Pimpri Chinchwad Education Trust's (PCET's)
Pimpri Chinchwad College of Engineering (PCCoE)
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044

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MINUTES OF THE
FIFTH (5TH) MEETING OF BOARD OF GOVERNORS (BoG)
HELD ON FRIDAY, 24 DEC 2021

Fifth Meeting of 'Board of Governors (BoG)' reframed as per UGC guidelines (after conferment of 'Autonomous status' for ten years from Academic Year 2020 – 21 onwards); was held on **Friday, 24 Dec 2021** at **12:00 PM** in the **PCET Conference Hall** and following Members were present –

Sr. No.	Name	Designation	Details
1	Shri D. P. Landge	Chairman	Chairman, PCET
2	Smt. Padmatai Bhosale	Member	Nominee, PCET
3	Shri V.S. Kalbhor	Member	Nominee, PCET
4	Shri S.D. Garade	Member	Nominee, PCET
5	Dr. G.M. Desai	Member	Nominee, PCET
6	Dr. B.B. Ahuja	Member	Nominee of PCET : Educationist *
7	Dr. O.P. Verma	Member	Nominee : UGC
8	Dr. D.V. Jadhav	Member	Nominee of State Govt. (Ex-officio) *
9	Dr. D.S. Bormane	Member	Nominee : University (SPPU) *
10	Dr. S.A. Rawandale	Member	Dean Industry Institute Interaction, Faculty Representative PCCoE
11	Dr. Govind N. Kulkarni	Member Secretary	Director, PCCoE
12	Shri Prataprao Pawar	Special Invitee	Special Invitee by PCET
13	Dr. Mrs. S.U. Bhandari	Invitee Associate Member	Dean Academics PCCoE, Invitee by Director

Leave of absence – Dr. N.B. Chopade
* Attended in Video Conferencing (VC) Mode.
Other Members attended the Meeting in physical Offline Mode.

The Chairman confirmed from all whether the proceedings, being transacted, were audible and visible and that everyone (attending in Online Mode) was seated alone in the room and after their conformation the Meeting was called to order. At the outset the Chairman warmly welcomed all the Members.

Item No.	Description
	Statutory matters A. To confirm **Minutes** of last BoG Meeting dated 10 Aug 2021
1	Draft Minutes of Fourth (4th) Meeting of Board of Governors (BoG) held on 10 August 2021, as were circulated to the Members, were tabled during the Meeting and after discussions the same were approved. **(Annexure 1 – A)**

R-5/1(A)/2021: The Board **RESOLVED to CONFIRM** Minutes of the Fourth (4th) Meeting of the Board (under Autonomous status) of the Institute held on 10 August 2021.

B. To consider **Action Taken Report**

Information was shared regarding – suggestions accommodated in Academic details, Academic Audit and Co-teaching.

The Board noted actions taken on various Resolutions / decisions in the Fourth Meeting. **(Annexure 1 – B)**

R-5/1(B)/2021: The Board **RESOLVED to APPROVE** Action Taken Report on the Resolutions / decisions of the Fourth (4th) Meeting of the Board held on 10 August 2021 as apprised by the Director.

2	**Reformation of Vision and Mission** Statement/s

Current Vision and Mission Statements were formulated almost a decade ago. In order to avoid redundancy, stand up to the expectations of all Stakeholders and creating a niche for 'Brand PCET's PCCoE' on Global Level a strong need for reformation of Vision and Mission Statements/ is realized.

Information was shared regarding proposed Vision (for next five to ten years), Mission (considering current trends and activities), Context and Scope, Thought Process, Top Down Approach, Measurable Objectives and related proposed Execution Plan.

It was informed that the basis of this entire exercise is an immediate Target to improve the Institute Standing in Rankings of repute including NIRF (to be in Top 100 Institutes). The proposed Vision includes achieving this in Five Years from 2021 – 22 to 2025 – 26. This is supported by thoughtfully designed Action Plans (Linear, Exponential etc) for example: Research Publication Target of 400 Papers annually is set.

Details of the Process followed so far –

- Awareness and Interaction with all Faculty (Dr. G.N. Kulkarni)
- Two days Management Development Program (Dr. B.B. Ahuja, Director COEP)
- Expert Sessions, Workshop/s conducted about OBE and NEP
- Questionnaires circulated to all Stakeholders including Students, Faculty and Staff, Alumni, Parents, Industry
- Related Feedback and Suggestions being received and accommodated.

Following suggestions were received about Vision and Mission Statements –

1) Vision Statement to include overall development of Students as 'Building Careers'
2) Vision and Mission Statements to be reviewed in every three Years.

With an objective to achieve the Vision and become one of the best Institutes; following suggestions were received –

1) Most important Stake Holders are Students, all activities and processes of the Institute must be 'Student Centric'. |

2) Important aspects –
- Philosophy and thought process of the Institute
- Perception about the Institute
- Environment the Institute offers to its Students
- Safety and Security of Students
- Provision of Hostel facilities
- Making Students competent and ready enough to enter Business before they Graduate
- Association of Students and Faculty with Industry to gain exposure and practical experience (with incentives and / or Credits)
- Supporting Students and Faculty to realize and capitalize their Strengths and Goals
- Expectations of other Stakeholders
- Contributions of the Institute in development of Society.
3) Optimum utilization of Resources with no duplication of effort/s and investments strongly backed by Time Management and diligent Scheduling (with clear mapping of Requirements and Time)

It was mentioned that such meticulous efforts invested continuously with 'Student Centric Approach' in all activities and processes of the institute will definitely help in creating a World Class Institute. Further improvement in the quality of Admissions and Institute Standing in various Rankings of repute will automatically follow as natural outcomes.

The Board noted Vision and Mission Statements, framed after multiple Meetings with Deputy Director, Deans, Program Heads and Team Quality Assurance. **(Annexure – 2)**

R-5/2/2021: The Board **RESOLVED to APPROVE** reformation of Vision and Mission Statement/s.

Academics – I : Proceedings of Fourth Academic Council Meeting
A. Structure and Syllabus of Four B. Voc. Programs
B. Structure and Syllabus of 16 Honors / Minors Programs
C. Project / Internship Guidelines and Minor updates in FY Syllabus
D. Examination for 2021 – 22 and implementation of Relative Grading System from 2022 – 23
E. Results of 2020 – 21
F. Ordinances, and Rules and Regulations

Information was shared regarding –

A. Structure and Syllabus of Four B. Voc. Programs
- Nominations on Board of Studies (BoS) for Four B.Voc. Programs are received from Academic Council.
- Structure and Syllabus of four B.Voc. Programs approved from BoS and Academic Council. It is submitted for Constitution of Degree at Savitribai Phule Pune University (SPPU)
B. Honors and Minors (16 Programs proposed) – Degree Constitution requested to SPPU. Workshop conducted by Dr. Mrs. S.U. Bhandari (Dean Academics) about Honor and Minors Programs for Institutes under SPPU, approval expected before August 2022

C. Project Internship Guidelines, minor updates in Syllabus (for FY – B.Tech, M.Tech and MCA) are approved from Academic Council.
D. Examination for 2021 – 22:
- Examination Pattern for 2021 – 22 is changed and corresponding amendment to the Rules and Regulations is notified.
- Efforts are being invested towards understanding of Relative Grading and it is proposed to be implemented from Academic Year 2022 – 23.
E. Results of 2020 – 21:
- First Year Result of AY 2020 – 21 (for B.Tech. M.Tech and MCA Programs) are declared by 'Controller of Examinations (CoE) PCCoE' for the first instance under 'Autonomous Structure'.
F. Information regarding updates in Rules and Regulations, and approved Ordinances from Board of Examinations and Academic Council was shared.

It was mentioned that –

- Primary Objective of any Academic Institute is to offer 'Quality Education' with overall development of Students during their tenure, and to create a strong and robust 'Ecosystem' for Students which results in making Students 'Job Creators / Job Givers' rather than 'Job Seekers'.
- Inputs imparted to Students should be such that Students are 'Industry ready' considering the current Scenarios, Trends and requirements.

Information shared under Academics – I, was noted by BoG. **(Annexure 3 – I)**

<u>R-5/3(I)/2021:</u> The Board **RESOLVED to APPROVE** information shared under **Academics – I** as apprised by Dr. Mrs. S.U. Bhandari (Dean Academics).

Academics – II : Academic and Examination Reforms
A. Framework for Interdisciplinary Projects
B. Framework for Platinum Placement Group
C. Curriculum Gap Analysis
D. Anytime Academics – Availability of Resources and Facilities for extended hours

Information was shared regarding –

A. Interdisciplinary Projects – creation of framework in progress
B. Platinum Placement Project – proposed additional Inputs of 100 hrs to 100 Short Listed Students, targeted Salary Package – 10 LPA, Test will be conducted to shortlist Students (with advance intimation to Students about Syllabus and Time) with major focus on Coding and Data Structure, Plans ready for – 100 hrs Additional Inputs and related Timelines, Screening Test, Counseling
C. Curriculum Gap Analysis being conducted through SIG Team (total 26 SIGs) – efforts proposed to offer Industry relevant Inputs, association of Faculty with Industry for Internships (with Non Disclosure Agreements), Internships for Students and conversion of Internships into Pre Placement Offers
D. Any Time Academics – proposed to be implemented for Final Year Students in Research Laboratories, Year wise implementation will follow.

Information shared under Academics – II was discussed and few suggestions were made. **(Annexure 3 – II)**

R-5/3(II)/2021: The Board **RESOLVED to APPROVE** discussion and suggestions made about information shared under **Academics – II** as apprised by Dr. Mrs. S.U. Bhandari (Dean Academics).

4	**New Policies and Frameworks** A. Human Resources (HR) Manual B. Department Websites, Competition and Prizes Information was shared regarding – • Manuals already published – Research and Development, Procurement A. Human Resources Manual being prepared considering all related aspects including diligently defined Key Result Areas (KRAs). B. Creation of Websites of Departments and individual Faculty which has resulted in a motivated environment among Faculty realizing their own efforts invested during their respective Career spans and areas of Strengths after consolidation of information for creation of said Website with a commitment to regularly update the same. Next phase proposed is Competition and Prizes. Information shared was noted by BoG. **(Annexure 4)** **R-5/4/2021:** The Board **RESOLVED to APPROVE** new **Policies and Frameworks.**
5	**Administrative matters :** A. Faculty requirements for 2021 – 22 and new Recruitments B. New / changes in Office Bearers C. Non – teaching Staff requirements D. Infrastructure Arrangements and Requirements Information was shared regarding – A. Faculty appointments made – 22, needed – 42 (mostly for Computer Engineering and Information Technology). Regarding the difficulty reported to find required Talent as per our requirements and Salary Offer; it was mentioned that significant increase in In-take for Computer and Information Technology Programs has started resulting in scarcity of Expert Faculty. Alternatively we can think of hiring fresh Talent – Students completed ME if suitable. B. New / changes in Office Bearers –

S.N.	Name	Role
1	Dr. Mrs. S.V. Shinde	Dean R & D
2	Dr. Mrs. Anindita Roy	Associate Dean R & D
3	Dr. N. Vivekanandan	Associate Dean Academics
4	Dr. N.R. Deore	Institute level SIG Coordinator
5	Dr. Mrs. P. K. Rajani	
6	Dr. S. B. Matekar	TIFAC Academic Partner (TAP) Project Coordinator
7	Dr. U.G. Potdar	In charge Head for B.Voc. Programs
8	Dr. S. L. Tade	Controller of Examination
9	Dr. C.L. Ladekar	Deputy Controller of Examination

C. Non-teaching Staff needed – 31 (in view of new Programs and increase in number of Students)

D. New Infrastructure arrangements made, shifting of IT Department into Admin. Building

Information shared was noted by the Board **(Annexure 5)**.

R-5/5/2021: The Board **RESOLVED to note** information shared regarding Administrative matters.

6

Finance : Proceedings of Finance Committee Meeting
A. Expenses during August 2021 – Nov 2021
B. Examination Fees and Remuneration of Examiner/s
C. Review of Admissions
D. Revised Budget 2021 – 22 *

A. Expenses during August 2021 – Nov 2021 reviewed and considered.
B. Examination Fees and Remuneration of Examiner/s reviewed and considered.
C. Admission scenario of Academic Year 2021 – 22: It is encouraging for new Programs – B.Tech. Computer Engineering (Regional Language), Artificial Intelligence and Machine Learning, over all Admissions – 95%
D. Revised Budget – Salary (62%), earlier 50% Balance Salary cleared, Increments from July 2021 onwards

Information shared regarding Finance related matters was noted by the Board. **(Annexure 6)**

R-5/6(A)/2021: The Board **RESOLVED to APPROVE Expenses** during August 2021 – Nov 2021

R-5/6(B)/2021: The Board **RESOLVED to APPROVE** Examination Fees and Remuneration of Examiner/s

R-5/6(C)/2021: The Board **RESOLVED to note** review of Admissions for Academic Year 2021 – 22.

* D. In view of Admission Process extended till 30 Dec 2021, Revised Budget would be put up in the next Meeting.

7

Activities conducted after 10 August 2021 –
Industry Interaction, MoUs, Training programs

Information was shared about –

- Recognition received from **SIRO**, Appeal Letter to be sent to Industries is ready.
- MoUs – Two **MoUs with Capgemini,** one each with **EduSkills** and **Ultratech**
- Association with **Altem Technologies**
- **Manthan** – CSR Proposals ready to be submitted.
- **Aatmashodh** (Internship opportunity to Senior Faculty) – Beneficiary Dr. Mrs. A.D. Thakare shared her experiences about practical exposure, Project – Remote Patient Monitoring

	• **Placements – 2022 Batch**: Total Students – 762, eligible – 672, interested 715, Offers 1024, Department wise data shared, Salary 7 LPA – 179 Students, 5 to 7 LPA – 199 Students, Major Recruiter – Cognizant (229) Information shared was noted by the Board. **(Annexure 7)** **R-5/7/2021:** The Board **RESOLVED to note** activities conducted after 10 August 2021.
8	**Major Achievements** • **ISTE National Award**: VVR Seshadri Rao Gudlavelluru Engineering College for 'Best Private Engineering College for 2020 conferred on PCCoE on 5 Oct 2021 • **Research Grant** of Rs. 27 Lacs SERB (Dr. U.G. Potdar and Dr. N.R. Deore) • Visit to **Atal Tunnel** – Dr. P.R. Kale, Dr. A.K. Gaikwad and Students • **42 Students in SPPU Merit List (SE May 2020)** Sincere efforts of all are acknowledged and appreciated. Congratulations extended to 'Team PCCoE' Information shared under Major Achievements was noted by the Board. **(Annexure 8)** **R-5/8/2021:** The Board **RESOLVED to note** information shared under Major achievements.
9	**Any other point** A. Policy Proposal in the making for **'Digital Behavior and Bring Your Own Devices'** B. **Reduction in Fees** (under Other Fees Component) average Fees of Rs. 475/- is reduced as per directives received from SPPU. C. **IPR Policy Amendment** D. Facilities at COEP, Pune and BHAU available for Students and Faculty of PCCoE Information shared was noted by the Board. **(Annexure 9)** **R-5/9(B)/2021:** The Board **RESOLVED to approve** reduction in Fees as per directives received from SPPU.

Remarks by Shri D. P. Landge (Chairman) –
Sincere diligent efforts of all Members of 'Team PCCoE' are evident through commendable achievements under various domains and encouraging Admissions scenario of 2021 – 22. Efforts of all are acknowledged and appreciated.

On behalf of 'Team PCCoE' it was assured that all Members of 'Team PCCoE' will continue to invest similar committed efforts in the journey ahead with strong faith and continuous support of the Management.

Meeting concluded with a vote of thanks.

Dr. Govind N. Kulkarni
Member Secretary