Pimpri Chinchwad Education Trust's (PCET's)
Pimpri Chinchwad College of Engineering (PCCoE)
(An Autonomous Institute)
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044

MINUTES OF MEETING
GOVERNING BODY (GB) – MEETING NO. TWO (02)
FRIDAY, 19 APRIL 2024

Governing Body (GB) of Pimpri Chinchwad Education Trust's (PCET's) Pimpri Chinchwad College of Engineering (PCCoE) has been constituted as per **'The Gazette of India Extraordinary (Part III – Sec.4)** for a **Term of Five Years** commencing **from Academic Year 2023 – 24 to 2027 – 28** as per Guidelines for Autonomous Colleges.

Second Meeting of 'Governing Body (GB)' was held on **Friday, 19 April 2024** at **12:00 PM** in the **PCET Conference Hall** and following Members were present –

SN	Name	Designation	Details
1	Shri D.P. Landge	Chairman	Chairman PCET
2	Shri V.S. Kalbhor	Member	Secretary PCET
3	Smt. Padmatai Bhosale	Member	Vice Chairperson PCET
4	Shri S.D. Garade	Member	Treasurer PCET
5	Dr. G.M. Desai	Member	Executive Director PCET
6	Mr. Narandra D. Landge	* Special Invitee	PCET Representative
7	Mr. Ajinkya V. Kalbhor	* Special Invitee	PCET Representative
8	Dr. Nilkanth B. Chopade	Member	Deputy Director PCCoE Teachers of the College, (Senior Teaching Faculty) Nominated by Director
9	Dr. Shitalkumar A. Rawandale	Member	Dean Industry Institute Interaction PCCoE Teachers of the College, (Senior Teaching Faculty) Nominated by Director
10	Mr. Sanjeev U. Aboti	Member	Registrar PCCoE Administrative Officer / Senior Administrative Staff
11	Dr. Dattatray V. Jadhav	Member	Joint Director, DTE, Pune State Government Nominee (Ex-officio)
12	Dr. Govind N. Kulkarni	Member Secretary	Director PCCoE
13	Dr. Mrs. J.V. Katti	*** Associate Member Secretary	Professor, Department of Information Technology PCCoE

Over and above than mentioned in the Gazette –
* Special Invitee – PCET Representative
*** 01 Permanent Invitee
Members attended the Meeting in physical Offline Mode.

Leave of Absence – Prof. (Dr.) Nitin R. Karmalkar, Dr. Shireesh B Kedare, Dr. Devidas Waydande

Special Invitee – Dr. Sudeep D. Thepade (Former Coordinator IQAC and Dean Quality Assurance PCCoE)

The Chairman confirmed from all whether the proceedings, being transacted, were audible and visible, and after their conformation the Meeting was called to order. At the outset the Chairman warmly welcomed all Members.

Director extended congratulations to Dr. Sudeep D. Thepade (Professor Computer Engineering Department, Dean Quality Assurance – PCCoE: joined as Special Invitee) for being deputed to Pimpri Chinchwad University (PCU), Sate as 'Pro – Vice Chancellor'. Members also extended congratulations and best wishes.

Item No.	Description
	Statutory Matters – **A.** To confirm **Minutes** of last **GB Meeting** (dated **18 October 2023**) **(Annexure 1 – A)** Minutes were read, confirmed and approved **R – 02/01(A)/2024:** Governing Body **RESOLVED to CONFIRM AND APPROVE Minutes of Meeting of Second (2nd) Meeting of Governing Body** (Reconstituted from Academic Year 2023 – 24 to 2027 – 28) of the Institute held on **18 October 2023**
1	**B.** To consider **Action Taken Report** GB -18 October 2024-3: i) Regarding identifying a group of 5-6 Faculty and training them for IKS every year leading to creation of a Knowledge Pool – • PCCoE has sponsored five Faculty Members to pursue an MA in IKS at Bhishma Institute of IKS, Hydrabad. Teaching on weekends in hybrid mode (80 + 20) • These Faculty Members are admitted for Academic Year 2023 – 24 • PCCoE is executing a similar exercise for Academic Year 2024 – 25 ii) Regarding receiving guidance from MEDA and other reputed Organizations for Proposals like Skills Enhancement Programs – • In progress iii) Regarding engagement of 'Kalpataru' Students in Laboratory and Research work – • Seventeen (17) Students are engaged in Laboratory load • Eleven (11) Students are working as 'Research Assistants' **(Annexure 1 – B)** Action Taken Report was read, discussed, confirmed and approved. **R – 02/01(B)/2024:** Governing Body **RESOLVED to CONFIRM AND APPROVE Action Taken Report (ATR) of Second (2nd) Meeting** of Governing Body

Administrative Matters –

A. Infrastructure Requirements for Academic Year 2024 – 25

2.1) Increase in Intake –

PCCoE has applied for Increase in Intake of B.Tech. Program of CSE AIML from 60 to 120 from Academic Year 2024 – 25

CSE (AIML) updates –
- Information was shared regarding emphasis on 'Learning'
- Co-teaching with Industry Experts
- MoUs with NVIDIA, Quantiphi and MOOC Robotics

2.2) ISO 21001:2018 Educational Organization Management System (EOMS) Certification by TUV SUD –

- Stage – 1 and Stage – 2 Audits are conducted
- PCCoE is recommended for Certification

2.3) NAAC Update –

- SSR submitted in Dec 2023 and it is Approved

2.4) PG NBA –

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- Application is in process for Civil, Mechanical, Computer and E&TC PG Programs

A. Infrastructure Requirement for Academic Year 2024 – 25 was put up considering Regular Intake and Natural Growth from 2024 – 25 onwards for Five Years –

I. For Engineering Program – Computer Engineering (240) + Computer Engineering (Regional Language – 60) + Computer Science and Engineering (AIML – 120): Area required – 4710 Sq.M.
II. For Motor Sports Clubs (09 Nos.): Area required – 500 Sq.M.
III. Total Area required – 5210 Sq.M.

Information was shared regarding various National and International level achievements of Motor Sports Clubs and it was reiterated that all these Motor Sports Clubs are consistently bringing laurels for PCCoE for years now.

Members seconded that sincere efforts of these Teams truly and justifiably deserve having proper utility Spaces with related facilities.

Suggestion –

- While these Motor Sports Clubs are performing well on National and International levels, simultaneously it is time for PCCoE to identify another parallel cutting edge activity in upcoming Technology to gain a competitive edge advantage.

(Annexure 2 – A)

R – 02/02(A)/2024: Governing Body **RESOLVED to APPROVE Administrative Matter** put up in Second (2nd) **Meeting** of Governing Body

Finance (Proceedings of Finance Committee Meeting) –

A. Expenses during October 2023 to March 2024

- Expenses are within predefined Budget

(Annexure 3 – A)

R – 02/03(A)/2024: Governing Body **RESOLVED to APPROVE Expenses during October 2023 to March 2024 put up in Second (2nd) Meeting** of Governing Body

B. Review of Expenses in the Financial Year 2023 – 24

- Salary Expenses appear higher due to PCCoE bearing Salary of PCET sister concern Institute Members
- Library Expenses higher due to Expenses for Digital Library
- Electricity Expenses higher due to ongoing Construction Work
- Affiliation Inspection Charges – NIRF, Extension of Approval (AICTE)
- Total Expenses – INR 62.91 Cr

(Annexure 3 – B)

R – 02/03(B)/2024: Governing Body **RESOLVED to APPROVE Review of Expenses in the Financial Year 2023 – 24 put up in Second (2nd) Meeting** of Governing Body

C. Budget for Financial Year 2024 – 25

- Budget is put up considering restructuring of Administrative Portfolios with Budget allocations for Offices of Deans
- Budget provisions for newly introduced verticals, increased usage of Digital Library, additional Funds for R & D (Revision proposed after Admissions)
- Total Budget – INR 67.03 Cr.

Members suggested organizing Departmental Symposiums every Year for Ph.D. Scholars.

Information was shared regarding International Conferences ICCUBEA and i-MACE, and it was informed that Expenditure for Students are increasing.

(Annexure 3 – C)

R – 02/03(C)/2024: Governing Body **RESOLVED to APPROVE Budget for Financial Year 2024 – 25 put up in Second (2nd) Meeting** of Governing Body

D. Examination Cell Expenses during October 2023 to March 2024

- Expenses are within predefined Budget
- Trend of Expenditure per Student in last four years was put forth, it is INR 1.36 lakhs in 2024

(Annexure 3 – D)

R – 02/03(D)/2024: Governing Body **RESOLVED to APPROVE Examination Cell Expenses during October 2023 to March 2024 put up in Second (2ⁿᵈ) Meeting** of Governing Body

E. Examination Cell Budget for Financial Year 2024 – 25

- Budget is put up considering Remunerations to External Examiners, Internal Staff, Reserve Fund and all other related aspects
- Revision in Examination Fees proposed in line with SPPU Guidelines
- Total Budget – INR 20,985,800/-

(Annexure 3 – E)

R – 02/03(E)/2024: Governing Body **RESOLVED to APPROVE Examination Cell Budget for Financial Year 2024 – 25 put up in Second (2ⁿᵈ) Meeting** of Governing Body

Academic Matters –

A. Implementation Status of NEP –

Dean Academics shared information regarding –

- Program Structures (B.Tech, M. Tech and MCA) updated and aligned to NEP 2020
- B.Tech. Implementation from Academic Year 2023 – 24
- M.Tech and MCA Implementation from Academic Year 2024 – 25
- Efforts invested for Faculty sensitization and Trainings, Workshops

i) Multi-Disciplinary Minor (MDM) Introduction and Vertical

- Departments have identified 17 MDM considering interdependency
- Will be offered in Second Year
- Recommendations from Board of Studies and Approval from Academic Council will be received
- Implementation from Academic Year 2024 – 25
- Related proposed efforts include sensitization of Students and Parents, Presentations for Students, Parent Meet and Help Desk
- Dry run conducted for receiving Students' preferences (Generative AI – 50.57%)
- Interactions / associations initiated
- Special separate Department is being established

ii) Salient Features being implemented like Internship

- Internships other that Technical for 03 Credits as USP
- Emphasis on Practical Contents for B.Tech and Research for M. Tech

It was suggested that –

- Internships can be for at least six months as desired by Industry
- 12 Credits for Internship in NEP, which can be reduced
- Internships can be optional

iii) **PG Structure**
- For M. Tech. – Research Internship, Review Paper Writing, Field Visit and Case Study and Analysis, Labs for Specialization Courses

In the **Second Cycle of Autonomy** the emphasis is shifted from **Theory 60 % + Practical 40 % to Theory 50 % + Practical 50 %** with Continuous Evaluation, higher Bloom's Level and reduction in number of Examinations

(Annexure 4 – A)

R – 02/04(A)/2024: Governing Body **RESOLVED to APPROVE Implementation Status of NEP put up in Second (2nd) Meeting** of Governing Body

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B. **Results of the Academic Audit**

- Conducted once in a Year
- Courses Audited – 150, Experts – 40
- Suggestions received will be accommodated

(Annexure 4 – B)

R – 02/04(B)/2024: Governing Body **RESOLVED to APPROVE Results of the Academic Audit put up in Second (2nd) Meeting** of Governing Body

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C. **Brief about proceedings of Academic Council Meeting**

- Ninth Academic Council Meeting conducted on 07 Nov 2023
- Nominations received as follows –
  - ➢ Governing Body (GB) Nominations on Academic Council
  - ➢ VC Nominations on Academic Council
  - ➢ Academic Council Nominations on Board of Studies (BoS)

(Annexure 4 – C)

R – 02/04(C)/2024: Governing Body **RESOLVED to APPROVE Brief about proceedings of Academic Council Meeting put up in Second (2nd) Meeting** of Governing Body

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Updates on Research and Development Activities –

A. Status of Publications and IPR

Programs	Total (Institute)		Scopus Q1/ SCIE		Scopus Q2/ Q3/ Q4/WoS		Conference/ Book Chapter	
	Target	Achieved	Target	Achieved	Target	Achieved	Target	Achieved
AS & H	31	**38**	10	**6**	10	**21**	11	**11**
Civil	30	**21**	10	**2**	10	**17**	10	**2**
Computer	44	**130**	15	**41**	15	**32**	14	**57**

CSE (AIML)	7	**42**	2	**7**	2	**9**	3	**26**
E & TC	48	**46**	18	**5**	17	**22**	13	**19**
MCA	12	**14**	5	**0**	4	**3**	3	**11**
Mechanical	44	**62**	14	**15**	18	**42**	12	**5**
Information Technology	23	**65**	8	**5**	8	**10**	7	**50**
Total	239	**418**	82	**81**	84	**156**	73	**181**

<mark>Patents Granted with PCCoE 12, others – 56</mark>

(Annexure 5 – A)

R – 02/05(A)/2024: Governing Body **RESOLVED to APPROVE Status of Publications and IPR put up in Second (2ⁿᵈ) Meeting** of Governing Body

B. **Publication Incentive Policy Update**
- Improvement evident
- Incentive given from Jan 2023 to December 2023 – INR 27.53 lakhs
- *Research Ethics and Incentives – Incentives given to first two Authors of PCCoE with effect from 12 Feb 2024*
- Areas of focus –
➢ Impact Factor
➢ Impactful Research
➢ Entrepreneurship
➢ Commercialization

Kshitij 2024 Update –
- Third Version conducted on 13 April 2024
- Ms. Niamh O Reilly, Global Head of Innovation & Application Engineering at ACM – Sustainable Innovation, Henkel, Germany, honored us as the Chief Guest
- Esteemed presence of Mr. Pravin Bhamare, Global Delivery Head at TCS, as the Guest of Honor
- Mr. Nilesh Adkar, Head of Product Development & Application Engineering at Henkel Adhesives, also graced the Occasion.

Information shared regarding –
- Ph. D. completed Faculty – 40 % (109 Faculty)
- PCCoE Incubation Centre – 02 % Stake
- PCCoE Section 08 Company

(Annexure 5 – B)

R – 02/05(B)/2024: Governing Body **RESOLVED to APPROVE Publication Incentive Policy Update put up in Second (2ⁿᵈ) Meeting** of Governing Body

Activities and Achievements
- Total Offers – 1419, Percentage of Single Offers with respect to eligible – 80.11 (2023 Batch), 62.56 (2024 Batch) – as of now

6

- Branch wise details were shared with respect to Total No. of Students, Eligible Students (60% throughout), Placement Willingness, Single Offers, Total Offers and Percentage of Single Offers with respect to Eligible Students for Academic Year 2022 – 23 (2023 Batch) and Academic Year 2023 – 24 (* 2024 Batch – Placement is going on)
- Information was shared regarding remarkable increase in Number of Offers from 2019 – 20 onwards, improvements in Average Salary
- Requirement of Laboratories with Computers for Online Process was reiterated. Members suggested exploring possibility of making the provision available on the same floor.
- Special emphasis was made about expectations of T & P Cell from Autonomy which includes various aspects such as making Certification and Internship mandatory for Students which will impart positive reinforcement for Placements
- Members suggested that Vacation period of every year can be used for Internship with duration of around 03 months and with allocation of Credits

(Annexure – 6)

R – 02/06/2024: Governing Body **RESOLVED to NOTE information shared under Activities and Achievements put up in Second (2nd) Meeting** of Governing Body

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Any other point with permission of the Chair

A) **Team Maverick**
- participated at SAE ADC WEST in California, USA from April 12 to 14, 2024
- 75 Teams Participated
- Result –
  ➤ **Overall World Ranking : 10**
  ➤ Mission Requirement : 04
  ➤ Design Report : 16
- *Team Maverick – First Rank on National level*

B) Outstanding Efforts in enhancing student engagement in electoral and democratic process by resulting in the **registration of 1922 Students in the Voters' List**

C) Achievements of Team 'Binary Brigade', Team 'Ayurmarg'

D) Activities under Fitness First Festival, Marathon

E) CSE – AIML: MoU singed with Quantiphi

F) Team Water Guardians – won in Hackathon at IIT, Roorkee

G) Cultural Achievements – Total No. of Prizes 22

H) Students Achievements in National Level Chess (Sankarsh Shelke) and Mallakhamb (Ananya Saptashwa)

I) Celebration of Marathi Bhasha Gaurav Din on 27 February 2024, Initiative of Wachan Granthalaya and Donating Books

J) ISR cell of AS & H department has signed MoU with 'Jagriti School for Blind Girls'

K) Divyang friendly Website of PCCoE with related facilities and resources

L) Achievements in REFCOLD Hackathon 2023

M) SAE e-BAJA: 06 to 10 March 2024 – Design Rank First – Grabbed total 08 awards worth Rs. 1,65,000/-, Corporate Culture introduced

N) Solarium – interdisciplinary

O) International Relations –
- Know Japan Event on 12 Oct 2023, conducted from 2022 for creating awareness among Students about opportunities in Japan
- International Placements: Mr. Amaan Tamboli, JLTP N3 received placement in Japan
  - His trip was fully sponsored by Asia to Japan Company
  - Selected in Daifuku and JTEKT as a R & D Engineer, on AI / ML in JTEKT (Aichi Prefecture)
- Weather Station installation by Bronx Community College, CUNY, USA in association with US Consulate General in Mumbai
- 14 students from CUNY and Columbia university visited PCCoE for one day Cultural Exchange Programme
- Book Donation to Japan Facilitation Centre under READ JAPAN PROJECT : 153 Books, Recommended by Japan CG in Mumbai, Event in May 2024
- E & TC Student completing his BTP and UTP PETRONAS, Malaysia
- LSI R&D Lab Japan: 04 students are going for 01 Month Internship
- Students Exchange Program – Nancy Polytechnic 02 Students will be at PCCoE Campus for 4 Months of Internship Program
- 'Samvaad Overseas' by Student International Relations Cell – Monthly International Relations Magazine – Started from January 2024

P) Civil Engineering – 07 to 10 Lt Water Treatment – Field Lab – Installation of **Centralized Automated Disinfection Unit at village Yelse**

Q) **PCCoE ACM Student Chapter**
  - ACM Best Student Chapter Award for Outstanding Chapter Activities (Trophy and 40 K Prize Money) Date – 10 Feb 2024
  - Venue – NISER Bhubaneswar

R) **Faculty Achievements –**

Ms. Madhura M. Kalbhor and Dr. Swati V. Shinde received First Prize for Project Prototype 'Cervitester – A Smart and Portable Screening Device for AI – Assisted Automated Diagnosis of Cervical Cancer in Low Resource Settings' presented in SERB – INAE Conclave at IIT Kanpur in the Innovative Product Prototype Competition

S) International Internships

T) Fire Safety: Evacuation Points created and notified – as per ISO Certification guidelines

(Annexure – 7)

R – 02/07/2024: Governing Body **RESOLVED to NOTE information shared under Activities and Achievements put up in Second (2nd) Meeting** of Governing Body

It was informed with great pleasure and pride that **Dr. Shireesh B Kedare (Special Invitee, Academician Nominated by PCET Management as Member of Governing Body of PCCoE) is appointed as Director of the Indian Institute of Technology (IIT) Bombay**. Institute Chair Professor from the Energy Science and Engineering Department of the IIT Bombay, Dr. Kedare is Professor-in-charge at Centre of Excellence in Oil, Gas and Energy at the Institute since 2019.

Members extended congratulations and Best Wishes to Dr. Shireesh B. Kedare for this most coveted achievement in Academic fraternity.

Dr. Govind N. Kulkarni (Director PCCoE) expressed special heartfelt wishes and profound joy on this remarkable accomplishment of Dr. Shireesh B. Kedare. He mentioned that it was truly a privilege to receive guidance from Dr. Shireesh B. Kedare as his Ph.D. Research Guide.

Shri. D.P. Landge on behalf of PCET Management acknowledged and appreciated contribution of every Member of 'Team PCCoE' for investing sincere efforts towards achieving continuous improvement resulting in today's scenario of having 4,500 plus Students on the Campus, supported by qualified and dedicated Faculty and Staff.

Director assured similar commitments by 'Team PCCoE' in the journey ahead and extended thanks to the Management for continuous guidance, support and positive responses.

Meeting concluded with a vote of thanks.

Dr. Govind N. Kulkarni
Member Secretary