

Para 14: *(Penalty for abatement)*

Whoever abets any offence punishable under this Act shall be punished with the punishment provided for in this Act for such offence.

The Certificate issuing authorities for various Backward Classes are as follows:

| Sr. No. | Category of Reservation | Documents required for supporting the backward class reservation claim | Authority issuing the document. |
|---------|--|---|---|
| 1. | S.C. | 1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State. | Executive Magistrate in Maharashtra State |
| | | 2. Caste Validity Certificate | Divisional Caste Certificate Scrutiny Committee of the respective Divisional Social Welfare Office. |
| 2. | S.T. | 1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State. | Executive Magistrate in Maharashtra State |
| | | 2. Caste Validity Certificate | Director / Deputy Director, Tribe Scrutiny Committee of respective Region |
| 3. | VJ/DT- N.T.(A) / N.T.(B)/ N.T.(C)/ N.T.(D)/ O.B.C./ S.B.C. | 1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State. | Executive Magistrate in Maharashtra State |
| | | 2. Caste Validity Certificate | Divisional Caste Certificate Scrutiny Committee of the respective Divisional Social Welfare Office. |
| | | 3. Non-creamy layer Certificate valid upto 31 st March 2014. | Sub Divisional Officer / Deputy Collector / Collector of the district. |