



Pimpri Chinchwad Education Trust's (PCET's)
Pimpri Chinchwad College of Engineering (PCCoE)
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044



MINUTES OF MEETING
BOARD OF GOVERNORS (BoG) – MEETING NO. EIGHTH (8TH)
WEDNESDAY, 15 MARCH 2023

Eighth Meeting of 'Board of Governors (BoG)' reframed as per UGC guidelines (after conferment of 'Autonomous status' for ten years from Academic Year 2020 – 21 onwards); was held on **Wednesday, 15 March 2023 at 11:30 AM** in the **PCET Conference Hall** and following Members were present –

Sr. No.	Name	Designation	Details
1	Shri D. P. Landge	Chairman	Chairman, PCET
2	Smt. Padmatai Bhosale	Member	Nominee, PCET
3	Shri V.S. Kalbhor	Member	Nominee, PCET
4	Shri S.D. Garade	Member	Nominee, PCET
5	Dr. G.M. Desai	Member	Nominee, PCET
6	Dr. B.B. Ahuja	Member	Nominee of PCET : Educationist
7	Dr. D.V. Jadhav	Member	Nominee of State Govt. (Ex-officio) *
8	Dr. D.S. Bormane	Member	Nominee : University (SPPU)
9	Dr. N.B. Chopade	Member	Deputy Director, Faculty Representative PCCoE
10	Dr. S.A. Rawandale	Member	Dean Industry Institute Interaction, Faculty Representative PCCoE
11	Dr. Govind N. Kulkarni	Member Secretary	Director, PCCoE
12	Dr. Mrs. S.U. Bhandari	Invitee Associate Member Secretary	Dean Academics PCCoE, Invitee by Director

* Attended in Video Conferencing (VC) Mode

Other Members attended the Meeting in physical Offline Mode.

Leave of absence – Dr. O.P. Verma, Shri Prataprao Pawar

Mr. N.D. Landge and Mr. A.V. Kalbhor joined the Meeting as 'Special Invitees'.

The Chairman confirmed from all whether the proceedings, being transacted, were audible and visible and that everyone (attending in Online Mode) was seated alone in the room and after their conformation the Meeting was called to order. At the outset the Chairman warmly welcomed all Members.

Item No.	Description						
1	<p>Statutory Matters –</p> <p>A. To confirm Minutes of last BoG Meeting (dated 05 Sept 2022)</p> <p>Minutes were read, confirmed and approved (Annexure 1 – A)</p> <p>R-8/1(A)/2023: The Board RESOLVED to CONFIRM and APPROVE Minutes of Seventh (7th) Meeting of the Board (under Autonomous status) of the Institute held on 05 Sept 2022.</p> <p>B. To consider Action Taken Report</p> <ol style="list-style-type: none"> BoG:07:01 – B.Voc update <ul style="list-style-type: none"> Local Inquiry Committee (LIC) of Savitribai Phule Pune University (SPPU) visited on 12 April 2022 Received approval from Savitribai Phule Pune University (SPPU) BoG:07:04 – A – Change in Nomenclature of PG Information Technology <ul style="list-style-type: none"> Received approval from AICTE, Government of Maharashtra and Savitribai Phule Pune University (SPPU) BoG:07:04 – B – Closure of PG Mechanical (Heat Power) <ul style="list-style-type: none"> Report for Closure of PG Mechanical (Heat Power) from Academic Year 2023 – 24 submitted to Savitribai Phule Pune University (SPPU) In July 2022 It is decided to <u>Reduce Intake</u> from Academic Year 2023 – 24 <u>instead of Closure</u> BoG:07:05 – ISO Certification with New Standard 21001:2018 <ul style="list-style-type: none"> Work is in process BoG:07:09 – Accident Insurance for Students. Detailed Proposal to be put up for consideration <ul style="list-style-type: none"> Work is going on <p>Board noted actions taken on various Resolutions / decisions in the Seventh Meeting. (Annexure 1 – B)</p> <p>R-8/1(B)/2023: Board RESOLVED to CONFIRM and APPROVE Action Taken Report on Resolutions / decisions of Seventh (7th) Meeting of the Board held on 05 Sept 2022 as apprised by the Director.</p>						
2	<p>Administrative Matters</p> <p>A. Faculty Requirements for Academic Year 2023 – 24</p> <p>Summary (details in Annexure) –</p> <table border="1"> <tr> <td>Required as per Norms (1:15)</td><td>293</td></tr> <tr> <td>Available</td><td>232</td></tr> <tr> <td>Net required</td><td>55 + 6 Visiting = 61</td></tr> </table>	Required as per Norms (1:15)	293	Available	232	Net required	55 + 6 Visiting = 61
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Suggestions –

- For receiving qualified Faculty especially for Computer Engineering and Information Technology; individual personal references can be tapped
- Google Forms can be created and circulated for desired outcomes
- Referral Schemes with incentives is also an option

(Annexure 2 – A)

Suggestions –

Dr. D.V. Jadhav –

- For receiving and retaining qualified Faculty especially for Computer Engineering, and Information Technology Departments, Roster and fresh Advertisement for Regular Appointments as per UGC are very important, and to be treated on top priority.
- Implementation of Seventh Pay as per prevailing Guidelines is an important matter which was suggested earlier also. This in turn will help in retaining qualified Human Resources.

Director assured that these suggestions are already a part of related thought process and are being accommodated positively. Related work is in progress and will be put up for consideration to the Management, at the earliest.

B. Technical Support and Non-Teaching Staff Requirements for Academic Year 2023 – 24

Summary (details in Annexure) –

• System Operators– 02	
• Assistant TPO – 01	
• Library Assistant – 01	
• Laboratory Assistant – 18	Total = 24
Junior Clerk	05
Peon	05

(Annexure 2 – B)

C. Infrastructure Requirements for Academic Year 2023 – 24

Requirement for	Area required (Sq. M)
Computer Engineering (240) + Computer Engineering – Regional Language (60) + Computer Science and Engineering – AI & ML (60) + Information Technology (120) = 480 Intake	4820
Library – Total Students (UG + PG + Ph.D) = 4043 + 177 + 63 = 4283	2500
Total	7320

Application is submitted to Management for consideration

(Annexure 2 – C)

	<p>Suggestions – Dr. D.V. Jadhav –</p> <ul style="list-style-type: none"> Area required for Library to be rechecked considering related guidelines <p>Dr. B. B.Ahuja –</p> <ul style="list-style-type: none"> Even if this *Space requirement is considered in the New Building (being constructed in the place of demolished Old Boys Hostel); we still need to consider various aspects like optimum utilization of the existing Infrastructure even beyond College Hours and Holidays; which is a Premium Issue. Other options – Modular options (collapsible / convertible / sound proof partitions which can accommodate say 40 Students for Tutorial and 80 Students for Class by adjusting the partitions), Time Table Management, alternative arrangements for utilization of Infrastructure which will result in Revenue Generation, commencing the Day at 08:00 AM for Elective Subjects etc. * this includes Space allotment for Department of Examinations and Evaluation, Computer Engineering Department, Library, Administrative Office. Request is also put up for dedicated Space for Motor Sports Clubs and Art Circle State-of-the-art Library with Open Spaces, Discussion Rooms, Wi- FI facilities is a must. <p>Board noted Report about Administrative Matters.</p> <p><u>R-8/2/2023:</u> Board RESOLVED to APPROVE Administrative Matters</p>
3.	<p>Finance –</p> <p>A. Revised Budget for Financial Year 2022 – 2023</p> <p>Revised Budget is put up in view of –</p> <ul style="list-style-type: none"> Increase in Receipts Reduction in Establishment Expenses, Municipal Taxes and Water Charges Increase in Expenses towards Salary, Consumable Expenses, Electricity and Fuel Charges, Students Activities and Welfare, revision in Salary for DA <p>Budget revised from INR 558,797,,428/- to 582,789,225/-</p> <p>(Annexure 3 – A)</p> <p>B. Expenses during August 2022 – January 2023</p> <ul style="list-style-type: none"> Actual Expenses (From 01 Aug 2022 to 31 Jan 2023) – INR 304,287,634/- Expenses are within predefined guidelines Balance as on 31 Jan 2023 – INR 101,143,734/- <p>(Annexure 3 – B)</p> <p>C. Budget for Financial Year 2023 – 2024</p> <ul style="list-style-type: none"> Budget is prepared considering Receipts, Salary (67%) with DA and Annual Increments, Expenses, increased Budget for Training and Placements, Reserve Fund and Balance Budget 2023 – 24 : INR 614,485,312/- <p>(Annexure 3 – C)</p>

D. Examination Fees for Academic Year 2023 – 2024

In accordance with the SPPU Circular regarding provision of 10% increase in Examination Fees, revised Examination Fees for Academic Year 2023 – 24 is proposed as follows –

SN	Program	Revised Fees (INR)
1	B.Tech.	3,500/-
2	M.Tech.	5,000/-
3	MCA	4,400/-
4	B.VOC	3,300/-

This revision was put up in the Meeting of Board of Examinations and reviewed in the Meeting of Academic Council.

(Annexure 3 – D)

R-8/3(A)/2023: Board **RESOLVED** to **APPROVE** Revised Budget of Financial Year 2022 – 23

R-8/3(B)/2023: Board **RESOLVED** to **APPROVE** Expenses during August 2022 – January 2023

R-8/3(C)/2023: Board **RESOLVED** to **APPROVE** Budget for Financial Year 2023 – 24

R-8/3(D)/2023: Board **RESOLVED** to **APPROVE** Examination Fees for Academic Year 2023 – 2024

Academics –

A. Admissions Status of Academic Year 2022 – 23

- Admission Process concluded in Nov 2022
- Admissions –

SN	Year	Admission	Vacancy
1	First Year Engineering	1054	01
2	DSE	188	00
3	First Year MCA	69	00
4	M.Tech.	30	78
5	Total – UG – 4183, M.Tech. – 66, MCA – 134		

- 4 ✓ UG Admission Status is very encouraging considering the scenario with other Institutes. This indeed is an achievement and result of committed 'Team Efforts'

Members congratulated 'Team PCCoE' for UG Admissions

- ✓ M.Tech. Admissions is a serious concern especially for 'Heat Power'

(Annexure 4 – A)

B. Reduction in Intake of M. Tech –

- Mechanical (Heat Power)
- E & TC (VLSI and Embedded Systems)

Considering the Admission scenario of earlier years, related efforts and monetary investments, it is unambiguously realized that we should apply for Reduction in Intake from 18 to 06 as mentioned above.

This Item is put forth as Agenda only after a detailed Study considering all related aspects including how the Reduction in Intake will benefit in NIRF Ranking, calculation of SFR and other impact factors. Detailing about benefits in Annexure.

(Annexure 4 – B)

Suggestions –

Dr. B.B. Ahuja –

- ❖ Instead of applying for Reduction in Intake, we can apply for 'Change in Nomenclature'
 - ✓ Course with new Nomenclature will be belonging to the same Parent Department and same Subject Group as per SPPU Course List for e.g. Automotive Technology
 - ✓ In case such provision is not available, we can put up a Proposal requesting for inclusion of the same for being rational and justified, and belonging to the same Domain
 - ✓ PCMC and Pune being Automotive Hub, offering of this Course will be very apt and beneficial
 - ✓ Additionally a personal Visit to Chairman AICTE, Delhi can be made for seeking related guidance
 - ✓ Such provision will be beneficial for many other Institutes also
- ❖ We can also think of offering Stipend / Scholarships to M.Tech. First Year Students (keeping the same intake)
 - ✓ This will attract bright Students and addition to providing them support for the Fees
 - ✓ Monetary investments will be well justified as compared to the potential improvement in the Research component
 - ✓ This will be helpful in NIRF Ranking also
 - ✓ Budget for this Experiment can be prepared Department wise and after a detailed review it can be put up to Management for consideration

Dr. D.S. Bormane –

- BoS being Common for both these Courses can be a supporting Document from SPPU

C. To start new Programs in B.VOC –

- Logistics
- Construction Management

We have studied related pre-requisites and guidelines. Considering current trends and Students interests, possible availability of resources and discussions it is proposed to start New Programs in B.VOC; as mentioned above.

(Annexure 4 – C)

D. To apply for Ph.D. Research Center in Civil Engineering

Department has completed ten years, has 06 Faculty with Ph.D. Qualifications out of total 19 Faculty, three Batches completed, offers PG Program in 'Construction Management', has two approved Research Guides (Dr. S.T. Mali and Dr. A.K. Gaikwad), and is now eligible to apply for Ph.D. Research Center.

This is put up in the Meeting of Board of Studies and reviewed in the Meeting of Academic Council.

(Annexure 4 – D)

R-8/4(A)/2023: Board **RESOLVED** to **APPROVE** Admissions Status of Academic Year 2022 – 23

R-8/4(B)/2023: Board **RESOLVED** to **APPROVE** –

- ✓ Exploring alternative ways for sustaining such as offering Stipend to M.Tech. Students in First Year
- ✓ Considering Change in Nomenclature (instead of Reduction in Intake) for M.Tech.– Mechanical (Heat Power)
- ✓ M.Tech. E & TC (VLSI and Embedded Systems) will continue as it is; considering the Market demands and Government Initiatives for Electronics and Semiconductors

R-8/4(C)/2023: Board **RESOLVED** to **APPROVE** starting New Programs in B.VOC – 1) Logistics and 2) Construction Management

R-8/4(D)/2023: Board **RESOLVED** to **APPROVE** applying for Ph.D. Research Centre in Civil Engineering

Updates on Research and Development Activities

- Incentives were declared for Publications and Patents with Targets defined for Five Calendar Years with an Objective to secure NIRF Ranking in Top 100 Institutes
- Incentives distributed so far – INR 17.08 Lacs
- Research Papers Target – defined 152 and achieved 295
- Top 09 Faculty Contributors for Journal Papers –

1	Dr. S.D. Thepade	18
2	Dr. Roshani Raut	15
3	Dr. Rachana Patil	10
4	Dr. Rajkumar Patil	10
5	Dr. S.V. Shinde	10
6	Dr. A.D. Thakare	09
7	Dr. S.D. Patil	08
8	Dr. Sonal Gore	06
9	Dr. Deepa Abin	05

- Patents: Filed – 34, Published – 21 and Granted – 09
 - Patenting Charges: Institute Contribution – 50%
 - Revenue Generation through Consultancy – INR 64064/-
- Organization of 'Kshitij' is truly instrumental in achieving these outcomes.

(Annexure 5)

Suggestions –

- As a part of Consultancy Improvement Plan Dean R & D, Dean Industry Institute Interaction and Faculty should come together and invest maximum efforts to reach Industry with individual 'Faculty Profiles' mentioning their Academic Expertise and Research Interests

	<ul style="list-style-type: none"> • Department of Training and Placements will help in reaching Industry as they have good report and Professional Networks with Industry Experts • Students Interns also can help in forwarding 'Faculty Portfolios' to Industry Experts • This will result either in Research Projects or Consultancy • Targets can be defined for Deans, Program Heads and Individual Faculty say INR 10 Lac / year <p>Update –</p> <ul style="list-style-type: none"> • Ten Proposals ready to be submitted for SERB • 04 Proposals for Start Up Grant <p>R-8/5/2023: Board RESOLVED to NOTE information shared under Updates on Research and Development Activities</p>
6	<p>Activities and Achievements</p> <p>A) Team Kratos Racing</p> <ul style="list-style-type: none"> • Overall Second Rank • International Ranking – World Ranking 07 <p>Members congratulated Students, Faculty and Staff associated with achievements of Team Kratos Racing</p> <p>B) ACM 'Outstanding Community Service Award'</p> <p>C) Scholarships:</p> <ul style="list-style-type: none"> • SKF – 09 Students of First Year, Total INR 3,60,000/- (forty thousand per Student) • Other Scholarships – Cybage, Lila Poonawalla Foundation, Persistent, Catalyst (Financial assistance for Laptop, Grooming Sessions etc.) <p>(Annexure 6)</p> <p>Update –</p> <ul style="list-style-type: none"> • INR 20 Lacs Seed Funding sanctioned for 'Foodvez' a Start Up of our Students <p>R-8/6/2023: The Board RESOLVED to NOTE Activities and Achievements</p>
7	<p>Any other point</p> <p>A) NAAC Update –</p> <ul style="list-style-type: none"> • Present Status: 'A' Grade, Score – 3.20 • For Cycle 2; IIQA was submitted to NAAC in Online Mode • Queries about IIQA were responded in due timelines • NAAC Office has guided to apply for 'Extension of Validity Period' as the Institute has not completed five Years in Autonomous Status (in view of Fragmented Period of Transition from Affiliated to Autonomous) • Extension Application (for a period of Two Years) submitted to NAAC Office <p>B) As per the suggestion received from Mr. C.S. Dhamankar we have introduced 'Professor of Practice' and with his reference have appointed an experienced Resource as 'Faculty'. Sincere thanks to him for the support.</p>

C) Post-facto: About 10% Incentives to be offered to Faculty for bringing in Sponsorships for ICCUBEA and i-MACE Conferences; different views mentioned as follows –

Dr. B.B. Ahuja – Bringing in Sponsorships for making the Conferences self-sustaining is part of Profile of a Faculty. Hence instead of offering Incentives; other ways of offering support for Research or Rewarding can be explored

Dr. D.V. Jadhav – this can prove helpful in motivating the Faculty to continue investing committed efforts hence offering Incentives can be considered positively

Dr. D.S. Bormane – Faculty will find it really rewarding from the practical point of view and hence can be introduced.

Considering the opinions of External Members as 1:2 (1 in favor of indirect ways and 2 in favor of offering Incentives); Members agreed upon offering Incentives at Felicitation during Engineers' Day on 15 Sept 2023.

(Annexure 7)

R-8/7(A)/2022: The Board **RESOLVED** to **NOTE** information shared under NAAC Update

R-8/7(B)/2022: The Board **RESOLVED** to **NOTE** appointment of 'Professor of Practice' as per suggestion of Mr. C.S. Dhamankar and also acknowledges the contributions of External Members on the BoG

R-8/7(C)/2022: The Board **RESOLVED** to **APPROVE** offering Incentives at Felicitation during Engineers' Day on 15 Sept 2023

Shri. D.P. Landge on behalf of PCET Management congratulated 'Team PCCoE' for encouraging UG Admissions and remarkable contributions of all Members for further development of the Institute.

Sincere thanks were extended on behalf of 'Team PCCoE' for rise in DA (196%) w.e.f. July 2022, processed in the Salary of Nov 2022 paid in Dec 2022.

Meeting concluded with a vote of thanks.


Dr. Govind N. Kulkarni
Member Secretary

