



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044



**Minutes of Meeting – College Development Committee (CDC)
On 29 Sept 2020 at 11:30 AM**

Third Meeting of 'College Development Committee (CDC)' for the Academic Year 2019 – 20 was held on 29 Sept 2020 at 11:30 AM in the Conference Hall.

This Meeting was scheduled to be conducted in March 2020 however it could not happen due to Covid 19 pandemic scenario.

Following Members were present –

Sr. No.	Name	Designation	Details
1	Shri D.P. Landge	Chairman	Chairman, Pimpri Chinchwad Education Trust
2	Shri V.S. Kalbhor	Secretary	Secretary, Pimpri Chinchwad Education Trust
3	Smt. Padmatai Bhosale	Special Invitee	Vice Chairperson, Pimpri Chinchwad Education Trust
4	Shri S.D. Garade	Special Invitee	Treasurer, Pimpri Chinchwad Education Trust
5	Dr. G.M. Desai	Special Invitee	Executive Director, Pimpri Chinchwad Education Trust
6	Dr. Mrs.K. Rajeswari	Member	Nominee
7	Mr. S.K. Bhoite	Member	Teaching Staff Representative
8	Mrs. S.S. Motegaonkar	Member	Teaching Staff Representative
9	Mr. S.R. Wankhede	Member	Teaching Staff Representative
10	Dr. S.N. Sapali	Member	Nominee from Academia
11	Mr. Vijay Phuge	Member	Nominee from Industry
12	Mr. Abhijat Vichare	Member	Nominee from Research
13	Dr. P.A. Deshmukh	Member	Nominee, Coordinator IQAC
14	Dr. G.V. Parishwad	Member Secretary	Principal, Pimpri Chinchwad College of Engineering

Deans and HODs were present as 'Special Invitees'. Dr. G.V. Parishwad welcomed Hon'ble Chairman, Special Invitees and all Members present for the College Development Committee (CDC) Meeting of Academic Year 2019 – 20.

Leave of absence was granted to – Mr. N.B. Landge, Mr. C.S. Dhamankar, Mr. Raj Gandhi, Mr. N.B. Sabale

Meeting started with permission of the Chair. Following points were discussed as per the Agenda –

- 1) To offer **condolences to our dear departed Trustee Shri Bhaijan Kazi** who left for the heavenly abode on 12 March 2020

Information was shared regarding the sad demise of Shri Bhajjan Kazi on 12 March 2020 and his wholehearted contributions in the development of PCET in particular and Academic fraternity in general.

Sincere condolences were offered with one minute tribute in silence and it was mentioned that his commendable contributions are highly revered. He would always be remembered for his ease to connect with Students, his benevolent interactions through 'Shayari' being a profound orator and most of all his lively, positive nature which used to make people look forward to get associated with him. May his soul rest in peace.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. D.P. Landge

2) To welcome **Dr. G.V. Parishwad as newly appointed 'Principal'** w.e.f. 1 June 2020

Information was shared regarding joining of Dr. G.V. Parishwad on 1 June 2020 as 'Principal' with his background, around 37 years of experience being an Academician, associations with COEP and Walchand College of Engineering, working in Autonomous structure, Research contributions, efforts toward Foreign collaborations etc.

A very warm welcome was extended to him and it was mentioned that 'Team PCCoE' is committed to march ahead towards 'Excellence' under his leadership and make a strong mark on the National and Global level in the time to come.

Recommended to BoG for approval.

Proposed by – Dr. N.B. Chopade

Seconded by – Shri. Padmatai Bhosale

3) To read and confirm **Minutes** of the last Meeting held on **14 / 02 / 2020**.

Minutes were read and confirmed.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. V.S. Kalbhor

4) To read and confirm **Action Taken Report** of the last Meeting.

- Regarding NBA of UG Civil Engineering, UG Information Technology and PG Engineering Programs – it would be convenient to us if we apply after First Year Admissions so that the 'Current Year' would be 2020 – 21. First Year Admissions for this Year are yet to take place due to Corona pandemic.
- Regarding closure of MBA Course – approval from AICTE and SPPU received to close MBA (First Year) from Academic Year 2020 – 21.
- Regarding revision of Policies – Revised Policies being put up in the Meeting for discussion / suggestions.
- Regarding 'Autonomous status' granted from Academic Year 2020 – 21: Final Notification from UGC and SPPU received.
- Regarding applying for concession in Property Tax – we need to comply with various norms including Rainwater harvesting, Sewage disposal Plant with recycling of water for flush and garden usage, Solar Systems, Green Audit of Campus to become eligible for apply for the same. Efforts for compliance are in progress.

- Regarding Proposal for Award to Meritorious Students during Annual Social Gathering – existing Policy suffices present need; revision would be made in the due course of time.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. V.S. Kalbhor

5) To review **Expenses of February 2020, March 2020 and April 2020 to August 2020**

Deviations under certain heads including Salary, Furniture, Maintenance, Administrative expenses were reviewed, discussed and noted to be justified due to mandatory requirements. Overall expenses are as per predefined Budgets.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. S. D. Garade

6) To take review of **Autonomous Status received from Academic Year 2020 – 21**

- After receiving final Notifications from UGC and SPPU, preparations for Admissions and working in Autonomous structure are in progress.
- Admission Brochure mentioning the plan for the entire Course duration of four years is ready and would be printed shortly.
- Academic Rules and Regulations are framed and ready.
- Letters were sent to VC SPPU for nominations on Academic Council (AC) and Board of Studies (BoS); accordingly nominations are received for the same.
- Nominations of UGC, SPPU and Government on Board of Governors (BOG) are awaited.
- Formation of other mandatory Committees including Finance Committee is in progress.

Preparedness for commencement of new Session –

- Syllabus Structure for First Year is ready, for Second Year to Final Year is in progress.
- Features such as Choice Based Credit System (CBCS) are adopted while preparing the Structure.
- Total 158 Credits would be offered in the UG Program which would now be B.Tech.
- Total 40 Credits (20 each in Sem I and II) would be Offered in First Year. Detailed Structure is ready.
- Flip Classroom approach would be adopted.
- One full Semester Internship is accommodated in the Structure.

Prof. S.K. Bhoite shared information regarding various important aspects such as Core Committee for Examinations and Evaluation, Grade Review Committee, Malpractices and Grievance handling Committee, proposed Examination Scheme with CIE pattern, Internal Examinations (I & II), Mid Term Exam and End Term Exam, Make up Exam, Summer Term, Quality of Question Paper with Discrimination Index, Moderation Committee to ensure mistake proofing and flawless working before the Exams etc.

It was shared that Rules and Regulations are framed with an objective to offer total transparency, flexibility simultaneously ensuring that no misuse is possible.

It was suggested to –

- Thoroughly study the New Education Policy 2020 and prepare the Academic Structure accordingly.
- An Institute level Workshop can be conducted to ensure proper awareness of New Education Policy 2020 among Faculty.
- Include Self Study Hours in the Structure.

In view of working in Autonomy certain reforms and restructuring in the Administrative Positions is required to be made as follows –

- Principal – would now be Director
- New Position of Deputy Director – to be created
- Existing Portfolios of Deans – Academics, R & D, III and SDW remain the same.
- New Positions of Deans 1) Quality Assurance 2) International Relations – to be created.
- Accordingly Positions of Associate Deans to be created to ensure next line of Leadership gets ready.
- Existing Positions of HODs remain the same. Opportunity would be given to Faculty on rotation basis to ensure next line of Leadership gets ready.
- System oriented working to be further strengthened so that work is not affected even if Person is changed.
- Position of Controller of Examinations and Evaluation is created. Prof. S.K. Bhoite is deputed for the same. Office Order released already.

On behalf of the Management Dr. G.M. Desai congratulated and thanked all Members of 'Team PCCoE' for this great achievement. Special mention of sincere, diligent efforts and guidance of Dr. A.M. Fulambarkar (former Principal) was made with gratitude. Best wishes were extended for the journey ahead.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. V. S. Kalbor

7) **Faculty, Staff and infrastructure requirement** for Academic Year **2020 – 21.**

- As per the Academic requirements total 226 Faculty are needed. Presently we have 187 Faculty, 39 new Appointments would have to be made. We are also trying to suffice this by 20% Adjunct Faculty Appointments as per guidelines.
- Newly joined Faculty (06)
- New Appointments of total 11 Support Staff are required to be made (5 Lab Assistants, 3 Junior Clerks and 3 Peons).
- Regarding Infrastructure it was mentioned that extension of the Admin. Building is almost ready and it suffices the requirement. Accordingly now the Budget for Infrastructure development can be routed for Faculty, Staff and Student Development initiatives such as International Travel etc.
- Language Laboratory required for First Year is in progress.
- Information was shared regarding –
 - ✓ Permission to appear for Admission Process of Ph.D. (16)
 - ✓ Promotions from 'Assistant Professor' to 'Associate Professor' (06)

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. V. S. Kalbhor

8) To review and recommend **Budget for Academic Year 2020 – 21.**

Information was shared regarding the expected Funds including Fees (SE to BE), new Admission in FE, Direct Second Year and outstanding to be received from Social Welfare.

It was mentioned that owing to be Covid 19 scenario Students are requesting for installments in Fees and Funds are not collected as per expectations. This is in turn forcing us to held 50% Salary of our Staff from April 2020 onwards which would be paid after Admissions for the new Academic Session.

It was informed that Budget is higher because of increase in number of Students and increase in Fees.

It was suggested that considering the present status we need to conduct repeated timely multiple reviews of the Budget.

Revised Budget can be put up in due course of time after Admission Process is completed.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. S. D. Garade

9) To take review **Results of University Examination (Second Year Engineering and MBA) held in November / December 2019 and * April / May 2020 (FE, SE and TE).**

Dr. N.B. Chopade shared information about the Merit Positions in SPPU for last five years and a steady growth observed.

All Clear Result (%) –

- FE – 79.5% out of total 872 Students 146 Students are above 9 CGPA

	Mech.	E & TC	Comp.	IT	Civil
SE Semester I (AY 2019 – 20)	75	81.77	77.51	76.71	80
SE Semester II (AY 2019 – 20)	76.55	82.18	79.90	82.19	80
TE Semester II (AY 2019 – 20)	75.96	80.66	81.17	81.33	79.10

- BE – Exams to be conducted as per SPPU guidelines, Result in Nov 2020
- MBA I – 72.14
- MCA: I – 84, II – 76

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. V.S. Kalbhor

10) To review and recommend **new Policies**

- **Policy for International Travel for Faculty and Students** was put up for discussion and suggestions. It was informed that it is proposed within Budget from R & D and Faculty Development. Detailed Proposal is put up for consideration.
- Information was shared regarding **Section 8 Company** formed in PCCoE and Certificate received for the same. Related Policy was put up for discussion and suggestions.

Research & Innovation Awards for Students, Faculty & Staff and Departments are proposed to strengthen Research Culture.

Regarding Budget it was mentioned that 1% of Total Budget is kept for R & D and Rs. Ten Lacs is proposed for activities of Incubation and Innovation Cell.

It was mentioned that best efforts would be invested to make the Company self sustainable with a proposed plan of generating Rs. 1 Cr. Revenue in next 5 years. Appointments of CEO and Incubation Manager are required to be made for the same.

Regarding Intellectual Property and Patents; norms for sharing of Revenue and other related aspects are put up.

It was suggested that Revenue Generation Targets to be given to Departments.

- Information was shared regarding **Policy for motivating Faculty to upgrade their qualifications and complete Ph.D.** in the stipulated time frames. If required appropriate action also needs to be taken.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. S. D. Garade

11) To revert Promotions of Faculty not fulfilling the required Criteria

As per the existing Policy it is informed to all that Faculty designated as 'Associate Professor / Professor' without Ph.D. (if any) shall be put in 'Assistant Professor' Scale with effect from June 2019 – 20 (After five years). Accordingly it is proposed that Faculty who have not completed their Ph.D. within more than six years of their appointment as 'Associate Professor' may be designated back as 'Assistant Professor'.

It was requested by Faculty Representatives to consider the commitment, length of Service and vital contributions of these Members before taking the decision.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. V.S. Kalbhor

12) To take review of activities under four Pillars (Academic Excellence, Research and Innovation, Professional Competence, Social Commitment)

Activity Report was presented by the Principal which included various activities conducted since joining, online Teaching in progress, use of Bodhi Tree and Upgrad, Ph.D. Reviews conducted, motivating Faculty for qualification enhancement, detailed Study of Criterion carried out for NIRF Ranking and roadmap prepared for improved ahead, Faculty Interviews conducted and appointments made, MOUs with six Foreign Universities and Foreign Admissions, Research Papers, International Web Series, proposed International Conference (Department wise) in Feb 2021, Nodal Center of Mathematics Virtual Lab in association with IIT Mumbai, in house Products developed – contactless Sanitizer dispenser (E & TC), Sanitize liquid (FE), String of LED Lights (E & TC), UV Box (Physics Team) etc.

He also talked about the Projections and Plans to establishing the Academic Process in Autonomy structure, Team building, effective Governance, interactions with outside world,

reforms in the Administrative structure.

Research and Development – Dr. S.S. Lakade put forth the achievements including Atal Ranking of Institutions on Innovation Achievements (ARIIA) Ranking in Band B (26-30), formation of Section 8 Company, Atal Incubation Centre AIC Pinnacle, MOOC Courses, Online Courses, Product Development, International Panel Discussions, Entrepreneurship Development Program in MCA, Guest Lectures, Award by Dassault Systems to three Projects, BHAU Award, RULA Award to Dr. Lal, Award to Dr. S.T. Mali, First Award and Prize of Rs. One Lac in Smart India Hack-a-thon, Best Paper Award in PGCON, eYantra – Techfest, Abhikalp, Ph.D. Guide received by Dr. Mrs. S.U. Bhandari, Faculty awarded Ph.D. , Research Papers published (Department wise), DS Lab and Lab in association with Nayan Electronics.

It was mentioned that very good work is going on and we should march ahead with enhanced focus.

Industry Institute Interaction – Dr. S.A. Rawandale shared information regarding Offers, Packages, Companies visited and very encouraging scenario even in the current pandemic. Information was shared regarding 323 PCET Students placed in Capgemini and MoU with Capgemini, Premier Institute status offered to PCCoE with package of 6.8 Lacs, placements in Birla Soft, Persistent.

Efforts of all concerned and positive responses of the Students were acknowledged and appreciated.

Students Development and Welfare – Dr. Mrs. S.U. Bhandari shared information regarding Aptitude Trainings, Soft Skills, Technical Add on Courses, Foreign Languages, Goethe Achievements, Higher Studies, Free Mess facility to Students (expenses Rs. Five lacs), Earn and Learn Scheme – 45 Students benefited and Audit conducted, AICTE Grant and Audit, various Scholarships received by Students, Scholarship database, formation of Anti Ragging Cell, formation of Student Association, NSS activities during lockdown, participation in Firodia Karandak and Art Circle activities etc.

All activities and initiatives were appreciated and it was mentioned that these activities are very important in the overall development of the Students.

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad
Seconded by – Smt. Patmatai Bhosale

13) Any **other point** with permission of the Chairman.

- Information was shared regarding MoU with Coursera and 29,000 Course done by PCCoE Students, Faculty and Staff during lockdown.
- Award received for ACM Students Chapter and achievements on the National and International level.
- On behalf of the Faculty and Staff, the Representatives requested for –
 - ✓ Payment of 50% Salaries held up from April 2020 till today.
 - ✓ Encashment of Earned Leaves
 - ✓ Academic Grade Pay

Recommended to BoG for approval.

Proposed by – Dr. G.V. Parishwad
Seconded by – Shri. D.P. Landge

Remarks and Suggestions –

- All activities are on the right path and Students Clubs should be further strengthened.
- Working in Autonomous structure is an uphill task with various challenges and it is a need of the hour to ensure imparting financial knowledge to Students.

It was also mentioned that receiving Autonomy is a responsibility, a journey from good to best and towards 'Excellence'. It would demand restructuring, assessment of KRAs, regular internal Audits, creating a USP and competitive edge, formation of Action Groups for ensuring quality in Educational delivery in line with the NEP 2020 and; Promotion and Branding on the National and International levels, International Relations, targeting NIRF Ranking in Top 100 Institutes, introducing Corporate culture with reforms in overall look and feel.

MOU signed with SPPU – Shri D.P. Landge on behalf of PCET and Dr. A.D. Shaligram on behalf of SPPU signed a MOU related to Foundation for Interdisciplinary Research (FIR) to increase the association of Research Activities between PCCoE and SPPU, Pune.


Proposed by – Dr. G.V. Parishwad

Seconded by – Shri. S. D. Garade

On behalf of the Management Shri. V.S. Kalbhor congratulated 'Team PCCoE' for this sincere journey and conveyed best wishes for the times ahead.

Dr. G.V. Parishwad thanked all Members of 'Team PCCoE' for their commendable efforts and the Management for the strong support. He also assured of the best efforts by 'Team PCCoE' to make a mark on the global level.

Meeting ended with a vote of thanks.


Dr. G.V. Parishwad
Principal

